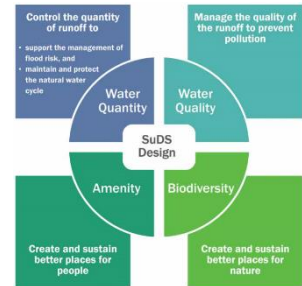




**Flood & Water Management Act 2010**  
**Schedule 3 Sustainable Drainage**  
**SuDS Scheme Application for SuDS Approving Body (SAB) Approval – Wales**



**Application Form for Pre-Application Advice on SuDS on new developments, with reference to The Sustainable Drainage (Approval and Adoption Procedure) (Wales) Regulations 2018**

<b>Pre-Application Structure</b>	
<a href="#"><u>Pre-Application Form</u></a>	<i>(To complete &amp; return)</i>

(Use hyperlink above to directly access the Form)

## Pre-Application Form

This form is based on the requirements provided by Welsh Government for the sole purpose of submitting information to the SuDS Approving Body (SAB) in accordance with the legislation detailed on this form and other relevant items of primary and subordinate legislation.

Please be aware that once you have downloaded this form, the SAB and Welsh Government will have no access to the form or the data you enter into it. Subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the SAB in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the SAB to inform you of its obligations in regard to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

### Please Note:

1. This form is for **Pre-Application** discussions with SAB ONLY;
2. Consideration of this application will be based on compliance with the [Statutory National Standards for Sustainable Drainage Systems \(SuDS\) for Wales](#) and [Statutory Instruments](#);
3. You are advised to engage early, and directly, with the LPA and all other relevant organisations that may have an interest in your SuDS scheme proposal, including the SAB statutory consultees listed below:
  - a. Sewerage undertaker
  - b. National Resources Wales
  - c. Highway Authority
  - d. Canal & River Trust
  - e. Internal Drainage Districts (NRW);
4. **For a valid SuDS Scheme Pre-Application to the SAB, ALL sections of this form SHOULD be completed;** and
5. You are encouraged to provide an initial response to the further questions contained in the [Guidance](#) on completing this form, and to submit as much initial technical information as possible about your SuDS scheme proposals (also as indicated in the [Guidance](#)); as this will assist the SAB with pre-application considerations and discussions.

We will process the information you provide so that we can deal with your application. We may also process or release the information to offer you documents or services relating to environmental matters and consult the public, public organisation and other organisations; provide information from the public register to anyone who asks or prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken and take any action that is needed, and respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the SAB directly.

If printed, please complete using block capitals and black ink prior to submitting to the SAB.

Please read through the [Guidance](#) and complete this application form carefully. If you fill in the application form correctly first time, the SAB can process it more quickly.

**Prior to the submission of a Full Application, applicants are strongly advised to make this Pre-Application submission to discuss their proposals with the SAB and ensure that an acceptable SuDS scheme is submitted later, at the Full Application stage. Please note that pre-application fees will apply.**

Submissions made in support of this application shall be based upon current legislation and industry best practice including documents referenced in [Guidance on Making SuDS Applications for SAB Approval](#).

Proposals submitted should be developed by a competent and suitably qualified professional, experienced in drainage/ SuDS / flood risk management design.

Where applicable, the LPA planning reference or unique identifier should be included.

Applicants should complete this form and submit it, together with relevant supporting documents, to Monmouthshire County Council SuDS Approving Body.

***Payment of the Pre-Application Advice fee can be made by card, BACS or cheque. See our document 'How to Make Payment for Your Fees'. Your application will not be processed until the application fee is received and cleared in full.***

**When you have completed the application form please submit the form and associated documents to:**

**Electronically: [sab@monmouthshire.gov.uk](mailto:sab@monmouthshire.gov.uk)**

**Postal: SuDS Approving Body, Monmouthshire County Council, County Hall, The Rhadyr, Usk, NP15 1GA**

If you are not sure about anything contained in the application form, please contact us.

## **Content**

ALL sections of this form SHOULD be fully completed unless otherwise stated.

- 1. Applicant Details**
- 2. Site Details**
- 3. Application**
- 4. Environmental Impact Assessment (EiA) Statement**
- 5. Compliance with Statutory National Standards for Sustainable Drainage Systems (SuDS)**
- 6. Initial Assessment of Flood Risk**
- 7. SuDS Scheme Application Checklist**
- 8. Declaration**

## 1. Applicant Details

### Applicant Name and Address

<b>Title and Name</b>		
<b>Company</b>		
<b>Suffix (unit/name/number)</b>		
<b>Address line 1</b>		
<b>Address line 2</b>		
<b>Address line 3</b>		
<b>Town</b>		
<b>County</b>		
<b>Postcode</b>		
<b>Phone number</b>	<b>Mobile</b>	
	<b>Works</b>	
	<b>Home</b>	
<b>e-mail address</b>		

### Agent Name and Address

<b>Title and Name</b>		
<b>Company</b>		
<b>Suffix (unit/name/number)</b>		
<b>Address line 1</b>		
<b>Address line 2</b>		
<b>Address line 3</b>		
<b>Town</b>		
<b>County</b>		
<b>Postcode</b>		
<b>Phone number</b>	<b>Mobile</b>	
	<b>Works</b>	
	<b>Home</b>	
<b>e-mail address</b>		

<b>Preferred contact</b>	Applicant	Agent
--------------------------	-----------	-------

## 2. Site Details

A general description of site location supported by a plan specifying the construction area and the extent of the drainage system should be submitted. Plans shall be at a scale of 1:2500. All plans should show the direction of North.

<b>Name of proposed development</b>	
-------------------------------------	--

<b>Grid Reference (E/N)</b>	<b>Easting</b>	<b>Northing</b>
<b>Suffix (unit/name/number)</b>		
<b>Address line 1</b>		
<b>Address line 2</b>		
<b>Address line 3</b>		
<b>Town</b>		
<b>County</b>		
<b>Postcode</b>		

<b>Description of proposed development</b>	
<b>Total application site area (Ha)</b>	
<b>Is the site currently developed i.e. Brownfield, or is it currently undeveloped i.e. Greenfield?</b>	
<b>Existing land use</b>	
<b>Proposed land use</b>	

## 3. Application

<b>Has any prior advice been sought from the SuDS Approving Body (SAB) about this application?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
--	------------------------------	-----------------------------

If Yes, please complete the following information about the advice you were given. This will help the SAB to deal with this application more efficiently.

<b>Officer Name</b>					
<b>Reference</b>		<b>Date</b>	DD	MM	YYYY
<b>Details of pre-application advice received</b>					

<b>Does this application relate to any other SAB application already made?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>If "Yes", please provide SAB Reference number</b>		

<b>Is this application part of a phased approach to development of the site, or one of multiple applications for the same site?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>If "Yes", please provide brief details</b>		

**4. Environmental Impact Assessment (EiA) Statement**

<b>Does this application relate to a development that is the subject of an EiA application under the Town &amp; Country Planning (Environmental Impact Assessment) (Wales) Regulations 2017(1)?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
---	---------------------------------	--------------------------------

**5. Compliance with Statutory National Standards for Sustainable Drainage Systems (SuDS)**

All sustainable drainage systems MUST comply with the [Statutory National Standards for Sustainable Drainage Systems \(SuDS\) for Wales](#). You are advised to refer to the detailed text in the Standards that relate to the information required below. The Standards are re-produced, in the [Guidance](#) to assist in completing this application form.

## Standard Principles

The Principles listed below will underpin the design of surface water management schemes to meet the Statutory National Standards. Where possible, please provide a brief summary in each of the boxes below relating to each of the bulleted Standard Principles and itemised Standards 1 to 6, showing how your proposed surface water drainage scheme complies with this statutory requirement.

### Compliance with Standard Principles

My proposed surface water drainage scheme will comply in the following way/s:

Note: reference to how your proposals comply with each of the eleven Principles set within the National Standards should be clearly set out below.

Where possible, relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#) and [Table B](#) of this Guidance should be listed below and all relevant material submitted.

- 1.
- 2.
3. Etc.

## Standards 1 to 6

### Compliance with Standard S1 - Surface water runoff destination

My proposed surface water drainage scheme will comply in the following way/s:

Note: each Priority Level (1-5) for surface water runoff destination should be listed in numerical order and relevant detail added accordingly.



Where possible, relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#) and [Table B](#) of this Guidance should be listed below and all relevant material submitted.

1. (e.g. Drainage Strategy, Landscape Plan, destination priorities, detailed drainage design etc.)
- 2.
3. Etc.

### **Compliance with Standard S2 - Surface water runoff hydraulic control**

My proposed surface water drainage scheme will comply in the following way/s:

Note: reference to how your proposals comply with each of the six hydraulic control requirements of Standard S2, listed on page 19 of the National Standards, should be clearly set out below.

Where possible, relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#) and [Table B](#) of this Guidance should be listed below and all relevant material submitted.

1. (e.g. Drainage Strategy, Landscape Plan, Flood Consequences Assessment, detailed drainage design, hydraulic calculations, flow control etc.)
- 2.
3. Etc.

### **Compliance with Standard S3 – Water Quality**

My proposed surface water drainage scheme will comply in the following way/s:

Where possible, relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#) and [Table B](#) of this Guidance should be listed below and all relevant material submitted.

1. (e.g. Water Quality Strategy, treatment, contaminated land survey pollution prevention etc.)
- 2.
3. Etc.

**Compliance with Standard S4 – Amenity**

My proposed surface water drainage scheme will comply in the following way/s:

Where possible, relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#) and [Table B](#) of this Guidance should be listed below and all relevant material submitted.

1. (e.g. Amenity Plan, Landscape Plan, protection, improvement, multiple functionality etc.)
- 2.
3. Etc.

**Compliance with Standard S5 – Biodiversity**

My proposed surface water drainage scheme will comply in the following way/s:

Where possible, relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#) and [Table B](#) of this Guidance should be listed below and all relevant material submitted.

1. (e.g. Biodiversity Plan, Landscape Plan, habitat, protection, enhancement, multiple functionality etc.)
- 2.
3. Etc.

**Compliance with Standard S6 – Design of drainage for Construction and Maintenance and Structural Integrity**

My proposed surface water drainage scheme will comply in the following way/s:

Where possible, relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in <a href="#">Table A</a> and <a href="#">Table B</a> of this Guidance should be listed below and all relevant material submitted.
<ol style="list-style-type: none"> <li>1. (e.g. Drainage Strategy, Landscape Plan, detailed drainage design Construction Management Plan, Phasing Plan, SuDS Maintenance Plan etc.)</li> <li>2.</li> <li>3. Etc.</li> </ol>

## 6. Initial Assessment of Flood Risk

<b>Is the site within an area at risk of flooding?</b> Refer to Natural Resources Wales Development Advice maps. ( <a href="#">Natural Resources Wales / Development and flood risk</a> )	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If the proposed development is within the area at risk of flooding, you will need to consider whether it is appropriate to submit a flood consequences assessment. (Refer to <a href="#">Technical Advice Note 15 (TAN15)</a> ).		

<b>Is the site located within an area susceptible to surface water flooding?</b> Refer to <a href="#">NRW Surface Water Flood Maps</a> .	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Is the site located within an area susceptible to groundwater flooding?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Is there a watercourse</b> (as defined under <a href="#">Section 72 Land Drainage Act 1991</a> ) <b>located within 20m of the proposed development?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

## 7. SuDS Scheme Application - Checklist

<b>Please complete the following checklist and make sure you have read the <a href="#">Guidance on Making SuDS Applications for SAB Approval</a>, the <a href="#">Guidance on completing the Pre-Application Form</a>, and provided all the necessary information in support of your application:</b>	
<b>Pre-Application fee (where required)</b>	Yes <input type="checkbox"/>
<b>Completed, signed and dated Pre-Application Form.</b>	Yes <input type="checkbox"/>

<p><b>Considered further questions and technical information in the <a href="#">Guidance</a>, required to help assess your Pre-Application and assist your Full Application proposals at a later date.</b></p>	<p>Yes <input type="checkbox"/></p>
--	-------------------------------------

**9. Declaration**

I/ we hereby apply for SuDS Pre-Application Advice as described in this form and the accompanying plans/drawings and additional information. I confirm that, to the best of my knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them.  
 This form is completed using accurate information and can be used as a summary of concept of the surface water drainage strategy on this site.

<b>Form completed by</b>	
<b>Signature</b>	
<b>Qualification of person responsible for signing off this application</b>	
<b>Company</b>	
<b>On behalf of (Client's details)</b>	
<b>Date</b>	

**Disclaimer**

**Information provided on this form and in supporting documents may be published on the SAB's SuDS register and website and be made publicly available.**