

Nomination pack for party lists at Senedd elections

This nomination pack is for use by Nominating Officers for party lists at Senedd elections

The following papers must be delivered to the Returning Officer by hand or electronically:

- 1a: Nomination form (including certificate of authorisation)
- 1b: Certificate of authorisation and emblem request sections of the nomination form
- 1c: Home address form (part 1 and part 2)
- 1d: Candidates' consent to nomination

The following papers can be delivered by hand, electronically or by post:

- 2: Notification of election agent
- 3: Notification of sub-agent

The notice of election published by the Returning Officer (RO) will specify the times and exact location to which nomination papers may be hand delivered and the arrangements for delivering nomination papers electronically.

If you deliver your nomination paper by hand, you must submit the original signed version of each completed paper.

If you deliver your nomination paper electronically, you must submit it as per the arrangements set out in the electronic delivery statement on the notice of election.

This pack is for party lists only. A separate pack is available for individual candidates at Senedd elections.

UK General Data Protection Regulation (UK GDPR)

Data protection legislation applies to the processing of all personal data. Please contact the [Information Commissioner's Office](#) for further information about how the legislation affects you.

When collecting subscriber information, you should point out what the information will be used for, and how personal data will be processed and kept secure. The lawful basis to collect the information in these forms is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as set out in the Representation of the People Act 1983 and associated regulations.

You should also explain that the information will be shared with the Returning Officer. For further information on data protection and data processing, you should refer to the Returning Officer's privacy notice on their website.

Contents

Form number	Description
1a	Nomination form
1b	Certificate of authorisation
1c	Home address form
1d	Consent to nomination
2	Notification of election agent
3	Notification of sub-agent
AG	Party list additional guidance

Office use only		Date received	Time received	Initials	No
Election of members to serve in Senedd		1a –Nomination paper including certificate of authorisation			
Note 1: Your attention is drawn to the rules concerning completion of nomination papers and other rules relating to nomination contained in Schedule 5 to the Senedd Cymru (Representation of the People) Order 2025.					
Section 1: Details of election				Guidance	
Constituency:	Sir Fynwy Torfaen			Add the name of the constituency the party is standing in.	
Date of election:	7 May 2026			Add the date on which the poll is to take place.	
Section 2: Political party details				Guidance	
Name(s) of registered political party:				Add the registered name(s) of the political party	
The said party is hereby nominated at the election in the following name(s)/ description:				See note 2.	
<p>Note 2: Insert one of the following –</p> <p>(a) the name or (if registered in English and Welsh) the names of the party registered under section 28 of the Political Parties, Elections and Referendums Act 2000, or</p> <p>(b) a (but not more than one) description of the party registered under section 28A of that Act.</p>					
The list of candidates submitted by the party in respect of the election is set out in the Schedule. The under-mentioned person[s] is/are hereby nominated as [a] party list candidate[s] at the election.					
Section 3: Schedule – List of candidates (Please complete in capitals)					
	Candidate's surname	Other name(s) in full	Commonly used surname (if any) (see notes 3 and 4)	Commonly used forename(s) (if any) (see notes 3 and 4)	
1					
2					
3					
4					
5					
6					
7					
8					

Note 3: Where a candidate commonly uses forenames or surnames that are different in any respect from the forenames or surnames that are given in the first two columns above, the candidate's commonly used forenames or surnames may be given in the appropriate place in the third and/or fourth column(s) if the candidate so wishes. This includes (but is not limited to) cases where the difference is that the commonly used forenames or surnames are in a different order, include only some of the names or include additional names. Where commonly used forenames or surnames are given, those names will generally appear in the statement of persons nominated and on the ballot paper (instead of any other names).

Note 4: There are circumstances in which the returning officer may refuse to use the commonly used names, and these are set out in rule 18 of Schedule 5 to the Senedd Cymru (Representation of the People) Order 2025.

(The following section is to be completed by the registered nominating officer of the registered party or person authorised by that registered nominating officer)

Section 4: Nominating officer details		Guidance
Signed:		The registered nominating officer, or a person nominated by that officer, must sign here.
Date:		Add the date on which the form is signed.
Name:		Add the name of the registered nominating officer or authorised person to sign here.
Office address of the nominating officer:		Add the full office address of the nominating officer or authorised person here.
Email address (where available):		This is optional, but will help if the RO needs to get in touch with you.

Office use only		Date received	Time received	Initials	No
Senedd Election		1b –Nomination paper including certificate of authorisation			
Section 1: Details of election					Guidance
Constituency:	Sir Fynwy Torfaen			Add the name of the constituency the party is standing in.	
Date of election:	7 May 2026			Add the date on which the poll is to take place.	

Section 2: Authorisation of description		Guidance
In accordance with rule 7(1) of Schedule 5 to the Senedd Cymru (Representation of the People) Order 2025, I hereby certify-		
that at the election in the	Sir Fynwy Torfaen	Add the name of the constituency the party is standing in.
constituency on	7 May 2026	Add the date on which the poll is to take place.
the description (see note 1) of the party in the nomination paper for		Add the name of the registered political party.
is authorised by the party.		
Signed:		The nominating officer, or a person nominated by that officer, must sign here.
Date:		Add the date on which this has been signed.
Registered nominating officer of the registered party / person authorised by that officer [delete as appropriate]		

Note 1: The description means one of the following—

(a) the registered name or names of the party registered under section 28 of the Political Parties, Elections and Referendums Act 2000, or

(b) a (but not more than one) description registered under section 28A of that Act.

Form continues overleaf.

Section 3: Request for party emblem		Guidance
I also request that the party's registered emblem (see note 2)		If there is more than one registered emblem, specify which one here (see note 3)
appear on the ballot paper against the party's name.		
Signed:		The nominating officer, or a person nominated by that officer, must sign here.
Date:		Add the date on which this has been signed.
Registered nominating officer of the register party / person authorised by that officer [delete as appropriate]		
<p>Note 2: If this paragraph is not completed a registered emblem of the party will not appear on the ballot paper against the party's name.</p> <p>Note 3: Where there is more than one registered emblem it would be helpful if the emblem requested to appear on the ballot paper is specified by reference to a representation of the emblem that accompanies this certificate.</p>		

Deliver to the Returning Officer with the relevant nomination paper.

Office use only		Date received	Time received	Initials	No
Senedd Election		1c – Home address form			
Details of election		Guidance			
Constituency name:	Sir Fynwy Torfaen		Add the name of the constituency you are standing in.		
Date of the election:	7 May 2026		Add the date on which the poll is to take place.		
Part 1: To be completed by all candidates			Guidance		
Full name of candidate (including any commonly used forenames or surnames provided in the nomination paper and party list):			Add your official full names and commonly used names. As per the information given on form 1a.		
Home address (in full):			Add your current home address in full (this cannot be a business address and do not use abbreviations)		
Postcode:			Add the postcode for your current home address.		
Are you an individual candidate or a party list candidate?			Add whether you are standing as an individual or a party list candidate.		
Part 2: To be completed only if you <u>do not</u> wish your home address to be made public.					
If you request that your home address is not made public then your address will not appear on the statement of parties and persons nominated.					
If you choose not to make your home address public, the constituency in which your home address is located (or country, if outside of the UK) will appear on the statement of parties and persons nominated.					
Statement: I require my home address <u>not</u> to be made public (please tick [✓] here)					
The constituency which my home address is located in:	[insert name of Senedd Cymru or if you reside outside Wales, UK Parliamentary constituency]				
My home address is situated outside the UK. My home address is located in:	[insert name of country]				
Candidate's signature:					
Date:					

This form must be delivered to the Returning Officer with the relevant nomination paper.

Office use only		Date received	Time received	Initials	No
Senedd Election	1d – Consent to nomination – Party list candidate				
<p>Note 1: A person shall not be validly nominated unless their consent to nomination is –</p> <ul style="list-style-type: none"> (a) given and dated in writing on, or within one month before, the day fixed as the last day for delivery of nomination papers (b) is attested by a witness, and (c) is delivered at the place and within the time for the delivery of nomination papers, or is delivered electronically to an electronic address for that purpose. 					

Section 1: Details of election		Guidance
Constituency name:	Sir Fynwy Torfaen	Add the name of the constituency you are standing in.
Date of election (see note 2):	7 May 2026	Note 2: The date to be given here is the date on which the poll is to take place.

Section 2: Candidate's personal details		Guidance
Candidate's name in full:		Add your official name in full – no initials. As per the information given in form 1a.
Candidate's date of birth (dd/mm/yyyy)		Add your date of birth.
Office address in case you are required to be an election agent:		Note 3: You must provide an address on your consent to nomination to be used as an office address in the event you become an election agent by default.

Section 3: Candidate's statement of party membership (see note 3)

Have you been a member of any registered political party, other than the party on whose list you appear as a candidate (if you are a party list candidate), at any time during the period of 12 months ending with the day on which the notice of election is published? (Please tick)

Yes

No

Note 4: The requirements for statements of party membership are set out in rule 10 of Schedule 5 to the Senedd Cymru (Representation of the People) Order 2025.

If you have answered "Yes", complete the table below in relation to each registered political party of which you have been a member at any time during that period. Add further rows if necessary. You must complete the table even if the party has ceased to exist or is no longer a registered political party.

Please take care to ensure that the information you provide is accurate. The Returning Officer is required by rule 17 of Schedule 5 to the Senedd Cymru (Representation of the People) Order 2025 to include this information in the statement of parties and persons nominated, which is published.

- Party list candidates do not need to include details of the registered political party upon whose list they appear as a candidate.
- If you were a member of a party at the start of the period, the date provided in the From column will be the start of the period.
- If you joined a party during the period, the date provided in the From column will be the date you joined the party.
- If you ceased to be a member of a party during the period, the date provided in the To column will be the date on which you left the party.
- If you remain a member of a party when you sign the form, you can insert "now" in the To column instead of a date

Registered name or names of each registered political party	The dates during the 12 months period when you were a member (using the format dd/mm/yyyy to dd/mm/yyyy)	
	From	To

Section 4: Declarations (see note 5)

Complete and sign the following consent and declarations.

I hereby consent to my nomination as a candidate at the above-mentioned election.

I declare that to the best of my knowledge and belief I am not disqualified from being elected as a Senedd Cymru member under section 16(A1) of the Government of Wales Act 2006 (disqualification from being a member of Senedd Cymru).

I also declare that I am registered as a local government elector for the area of

[insert the name of the county or county borough council]

on the day on which I complete this consent form and will continue to be registered on the day of election.

I also declare that I am not—

(a) an individual candidate in the election for the above constituency, nor

b) an individual or party list candidate at an election for any other constituency, the poll for which is to be held on the same day as the poll for the election to which this consent relates.

Note 5: The first two declarations reflect the requirements set out in section 16(A1) of the Government of Wales Act 2006 which prescribes the circumstances in which (by reference to Schedule 1A to that Act) a person is disqualified from being a member of Senedd Cymru and from being a candidate to be a member of the Senedd. The second declaration relates to paragraph 8 of Schedule 1A to the Government of Wales Act 2006 which prescribes that a person may not be a member of Senedd Cymru or a candidate to be a member of Senedd Cymru unless they are registered in the register of local government electors at an address within a Senedd constituency.

The third declaration reflects the requirements in section 7 of the Government of Wales Act 2006 which prescribes that a person may only stand once as a candidate at a general election. As such a party list candidate may only be included on one party list, and may not be included on any other list (whether in the same constituency or another). A party list candidate may also not stand as an individual candidate (again, whether in the same constituency or another). Similarly, a person may not be an individual candidate if they also appear on any party list, or as an individual candidate in any other constituency.

Section 5: Candidate's signature to consent to nomination and attestation by witness

Guidance

Candidate's signature to declarations:

Date of signature:

Signed in the presence of a witness:

Signature of witness:

[Name of witness]

Sign and date the document in the presence of a witness.

Get the witness to sign and date the document (for nominations submitted electronically, an electronic signature is permitted). There are no restrictions on who can be a witness.

Deliver this form to the Returning Officer by the deadline for nominations.

Office use only	Date received	Time received	Initials	No
Senedd Election	2 – Notification of an election agent			

Section 1: Details of election		Guidance
Constituency name:	Sir Fynwy Torfaen	Add the name of the constituency the party is standing in.
Date of the election:	7 May 2026	The date to be given here is the date on which the poll is to take place.

This form is for completion by the Nominating Officer of a party who has submitted a list in this constituency or by someone appointed on their behalf.

Section 2: Notification of election agent		Guidance
I, (the Nominating Officer or someone appointed on their behalf)		Insert the name of the Nominating Officer, or someone appointed on their behalf.
Of (party name):		Insert the registered political party name.
<i>do hereby notify you that I have appointed</i>		
Election Agent's name:		Add the full name of your appointed agent.
of (election agent's address including postcode):		Add the full home address including postcode (no abbreviations) of your appointed agent.
<i>to be the election agent for my party in this constituency.</i>		
<i>The address to which all claims, notices, legal process and other documents may be sent is:</i>		
Office address* (including postcode):		Add the office address including postcode (no abbreviations) of your appointed agent (this information is published on the Notice of Election Agents).
Signed (Nominating Officer or someone appointed on their behalf) :		The registered Nominating Officer or authorised person must sign here.
Date:		Add the date this form was completed.

* The office address must be in either:

- the Senedd constituency in which the election is held
- an adjoining Senedd constituency,
- in a county or county borough which is partly comprised in or adjoins the Senedd constituency

If a temporary office or place is being used until polling day, insert also the office or place to which all claims etc. may be sent after that date.

Section 3: Confirmation of acceptance by election agent (required unless the agent is the first named candidate on the party list)		Guidance
<p>I [agent named above] confirm my acceptance as the election agent for the above named political party. I understand that I must carry out my duties according to law. I understand that there are penalties if I fail to fulfil my duties according to law.</p>		
Election agent's signature:		The appointed agent must sign here.
Date:		Add the date this section was completed.

Agent's other details in case of query (optional – will not be published)		
Home telephone:		Where possible add contact details. This will help with any queries that may arise and keep you informed promptly of any updates.
Work telephone:		
Mobile telephone:		
Email address:		

Only to be completed where a candidate on the party list is being named election agent (and their office address is the same as their home address and they have withheld their address from publication on the home address form)		Guidance
My office address is the same as my home address which I want to keep private. I request that a correspondence address is published instead	Tick here if relevant	Tick here if you have been appointed an election agent and your office address is the same as your home address which you do not wish to be published.
Correspondence address (in England or Wales) for public notices (in full)		Add a correspondence address here if you do not wish for your home address to be published. The correspondence address will be made public.

Deliver this form to the Returning Officer by the deadline for nominations

Office use only	Date received	Time received	Initials	No
Senedd Cymru Election		3 – Notification of sub-election agent		

The election agent may appoint sub-agents to act to act on their behalf in any part of the constituency in which you are standing, as long as those parts do not overlap.

Section 1: Details of election		Guidance
Constituency name:	Sir Fynwy Torfaen	Add the name of the constituency the party is standing in.
Date of the election:	7 May 2026	The date to be given here is the date on which the poll is to take place.
Registered political party name:		Add the name of the registered political party.
Name of election agent:		Add your name.
Section 2: Details and extent of sub-agent		Guidance
Name of sub-agent:		Add the full name of your appointed sub-agent.
Sub-agent's address including postcode:		Add the full home address including postcode (no abbreviations) of your appointed sub-agent.
Office address (if different).		Add the office address of the sub-agent. It must be in the area in which they have been appointed to act.
Extent of appointment (describe area, e.g. local authority area):		Add the area for which the sub-agent will be acting.
Election agent signature		
I declare the above named person to be a sub-agent		
Signature of election agent:		The election agent must sign here.
Date:		Add the date this form was signed.
Section 3: Confirmation of acceptance by sub-agent (optional)		
I understand that I must carry out my duties according to law. I understand that there are penalties if I fail to fulfil my duties according to law.		
I confirm my acceptance as sub-agent for the above named party.		
Signature of sub-agent:		
Date:		

Sub-agents details in case of query (Optional – will be published)		
Home telephone:		Where possible add contact details. This will help with any queries that may arise and keep you informed promptly of any updated.
Work telephone:		
Mobile telephone:		
Email address:		

Deliver this form to the Returning Officer by the deadline for submission of sub-agent notification forms.

Senedd election: party list additional guidance

This additional guidance is designed to assist a Nominating Officer (or the person appointed to act on their behalf) with the submission of a party's nomination to stand a list of candidates for election to the Senedd, and should be read alongside the Electoral Commission's [Guidance for candidates and agents](#).

Task: Form 1a - Nomination form for a party	Tick
You should check that the full name of the party, is as registered with the Electoral Commission on the Commission's website: http://search.electoralcommission.org.uk	
You should list the full names of all the candidates standing for your party in the order in which they are to be elected – This should be their full current legal name.	
You should also add a commonly used name for any candidate is commonly known by a name. other than their full name who wants this used instead of their full name.	
The form must be subscribed by the you or someone appointed in writing to act on your behalf.	
Form 1b - The Certificate of Authorisation section of the nomination form	
The description requested must match the party name or one of the party's registered descriptions on the Commission's website and must also match the one already provided on the nomination form. The English version, the Welsh version, or both versions of either the party name or description may be used, as long as they are registered. If the registered party name does not include 'Welsh' or 'Cymru', then the registered party name may be supplemented with 'Welsh' or 'Cymru' in the description box on the nomination paper.	
The certificate of authorisation section must be signed by the party's Nominating Officer (or someone appointed in writing to act on their behalf).	
If parties wish to use an emblem they must include a request on the form and give the name or description of an emblem registered by the party and published on the Electoral Commission website , ensuring it is signed by the party Nominating Officer (or by someone they have appointed in writing to do this on their behalf.)	
Method of submitting the nomination form to the RO: by hand or electronically as per the arrangements set out in the electronic delivery statement on the notice of election. We recommend that you as Nominating Officer, the agent or someone you trust delivers the nomination papers by hand or submits them electronically on your behalf.	
Task: Form 1c - Candidate's home address form (all candidates)	Tick
A separate home address form must be completed for each candidate and these must be delivered with the nomination form by hand or electronically as per the arrangements set out in the electronic delivery statement on the notice of election.	
Task: Form 1d - Candidate's consent to nomination (all candidates)	Tick
A separate consent to nomination form must be completed for each candidate on the party list. Each candidate should read the Electoral Commission guidance on standing for election. If they are not sure if they are able to stand they should contact their employer (where relevant), consult the legislation or, if necessary, take their own independent legal advice. If they are satisfied that they meet all of the criteria listed and so are eligible to stand, they can sign the declaration.	
Method of submitting the form to the RO: by hand or electronically as per the arrangements set out in the electronic delivery statement on the notice of election.	
Task: Form 2 - Notification of election agent	Tick
All parties must appoint an election agent. This form notifies the RO of the appointment that has been made. If an appointment is not made the first candidate on the party list will become the election agent for the party by default.	

Method of submitting the notification form to the RO: by hand, by post or electronically. There are no restrictions on who can deliver it, but it should be someone you trust.	
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Task: Form 3 - Notification of sub-agent	Tick
The election agent may appoint a sub-agent to act on their behalf. Discuss with your agent whether they wish to appoint a sub-agent and the extent of the area to be covered by them.	
The election agent must give the name, address and office address of the appointed sub-agent(s).	
Method of submitting the notification form(s) to the RO: by hand, by post or electronically. There are no restrictions on who can deliver these, but it should be someone you trust.	

Task: Deposit	Tick
Confirm with the RO that your preferred method of payment is acceptable. Deposit of £500 for the first party list candidate and £200 for each of the next five candidates appearing on the party's list, with the RO by the deadline for nominations.	