



Monmouthshire Licensing Section, Abergavenny Youth and Community Centre, Old Hereford Road, Abergavenny, NP7 6EL

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form, please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Goytre Sports and Social Club (GSSC)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Goytre Sports & Social Club Goytre Village Hall Newtown Road Penperlleni Pontypool Monmouthshire			
Post town	Pontypool	Postcode	NP4 0AW

Telephone number at premises (if any)	██████████
Non-domestic rateable value of premises	£4280.00

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate Please tick as appropriate

- | | |
|--|---|
| a) an individual or individuals * | <input type="checkbox"/> please complete section (A) |
| b) a person other than an individual * | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> please complete section (B) |
| iii as an unincorporated association or | <input checked="" type="checkbox"/> please complete section (B) |

- iv other (for example a statutory corporation) ☐ please complete section (B)
- c) a recognised club ☐ please complete section (B)
- d) a charity ☐ please complete section (B)
- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a
 statutory function or ☐
 a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality: British					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality British					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Goytre Sports and Social Club
Date of birth I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes
Nationality British
Address Goytre Village Hall Newtown Road Penperlleni Pontypool Monmouthshire NP4 0AW
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.) Goytre Sports and Social Club is an unincorporated association.
Telephone number (if any) 01873 880080
E-mail address (optional):

Name	
Date of birth	I am 18 years old or over <input type="checkbox"/> Please tick yes
Nationality British	
Address	
Registered number (where applicable)	
Description of applicant (for example, partnership, company, unincorporated association etc.)	
Telephone number (if any):	
E-mail address (optional):	

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
0	1	0	3	2	0	2	4

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

The GSSC is based in the Goytre Village Hall. The hall is a community hall and includes a lounge area, club room and bar, kitchens, and various storage areas. Outside is a fenced garden area that is available to hall users. The hall also has car parking for approximately 30 cars. See accompanying building schematic diagram. The club is managed by a committee elected annually during a general meeting attended by club members. The hall is available for hire and is used by various clubs, societies and private individuals for meetings, functions, parties etc. The adjacent Goytre Village Park is a community amenity owned and managed by Monmouthshire County Council and open to the public for sports and general leisure use.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	<input checked="" type="checkbox"/>
b)	films (if ticking yes, fill in box B)	<input checked="" type="checkbox"/>
c)	indoor sporting events (if ticking yes, fill in box C)	<input checked="" type="checkbox"/>
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	<input type="checkbox"/>
e)	live music (if ticking yes, fill in box E)	<input checked="" type="checkbox"/>
f)	recorded music (if ticking yes, fill in box F)	<input checked="" type="checkbox"/>
g)	performances of dance (if ticking yes, fill in box G)	<input type="checkbox"/>
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	<input type="checkbox"/>
Provision of late night refreshment (if ticking yes, fill in box I)		<input type="checkbox"/>
Supply of alcohol (if ticking yes, fill in box J)		<input checked="" type="checkbox"/>

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Occasionally the performance of plays will be provided for entertainment of the local community. This may range from performances by amateur societies to professional groups performing in the main hall to one or two individuals performing in the club room.		
Mon	08.00	01.00			
Tue	08.00	01.00			
Wed	08.00	01.00			
Thur	08.00	01.00	State any seasonal variations for performing plays (please read guidance note 5) None		
Fri	08.00	01.00			
Sat	08.00	01.00	Non-standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6) None		
Sun	08.00	01.00			

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) Occasionally the showing of films will be provided for specific audiences and/or the general entertainment of the local community. These may range from feature length films to short educational/informational films shown in the main hall or in the club room.		
Mon	08.00	01.00			
Tue	08.00	01.00			
Wed	08.00	01.00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5) None		
Thur	08.00	01.00			
Fri	08.00	01.00	<u>Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6) None		
Sat	08.00	01.00			
Sun	08.00	01.00			

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4) Indoor sporting events, for example indoor bowls will be regularly played on strips of replica green in the main hall. The sport is played by all ages, including men, women, juniors, and seniors. People of all abilities can play, including wheelchair users and blind bowlers. Other indoor sports will be supported and played by local participants as appropriate. The club has a pool table and dart board for the use of its members. The club also participates in the local pool and dart leagues, competing against other pubs/clubs
Day	Start	Finish	
Mon	08.00	01.00	
			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5) None
Tue	08.00	01.00	
Wed	08.00	01.00	
			<u>Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6) None
Thur	08.00	01.00	
Fri	08.00	01.00	
Sat	08.00	01.00	
Sun	08.00	01.00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Wed					
Thur			Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) Live music will be provided for the local community. This may range from choral music performance, popular bands, to one or two individuals performing in the club room, and occasionally in the main hall.		
Mon	08.00	01.00			
Tue	08.00	01.00			
			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) During the spring and summer months live music may be played outside in the beer garden		
Wed	08.00	01.00			
Thur	08.00	01.00			
			<u>Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) When Live music is played outside, it will finish at 22:00.		
Fri	08.00	01.00			
Sat	08.00	01.00			
Sun	08.00	01.00			

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon	08.00	01.00	Recorded music and dance entertainment will be provided for the local community. This may range from a disc jockey to pre-recorded and/or streamed karaoke entertainment, or simple background music.		
Tue	08.00	01.00			
Wed	08.00	01.00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) During the spring and summer months, background music may be played in the beer garden.		
Thur	08.00	01.00			
Fri	08.00	01.00	<u>Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	08.00	01.00			
Sun	08.00	01.00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non-standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

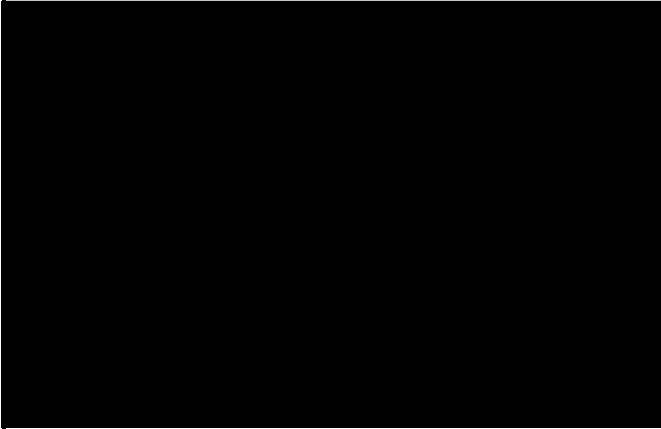
Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late-night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	08.00	01.00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	08.00	01.00			
Wed	08.00	01.00	<u>State any seasonal variations for the provision of late-night refreshment</u> (please read guidance note 5)		
Thur	08.00	01.00			
Fri	08.00	01.00	<u>Non-standard timings. Where you intend to use the premises for the provision of late-night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	08.00	01.00			
Sun	08.00	01.00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5) None		
Mon	08.00	01.00			
Tue	08.00	01.00			
Wed	08.00	01.00			
Thur	08.00	01.00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) None		
Fri	08.00	01.00			
Sat	08.00	01.00			
Sun	08.00	01.00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

	
	er
Issuing licensing authority (if known) Monmouthshire Licensing Section, Abergavenny Youth and Community Centre, Old Hereford Road, Abergavenny, NP7 6EL	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	None
Mon	08.00	01.30	
Tue	08.00	01.30	
Wed	08.00	01.30	
Thur	08.00	01.30	
Fri	08.00	01.30	
Sat	08.00	01.30	
Sun	08.00	01.30	
			<u>Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
			None

M Describe the steps you intend to take to promote the four licensing objectives:

1. General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The name of the License holder will be the Goytre Sports and Social Club hereinafter referred to as "the Club". The objective of the Club is to encourage and promote all social and recreational activities for all Goytre residents and those in the surrounding community.

The Club respects the diversity of facility users in addition to promoting integration of all levels of ability. Use of the Club is open to all persons irrespective of age (supervised children), gender, race, disability, religion, transgender, civil partnerships, or sexual orientation.

The Club will ensure a duty of care is afforded to all its facility users. The club shall ensure, that all times when the premises are used for a licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence. The Club shall ensure that all staff undertake training in their responsibilities in relation to the sale of alcohol, particularly regarding drunkenness and underage persons. Records will be kept of training and refresher training.

The Designated Premises Supervisor (DPS) will keep an up-to-date DPS Authorisation sheet which will show the list of staff members who have been given the authority to sell alcohol on the premises.

b) The prevention of crime and disorder

The Club operates a zero-tolerance policy to drugs, and other illegal substances, and to violent behaviour.

- Warning notices regarding the use of illegal substances or weapons, stating that offences will be reported to the police, will be displayed.
- Anyone found 'dealing' drugs, or other illegal substances on the premises, will be reported to the Police. Any drugs found on the premises will be put in a safe and secure location. The police will be called to collect and dispose of them. All finds and movement of the drugs will be recorded to create an audit trail.
- Violent and/or threatening behaviour will not be tolerated. The police will be called and the person(s) responsible will be reported.
- An incident record will be kept, as will all refusals for the sale of alcohol. These books will be made available to relevant authorities on request.
- CCTV will be in use at the premises, it shall be to an appropriate standard as agreed with the Licensing Authority, and /or in consultation with the Police. On request from an authorised authority, CCTV footage and images will be made available. There shall be clear signage indicating that CCTV equipment is in use and recording, at the premises, during all trading hours.

The DPS will ensure:

- effective management of premises, including the availability of written procedures for managing incidents.
 - that staff receive proper training and refresher training on relevant policies, and procedures.
 - policies and procedures to ensure bottles, off sales excepted, and empty glasses are not removed from the premises, are in place.
 - conflict management training for staff is provided.
- best business sector practice guidance is adopted where available.

c) Public safety

The Club will ensure that:

- appropriate fire and safety measures are in place including:
 - fire extinguishers (H₂O and CO₂), fire blanket, and smoke detectors.
 - emergency lighting and internally illuminated emergency exit signs.
 - fire safety equipment is inspected annually and the same documented.
 - all emergency exits shall be always kept free from obstruction.
 - entry and exits to the premises provide for ease of access for emergency vehicles.
 - a Fire Risk Assessment which meets sector specific guidance is maintained.
 - relevant emergency procedures are in place for the premises.
 - advice from the Fire and Rescue Services regarding fire prevention issues with the premises is sought.
 - staff are trained in the use of defibrillation equipment. Such equipment is locally available, but not directly provided by the Club.
 - advice from the Environmental Health & Trading Standards groups on food safety, workplace safety, and pollution are sought as appropriate.
- the premises, both internally and externally, is maintained in a clean, and tidy condition with special regard to tripping hazards, at all times. Used glassware, containers and rubbish are frequently cleared. Materials are sent for recycling as appropriate.
- schemes to secure public safety such as Pubwatch are considered, and joined as appropriate.
- adequate external lighting and security measures e.g. intruder alarm systems are in place and maintained.
- appropriate disability access and toilet facilities are available.
- familiarity with the provisions of the Equality Act 2010 is maintained.
- there is clear and accurate signage in and around premises.
- risk assessments, for both premises and proposed activities are carried out.
- policies on crowd management and dispersal, both in the ordinary course of operation and in an emergency, are developed.
- regular maintenance, testing, and certification of appliances, security, and safety systems, are performed as appropriate.
- first aid facilities and a 'safe' area in which vulnerable, and/or incapacitated persons can be provided with assistance, or placed pending the attendance of emergency services, is provided.
- co-operation with the relevant authorities, e.g. police and licensing, is assured. For example, allowing access to relevant policies, procedures, and records.
- regular toilet checks with documented check lists, are undertaken.
- the amount of alcohol sold just before the terminal hour, is limited, and that bar taps, once the terminal hour has passed, are covered.
- a policy of last admission time to manage safe capacity, prevent disorder and overconsumption, is implemented.
- the police are informed of any special event that is to take place on the premises, or of any issues that relate to public safety.
- staff are trained to be alert to any potential danger to customers and react accordingly. If they are unable to quickly defuse the situation without risk to customer or staff, then they are instructed to call the police.
- An on-site accident book will be used to record accidents/injuries occurring on the premises. Such records will be retained, and available for inspection, for a period of three years. Business management will periodically review accident records and take appropriate action to mitigate future recurrence.

d) The prevention of public nuisance

The Club will:

- close the premises 30 minutes after licensable activities have ceased to allow customers to leave in a quiet and orderly manner. Customers will be required to leave promptly. Notices will be prominently displayed to remind customers to leave having regard and respect for nearby residents.
- monitor the cleanliness of adjacent outdoor areas, and the behaviour of patrons entering/exiting the premises.
- make arrangements for, and manage, the collection and disposal, including recycling, of waste by a licensed operator.
- operate a good neighbour policy and attend community meetings as appropriate.
- respond to public comments and complaints received, and work to resolve issues that might arise.

e) The protection of children from harm

Action taken will include:

- Challenge 25 signage will be on display in the premises.
- The licensee and staff will ask persons who appear to be under the age of 25 for photographic ID such as proof of age cards, photographic driving license or passport, an official identity card issued by HM Forces, or by an EU country, bearing the photograph and date of birth of the bearer.
- If it is suspected that a customer intends to purchase alcohol to provide to minors then that sale will be refused.
- A register of refused sales shall be kept and maintained on the premises, which will be available for inspection by licensing officers or the police on request.
- Ensure that children and young people are not exposed to strong language, violence, or disorder.
- Ensure that non glass drinking containers are available for children on request.
- Ensure that accompanying adults take responsibility for and supervise children in their care, at all times.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☐
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☐
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home office online right to work checking service (please read note 15). ☐

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Mr Peter Davies
6 Clos Telyn
Penperlleni

Post town **Pontypool**

Postcode **NP4 0DB**

Telephone number (if any) 07713685313

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

peter.davies2501@sky.com

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority

concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.

Right to work/Immigration status

A licence may not be held by an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways:

1) by providing with this application copies or scanned copies of the documents which an applicant may provide to demonstrate their entitlement to work in the UK (which do not need to be certified) that are published on GOV.UK and in guidance issued under section 182 of the Licensing Act 2003.

2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service

As an alternative to providing a cop of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.