



Informal Tender for the Letting of: Unit ____ Abergavenny Market Hall

To:

**Markets Team
Abergavenny Market Hall
Cross Street
Abergavenny
NP7 5HD**

I/we	
Of (address)	
Telephone No:	
Email address:	

Hereby offer the sum of £		per annum
		(offer in words)
Proposed trading name:		

My/our offer is based upon the attached Letting Particulars and the terms and conditions stated below (please complete as required):

- An initial license length of 12 months that will revert to a monthly basis.
- Proposed Use: Retail A1 Use Class (if other please specify.....)
- Payment of a 3 month bond.
- Keep open and to trade on the normal trading days unless otherwise agreed in advance with the Markets Team
- Additional trading days are to be paid for on a pro-rata basis of the agreed monthly payment as agreed with the Council and subject to the Market being open.
- To supply and install a suitable sign to be agreed within the terms of the licence.
- The Council reserves the right to install utility metres and or collect a service charge for actual consumption

In the event that the unit becomes separately assessed for Business Rates then the trader will become responsible for this liability.

I/We confirm that the business (delete & complete as necessary):

- Operates as a sole trader / partnership / limited company / other (please specify)

- Has been trading for _____ years / is a start-up enterprise.
- Nature of business _____

Please provide the following:

- A Business Plan / or Covering Letter giving further details of your business
- Any other documents to support the application
- Please revert to the Tender Guidelines while completing the Tender Form

The marketing and tender process is on Subject to Contact & Council Approval basis. The applicant is typically responsible for obtaining any additional consents or providing copies of documentation required for their proposed trading business.

- I/We understand that the Council does not bind itself to accept the highest or any offer and that I/we shall be notified in writing if my/our offer is accepted.

Dated the: _____ (Day) of _____ (Month) 2023

Signed: _____

Name of Signatory: _____ (Capital Letters)

Position: _____ (Capital Letters)

By completing this form you are agreeing that Monmouthshire Council can hold and use the details provided for purposes reasonably associated with the letting of this property (for additional information as to policies as to how we store and use such information please see our web-site: [Privacy Notice - Monmouthshire](#))