



**Monmouthshire County Council
Ordinary Watercourse Consent
Application Form**

1. Location of the Proposed Works

Location	
Name of River or watercourse (if known)	
National Grid reference of the site (12 figures)	

2. Contact

Title	
First Name	
Last Name	
Address	
Postcode	
Telephone No.	
Mobile No.	
E-mail Address	

LLFA Office Use Only:	
Application Reference number:
Date Application received:	dd/mm/yyyy
No. of Structures:
Fee applicable:	Yes / No
Date Fee received	dd/mm/yyyy

Details of the Applicant

3. Applicant

Are you making the application as a:

Company go to 3.1
Individual go to 3.2
Group go to 3.3
Public Body go to 3.4

3.1 Applying as a Company

Company Name	
Company Reg. No.	
Company Registered Address	
Postcode	
Country	
Telephone No.	
Mobile No.	
Company Director (Full Name)	
Official Position	

3.2 Applying as an Individual

If you are not the contact named in Section 2 of this application please provide your details below

Title	
First Name	
Last Name	

3.3 Applying as a Group

If the group's main representative is not the named contact in Section 2 of this application please provide their details below:

Title	
First Name	
Last Name	
Position	
Name of Group	
Status of Group	

3.4 Applying as a Public Body

Name of Public Body	
What Type of Public Body are You	

3.5 Address

If the applicant's main UK business address is different from the address in Section 2 please provide details below:

Address	
Postcode	
Country	
Telephone No.	
Mobile No.	
E-mail Address	

4. Interest in the Land

4.1	What is your interest in the land

Details of the proposed works

5. Description and Purpose of the Proposed Works

5.1	Please provide a description of the proposed works
5.2	Number of Structures

6. Plans and Sections

6.1	Please provide a description and reference number of all plans and sections you have provided (see guidance notes)		
		Yes	Reference Number(s)
	Location Plan		
	Site Plan		
	Cross sections		

	Longitudinal drawings		
	Detailed Drawings		
	Detailed method statement		

7. Construction Details

7.1	Are the works permanent or temporary?		
	Permanent	Yes / No	
	Temporary	Yes / No	
	How long is the temporary period?		

7.2 Date Construction work will start

Date	dd/mm/yyyy
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8. Additional Licenses or Consents

8.1 Do the proposed works involve or affect the following:

Impounding (holding back a watercourse)	Yes / No
Abstracting (removing) water	Yes / No
Fish or fisheries	Yes / No
Disposing of waste material	Yes / No

If yes to any or all of these, you will probably need extra licenses or consents from Natural Resources Wales before you start (See guidance notes).

Additional Supporting Information

9. Effects on the Environment

9.1	Please provide brief details of the effect the work will have on the environment together with any proposals for improvements you will make or action you will take to compensate for the effects.

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10. Other Authority Permissions

Fill in this Section if you have submitted a planning application for the proposed works. Otherwise go to 11.

10.1	Planning Authority		
10.2	Application Number		
10.3	Date submitted		
10.4	Planning permission approved	Yes (approval date)	dd/mm/yyyy
		No – Awaiting decision	
		No - rejected	
10.5	Are the works associated with the SuDS Approving Body (SAB)?	Yes / No	

11. Maintaining the Structure

11.1	Name of person or Organisation responsible for maintaining the structure:	
	During Construction	
	Upon Completion	

12. Fees

Ordinary Watercourse Consent fees are applicable to this application	
Fee Enclosed	Yes / No
Value	£

13. Checklist

Please read through this list and confirm the items you are sending with this application:

Completed form	Yes / No
Three copies of supporting drawings	Yes / No
Applicable fee	Yes / No
Environmental/Ecological Reports	Yes / No
Method Statement	Yes / No

14. Declaration

By signing this document I am declaring that to my knowledge, the information provided in this application, including the map and all supporting documents is true.

Signature	
Title	
First Name	
Last Name	
Position	
Date	dd/mm/yyyy

15. Data Protection Act 2018

We will process the information you provide so that we can deal with your enquiry

We may also process or release the information to:

Consult the public, public organisations and other organisations (for example, the Health & Safety Executive;

Carry out research into the environmental issues and develop solutions to problems;

Prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;

Assess whether customers are satisfied with our service and improve it where necessary; and

Respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2017 (if the Data Protection Act allows.)

16. Next Steps

Please return the application form together with any supporting documents to our offices.

F.A.O. Ordinary Watercourse Consenting Officer
Highways and Flood Management
Monmouthshire County Council
County Hall
The Rhadyr
Usk
NP15 1GA

If you are happy with our service, please tell us. It helps us identify good practice and encourages our staff. If you are not happy with our service, please tell us how we can improve.