

Street Naming and Numbering Application Form

Public Health Act 1925, sections 17 to 19

Complete this form to change the name of your property

Only use this form if the address you want to change is already official (see guidance) and the property is occupied

SNN1:
Name change

Applicant details

Title:	First name:	Surname:
House number or name:	Road name:	
Locality (e.g. Magor): (if relevant)		
Town:	Postcode:	
Email:	Telephone:	

Address of property requiring name change

Is this address the same as the applicant's address in the above section?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>If you have ticked No, please supply the address:</i>		
House number / name:	Road name:	
Locality (eg Magor) if relevant:		
Town:	Postcode:	
<i>If your property is NOT on a numbered street, please supply a location plan. If we are not able to locate your property, we will not be able to process your application.</i>		

Address status

Does the property have an official address (see guidance)?
<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If your address isn't an official one, you will need to complete our New Address Application Form.</i>

Proposed property names (minimum of 3, in order of preference)	
Please ensure that you have read the guidance before you complete this section.	
1 st choice:	2 nd choice:
3 rd choice:	
Further choices (optional):	

Declaration of ownership	
<input type="checkbox"/> I confirm that I am the legal owner of the property;	
<input type="checkbox"/> I am NOT the legal owner of the property; If you are not the legal owner, please enclose written permission (including contact details) from the owner.	
Print full name(s):	
Signature(s):	Date:

Payment	
Date of payment:	
Method of payment: <input type="checkbox"/> Card Receipt no: WP <input type="checkbox"/> BACS: Ref no: HD <input type="checkbox"/> Cheque	
Please note that we will not begin work on your application until your fee has been paid in full. For the fee structure, please see the Monmouthshire County Council Street Naming and Numbering website.	
<input type="checkbox"/> I hereby apply for Street Naming and Numbering services as detailed in this application and declare that the information given on this form is correct and true to the best of my knowledge.	
<input type="checkbox"/> I have read the guidance notes accompanying this application form;	
<input type="checkbox"/> I have paid the full amount by card and have written my receipt number in the relevant box (above); OR	
<input type="checkbox"/> I confirm that I have paid the fee by BACS and have written my reference no in the relevant box (above); OR	
<input type="checkbox"/> I enclose a cheque made payable to Monmouthshire County Council;	
Print full name(s):	
Signature(s):	Date: