



**Monmouthshire Licensing Section, County Hall, The Rhadyr, Usk,
Monmouthshire, NP15 1GA**

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We MONMOUTHSHIRE SHOW SOCIETY LTD

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

MONMOUTHSHIRE SHOW GROUND REDBROOK ROAD			
Post town	MONMOUTH	Postcode	NP25 4LG

Telephone number at premises (if any)	NONE
Non-domestic rateable value of premises	£UNKNOWN

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)

- iii as an unincorporated association or please complete section (B)
- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes			
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name MONMOUTHSHIRE SHOW SOCIETY LTD
Address REGISTERED OFFICE: PEMBROKE HOUSE, LLANTARNAM PARK WAY CWMBRAN TORFAEN NP44 3AU
Registered number (where applicable) 1288824
Description of applicant (for example, partnership, company, unincorporated association etc.) COMPANY
Telephone number (if any) XXXXXXXXXX
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
01	08	2026

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)
MONMOUTHSHIRE SHOW GROUND, REDBROOK ROAD, MONMOUTH NP25 4LG
- FIELD/OPEN PASTURE ON LEVEL GROUND BETWEEN A466 AND RIVER WYE
IN OPEN RURAL OUT OF TOWN LOCATION. NOT NEAR ANY RESIDENTIAL
DWELLINGS, SCHOOLS OR OTHER BUSINESSES.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>

Mon	09:00		<p><u>Please give further details here</u> (please read guidance note 4) 'FLICKS IN THE STICKS' OCCASIONAL FILM SHOWS, POSSIBLY DRIVE IN MOVIE STYLE</p>
		23:00	
Tue			
Wed			<p><u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5) APRIL TO OCTOBER ONLY AND NOT AFTER 23.00HRS</p>
Thur			
Fri	09:00		<p><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>
		23:00	
Sat	09:00		
		23:00	
Sun	09:00		
		23:00	

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	09:00		<p>Please give further details here (please read guidance note 4)</p> <p>UNAMPLIFIED AND AMPLIFIED MUSIC DURING ONE DAY ANNUAL MONMOUTHSHIRE SHOW HELD IN MID AUGUST EACH YEAR.</p> <p>POSSIBLE ANNUAL MONMOUTH MUSIC FESTIVAL EVENT IN SUMMER.</p> <p>OCCASIONAL CEILIDHS, BARN DANCE STYLE EVENTS ANCILLARY TO DANCE SEE (G) BELOW.</p> <p>SOUND LEVELS WILL BE CONSISTENTLY AND CONSTANTLY MONITORED. ANY MUSIC IN THE MORNING IS LIKELY TO BE UNAMPLIFIED AND BACKGROUND SOUND.</p>		
		23:00			
Tue					
Wed				<p>State any seasonal variations for the performance of live music (please read guidance note 5)</p> <p>APRIL TO OCTOBER ONLY AND NOT AFTER 23.00HRS</p>	
Thur					
Fri	09:00		<p>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)</p>		
		23:00			
Sat	09:00				
		23:00			
Sun	09:00				
		23:00			

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) ANCILLARY TO LIVE MUSIC AS ABOVE – SEE (E) AND/OR DANCE AS BELOW – SEE (G). ANY MUSIC IN THE MORNING IS LIKELY TO BE UNAMPLIFIED AND BACKGROUND SOUND. <u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) APRIL TO OCTOBER ONLY AND NOT AFTER 23.00HRS <u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Mon	09:00				
		23:00			
Tue					
Wed					
Thur					
Fri	09:00				
		23:00			
Sat	09:00				
		23:00			
Sun	09:00				
		23:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – <u>please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	09:00		<u>Please give further details here</u> (please read guidance note 4) DANCE ACCOMPANIED BY UNAMPLIFIED AND AMPLIFIED MUSIC DURING ONE DAY ANNUAL MONMOUTHSHIRE SHOW HELD IN MID AUGUST EACH YEAR POSSIBLE ADDITIONAL DANCE PERFORMANCE EVENTS IN SUMMER MONTHS		
		23:00			
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5) APRIL TO OCTOBER ONLY AND NOT AFTER 23.00HRS		
Thur					
Fri	09:00		<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
		23:00			
Sat	09:00				
		23:00			
Sun	09:00				
		23:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur					
Fri			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Sat					
Sun			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

<p>Hours premises are open to the public Standard days and timings (please read guidance note 7)</p>			<p>State any seasonal variations (please read guidance note 5) APRIL TO OCTOBER ONLY</p>
Day	Start	Finish	
Mon	09:00	23:30	
Tue			
Wed			
Thur			
Fri	09:00	23:30	
Sat	09:00	23:30	
Sun	09:00	23:30	
<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)</p>			

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

THE APPLICANTS WILL, IN RESPECT OF ANY EVENT THEY ORGANISE AND MANAGE, ADHERE TO LICENSING REGS BY TAKING ALL APPROPRIATE MEASURES, RISK ASSESSMENT, PRECAUTIONARY MEASURES AND STAFF TRAINING. THESE ARE ALSO COVERED IN THE EVENT MANAGEMENT PLAN SUBMITTED FOR THE MONMOUTHSHIRE SHOW, WHICH PRINCIPLES WILL BE ADHERED TO FOR ALL EVENTS HELD AT THE SHOW GROUND. DETAILS ARE BELOW.

THE APPLICANTS IF HIRING THE SITE TO A THIRD PARTY WILL MAKE SUCH AN ARRANGEMENT SUBJECT TO STRICT GUIDELINES IN ACCORDANCE WITH THE PREMISES LICENCE AND ENSURE THAT THE THIRD PARTY ACCEPTS FULL RESPONSIBILITY FOR HEALTH AND SAFETY, PUBLIC ORDER, NUISANCE, NOISE ABATEMENT AND OTHER ISSUES.

b) The prevention of crime and disorder

SIA LICENSED TRAINED SECURITY PERSONNEL WITH A SOLID KNOWLEDGE OF PROCESSES AND PROCEDURES WILL BE STATIONED AT GATES AND THROUGHOUT THE PREMISES TO CONTROL ADMISSION/DEPARTURE, MONITOR/MAINTAIN ORDER, ENSURE PUBLIC SAFETY, PROTECT MINORS, THE VULNERABLE, ENSURE COMPLIANCE WITH LICENSING, AND USE APPROPRIATE COMMUNICATION SYSTEMS.

WHERE ALCOHOL IS AVAILABLE, THIS WILL NOT BE THE PRIMARY FOCUS OF AN EVENT BUT ANCILLARY TO IT. THERE WILL BE NO PROMOTIONS SUCH AS BUY ONE GET ONE FREE OR SIMILAR THAT WOULD ENCOURAGE EXCESSIVE ALCOHOL CONSUMPTION.

ANTI-TERRORISM MEASURES AND STAFF TRAINING WILL BE IN PLACE IN ACCORDANCE WITH THE TERRORISM (PROTECTION OF PREMISES) ACT 2025 AND CLEAR EMERGENCY RESPONSE PROCEDURES COMMUNICATED TO ALL STAFF, CREW AND VOLUNTEERS.

SIA STAFF WILL PROVIDE APPROPRIATE SCREENING AND MONITORING TO ENSURE WEAPONS OR DRUGS ARE NOT BROUGHT ONTO THE SITE.

c) Public safety

THE MONMOUTHSHIRE SHOW GROUND IS WELL FENCED AND GATED AND HAS MORE THAN ADEQUATE CAPACITY FOR PLANNED NUMBERS ATTENDING AN EVENT.

THERE WILL BE AN AMPLE AMOUNT OF SIA SECURITY AS WELL AS STEWARDS, VOLUNTEERS AND STAFF AT ALL TIMES TO SAFEGUARD AGAINST ACCIDENTS, INJURIES OR MISHAPS, AND SUPERVISE ANY EMERGENCY FIRE OR EVACUATION PROCEDURES.

INSTALLATION OF STAGING, ELECTRICS, OTHER POWER SOURCES OR INSTALLATIONS WILL BE CONDUCTED BY RESPONSIBLE AND QUALIFIED INDIVIDUALS.

ALL FOOD VENDORS WILL BE REQUIRED TO PRODUCE ON DEMAND LOCAL AUTHORITY FOOD HYGIENE RATINGS OF 5 AND ANY RELEVANT PUBLIC LIABILITY OR OTHER RELEVANT DOCUMENTATION.

RISK ASSESSMENTS WILL BE CARRIED OUT IN ADVANCE TO IDENTIFY AND INSTAL PROCEDURES TO MITIGATE RISK TO PUBLIC SAFETY.

PUBLIC HEALTH & SAFETY WILL BE MONITORED AND IMPLEMENTED BY VARIOUS MEASURES INCLUDING PROVISION OF FIRST AID, AND ENVIRONMENTAL/SAFETY MEASURES SUCH AS NON-BREAKABLE BEVERAGE HOLDERS. TAP WATER WILL BE ACCESSIBLE AROUND THE SITE FREE OF CHARGE.

COMMUNICATIONS WILL BE VIA ON-SITE RADIOS, WITH THE ON SITE MANNED SHOW SECRETARY OFFICE ACTING AS COMMAND CENTRE, MONITORING THE EVENT AND COMMUNICATIONS ACROSS THE SITE, READY TO LIASE WITH LOCAL AUTHORITIES AT ANY RELEVANT TIME.

A QUALIFIED MEDICAL TEAM WILL BE ON SITE THROUGHOUT THE DURATION OF THE EVENT, CONTACTABLE BY RADIO AND WITH APPROPRIATE SIGNAGE SO THEY CAN BE READILY LOCATED. STAFF AND STEWARDS WILL BE BRIEFED ON PROCEDURES FOR MINOR AND SERIOUS INCIDENTS AND AN INCIDENT LOG WILL BE MAINTAINED AT THE SHOW SECRETARY OFFICE. NO UNAUTHORISED VEHICLE MOVEMENTS WILL BE PERMITTED ON THE SHOW GROUND DURING AN EVENT.

d) The prevention of public nuisance

SIGNAGE WILL BE PROVIDED FOR THE SAFETY AND GUIDANCE OF EVERYONE INVOLVED.
MONITORING AND ENFORCEMENT WILL BE IN PLACE TO ENSURE NO PUBLIC NUISANCE FROM NOISE, VIBRATION, OR LIGHT POLLUTION, ENSURING ALL EVENTS ARE WOUND DOWN IN GOOD TIME WITH ANY MUSIC ENDING AT 23.00HRS.
SOUND CONTROLS WILL BE IN PLACE IN MUSIC PERFORMANCE AREAS BY EXPERIENCED PERSONNEL SO AS TO LIMIT SPILLAGE OF SOUND BEYOND THE PREMISES. A NOISE MANAGEMENT PLAN WILL BE STRICTLY ADHERED TO.
THE EVENT IS RELATIVELY LOW IN NUMBERS AND NOT IN A DEVELOPED OR POPULATED AREA OR HAVING ANY RESIDENCES IN CLOSE PROXIMITY. ANY EVENTS WILL BE PUBLICISED WELL IN ADVANCE OF TAKING PLACE AND THE SHOWGROUND PREMISES CONTACT DETAILS MADE AVAILABLE IN CASE THERE ARE ANY ISSUES A LOCAL RESIDENT MAY WISH TO DISCUSS. EVENTS ARE NOT EXPECTED TO CAUSE ANY MAJOR DISRUPTION OR INCONVENIENCE TO LOCAL RESIDENTS OR NEIGHBOURS.
A TRAFFIC MANAGEMENT PLAN WILL BE IN PLACE USING ONLY WELL ESTABLISHED VEHICULAR AND PEDESTRIAN ACCESS POINTS., AND STEWARDS AND TRAFFIC MARSHALS WILL ENSURE THE SAFE MOVEMENT IN AND AROUND THE SITE. THE MAJORITY OF VEHICULAR TRAFFIC ON AND OFF THE SITE WILL TAKE PLACE IN DAYLIGHT HOURS WITH LIMITED MOVEMENT DURING THE EVENT ON THE SHOW AREA.
THE PLANNED EVENTS ARE ON A GREEN FIELD SITE USING ONLY TEMPORARY STRUCTURES SUCH AS MARQUEES, TENTS, MOBILE TRADER STANDS ETC AND THE SHOW GROUND WILL MAKE EVERY EFFORT TO MINIMISE ANY ENVIRONMENTAL DAMAGE, ENSURING ALL LITTER IS COLLECTED, NO PERMANENT STRUCTURES CREATED ETC.

e) The protection of children from harm

EVENTS ARE EXPECTED TO BE USUALLY FAMILY FRIENDLY AND NOT EXCLUDING CHILDREN.
THERE WILL BE NO ADULT ENTERTAINMENT, GAMBLING ACTIVITIES OR VIEWING OF INAPPROPRIATE FILMS.
ALL UNDER 18S WILL BE REQUIRED TO BE ACCOMPANIED BY A RESPONSIBLE PARENT OR GUARDIAN. ACCESS TO THE SITE IS STRICTLY CONTROLLED VIA SPECIFIED MANNED GATES; THE BOUNDARY IS FENCED OFF SECURELY.
AN EXPERIENCED WELFARE TEAM WILL BE ON SITE TO PROVIDE NON-MEDICAL ADVICE AND SUPPORT.
MEASURES AND PROCEDURES WILL BE IN PLACE TO AVOID OVER CONSUMPTION OF ALCOHOL AND PREVENT SALE OR ACCESS TO ALCOHOL BY MINORS. A 'CHALLENGE 25' POLICY WILL BE IN PLACE WITH A RECORD MADE OF REFUSALS AND ANY FAKE IDENTITY DOCUMENTS.
THERE WILL BE NO PERMISSION TO BRING ALCOHOL OR TO TAKE ALCOHOL OUT OF THE SITE. STEWARDS AND STAFF WILL ACT AS SAFEGUARDING PERSONNEL, BE SUITABLY BRIEFED AND COGNISANT OF THE 'ASK FOR ANGELA' SCHEME, 'ANGELA' BEING A CODE WORD USED TO ALERT STAFF IF A PERSON FEELS UNSAFE, AND BE TRAINED TO BE VIGILANT IN LOOKING OUT FOR ANY ANTI-SOCIAL BEHAVIOUR. KEY STAFF OR STEWARDS IN CHARGE OF SAFEGUARDING WILL BE DBS CHECKED.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home office online right to work checking service (please read note 15).


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have
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	conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	
Capacity	MONMOUTHSHIRE SHOW SOCIETY LTD SOCIETY AND SITE MANAGER

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to

- sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.

Right to work/Immigration status

A licence may not be held by an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways:

1) by providing with this application copies or scanned copies of the documents which an applicant may provide to demonstrate their entitlement to work in the UK (which do not need to be certified) that are published on GOV.UK and in guidance issued under section 182 of the Licensing Act 2003.

2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.