

Come and join the team!

ADVERT

ROLE TITLE: Social Worker - Integrated Services

POST ID: SAS023 18.5 hours per week(Wednesday/Thursday/Friday)
SAS030A 22.2 hours per week (Mon/Tues/Wednesday)
SAS532 37 hours fixed term March2023 (contract length to be reviewed)

LOCATION: Chepstow Community Hospital

GRADE: BAND I SCP 31 - 35 (£35,336 – £39,571 p.a.)

HOURS: Two Part time and One full time post

DBS CHECK: Yes (Disclosure & Barring Service Check)

CLOSING DATE: 5PM 06/06/2022

Additional Information

Please note that we are not able to accept CVs

To apply for this post please complete the online application form which can be found on the following page:

<https://www.monmouthshire.gov.uk/jobs-employment/>

Applications may be submitted in Welsh, and that an application submitted in Welsh will not be treated less favourably than an application submitted in English.

All posts are open to job-share unless stated otherwise.

Monmouthshire County Council is:-

- an equal opportunities employer and welcomes applications from all sections of the community.
- a disability confident committed employer.
- an Armed Forces friendly employer.
- Autism aware and committed to removing barriers to employment
- committed to supporting young people who leave our care to access new opportunities and gain experience.

ROLE PROFILE

ROLE TITLE: Social Worker - Integrated Services

POST ID: SAS 023 18.5 hours per week(Wednesday/Thursday/Friday)
SAS 030A 22.2 hours per week (Mon/Tues/Wednesday)
SAS 532 37 hours fixed term (contract length to be reviewed.)

LOCATION: Chepstow Community Hospital

GRADE: BAND I SCP 31 - 35 (£35,336 – £39,571 p.a.)

LOCATION: Chepstow, which may change in the future if the service location needs to relocate. Relocation or disturbance expenses will not be paid if this happens

DISCLOSURE AND BARRING SERVICE (DBS) CHECK:

Appointment to this post is exempt from Rehabilitation of Offenders Act and is subject to the following DBS check (Please specify level of check;
Enhanced with Both Children/Adults Barred List Checks)

RESPONSIBLE TO: Senior Practitioner -Emma Sanders

WELSH LANGUAGE ASSESSMENT: Welsh language skills are desirable

SAFEGUARDING:

Child and Adult Safeguarding are key priorities for the Council. We aim to support children and adults at risk to be as safe as they can and to fulfil their potential. All Council employees and volunteers are responsible for playing their part in the well-being, safety and protection of children and adults at risk. All employees and volunteers will be trained to the appropriate level of safeguarding and have a duty to fulfil their personal responsibilities for safeguarding.

South Monmouthshire Integrated Service: Who are we?

The Purpose of this Role:-

The South Monmouthshire Integrated Team work across the South of the County to enable people to remain independent in their own homes through the provision of community based health and social care services. The aim is to avoid unnecessary hospital admissions, residential placements, and support good hospital discharges to place or residency.

This exciting opportunity has arisen for a highly motivated, experienced and innovative social work professional to join the South Monmouthshire Integrated Team based at Chepstow Community Hospital.

The post offers an excellent opportunity to work within a dynamic multi-disciplinary team and with a range of providers and partner organisations to develop community based solutions in providing support to vulnerable individuals. This role also provides an excellent opportunity to develop caseload management skills. The successful candidate will need to be flexible, highly motivated, innovative and enthusiastic with the ability to deliver a high quality individualised service.

To liaise with the person, family and carers to help them identify what matters to them, and promote independence, using community networks and families. Helping people to achieve their goals in accordance with the Social Services and Wellbeing Act (Wales) 2014

Expectation and Outcomes of this Role:-

You will be expected to work alongside the person, carers and colleagues to complete integrated assessments, which are 'person-centred' and take account of an individual's strengths and 'what matters' to them. Where appropriate, you will also be expected to develop care and support plans, which describe how the person will be supported and define 'personal outcomes', which are then used to inform and measure the effectiveness of interventions moving forward. Through your involvement, you will be expected to empower people creatively, to promote the well-being of individuals, carers and their communities, in sustainable ways. You will be expected to maintain a caseload.

Your responsibilities are to:-

Operational

- To provide easily accessible information and advice through an immediate response service.
- To ensure Fair Access to Care guidance is applied for all citizens as agreed by Monmouthshire County Council.
- To work alongside people to help them identify risks to their independence using a range of tools.
- To work alongside people to explore options which would support them to live as independently as possible in their communities.
- To support people through the hospital discharge process aiming to make everyday count post discharge in an appropriate community setting.
- To work with people to help develop solutions and personal support plans.
- To provide people with the information they require to make choices about funding options.
- To carry out financial assessments with people in line with local and National frameworks

- To maintain accurate financial records and agree any expenditure with person with delegated budget responsibility.
- To work with communities, a range of providers and partner organisations to develop community based solutions.
- To work in partnership with other agencies to ensure the delivery of quality services.
- To take on the role of case co-ordinator in appropriate situations
- To delegate and oversee a range of functions carried out by support workers.
- To document casework regularly and accurately in accordance with departmental procedures.
- To provide specialist social work assessments as part of comprehensive assessments e.g. Continuing Health Care Assessments.
- To prepare and contribute to the production of reports for case conferences, Adult Protection meetings, Quality Assurance group etc.
- To carry out non criminal investigations under the Protection of Vulnerable Adult Guidance All Wales Interim Policy on the Protection of Vulnerable Adults.
- To ensure needs, personal outcomes and wellbeing are met in accordance with the Social Services and Well-being (Wales) Act 2014.
- Continued professional Development in line with Social Care Wales
- Contribute to development of other members of the team, which may include students hosted by the Local Authority.

Individual and Service Development

- To take responsibility for updating knowledge on best practice and developments in all areas of integration in line with relevant professional body requirements.
- Undertake relevant training to ensure a professional standard of practice is upheld and appropriate skills are developed to enhance the integrated service.
- Contribute to the development of other members of the integrated service.
- Contribute to the development of services so that they are responsive to the changing needs of the target population.
- Inform your manager of service issues which may have implications for the department and or are likely to be subject to publicity whether positive or

negative, ensuring that any concerns about vulnerable adults are notified immediately.

General

- Work flexibly to meet the demands of the service.
- To maintain safe working practices for self and others, in accordance with the authority's policy statement on Health and Safety at work.
- To actively support and implement the principles and practice of equality opportunity as laid down in the Council's Equal Opportunities policy.

Here's what we can provide you with:-

- You will be supported in this role through the Integrated Service Team comprising of social workers, therapists, nurses, support workers, care at home and business support colleagues.
- There will be ongoing training to enable the continuous development of your knowledge and skills within the context of social care in Wales.
- There is also the provision of regular one-to-one supervision, to support well-being and learning.

What else you need to know.....Our Values:

Our purpose is underpinned by a clear sense of who we are as an organisation. We expect people who work with us to share a strong value set and expect that these are evident in the ways in which we work and engage with our communities.

Teamwork: We will work with you and our partners to support and inspire everyone to get involved. We will make the best of the ideas, and resources available to make sure we do the things that most positively impact our people and places.

Openness: We are open and honest. People have the chance to be involved and tell us what matters.

Flexibility: We are flexible, enabling delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Fairness: We provide opportunities for people and communities to thrive. We will always try to treat everyone fairly and consistently.

Kindness: We will show kindness to all those we work with, putting the importance of relationships and the connections we have with one another at the heart of all interactions.

This role will work with Monmouthshire to achieve these.

In addition:

All employees are responsible for ensuring that they act at all times in a way that is consistent with Monmouthshire's Equal Opportunities Policy in their own area of responsibility and in their general conduct.

The authority operates a Smoke Free Workplace Policy which all employees are required to abide to.



monmouthshire
sir fynwy

PERSON SPECIFICATION

How will we know if you are the right person for the role? As the successful candidate you will have demonstrated:-

REQUIREMENTS	WEIGHTING	HOW TESTED
1. EDUCATION/QUALIFICATIONS/KNOWLEDGE		
1.1 A professional social work qualification.	High	Application Form
1.2 An understanding of key principles of current and emerging provision for adults in health and social care services.	High	Application Form and Interview
1.3 Knowledge of the principles of integration.	High	Application Form and Interview
2 EXPERIENCE		
2.1 The ability to represent and apply the values which underpin social work.	High	Application Form and Interview
2.2 Evidence that people are central to your work.	High	Application Form
2.3 Conversant with the needs of informal carers.	High	Application Form
2.4 Evidence of working with people with a range of needs.	High	Application Form and Interview
2.5 An ability to support people in finding solutions in a creative and flexible way.	High	Application Form and Interview
2.6 Evidence of ability to work in partnership and nurturing good working relationships.	High	Application Form and Interview
2.7 Evidence of working to Safeguarding guidance.	High	Application Form and Interview
3. APTITUDE AND SKILLS		
3.1 An ability to listen to understand	High	Application Form and Interview
3.2 An ability to identify risks to a loss of independence.	High	Interview
3.3 Ability to use or willingness to develop skills in collaborative approaches with people.	High	Application Form and Interview
3.4 Ability to engage with people to find solutions.	High	Application Form and Interview
3.5 An ability to engage with communities.	High	Application Form and Interview
3.6 An ability to engage people to have difficult conversations.	High	Application Form and Interview
3.7 An ability to assess and manage risk in partnership with others.	High	Application Form and Interview
3.8 Ability to prioritise effectively when under pressure.	High	Application Form and Interview
3.9 Ability to use a range of IT and social networking media	High	Application Form

3.10	An ability to communicate effectively both verbally and in writing.	High	Application Form and Interview
4. PERSONAL ATTRIBUTES			
4.1	Belief in the value of empowerment.	High	Interview
4.2	Flexibility, motivation and enthusiasm in approach to your work.	High	Interview
4.3	Ability to think creatively.	High	Interview
5. CIRCUMSTANCES			
5.1	Possess current full driving licence and have access to a vehicle for which the MCC agreed mileage allowance will be paid Be prepared to have business insurance to carry out duties of post	High	Application Form
5.2	Registered with Social Care Wales	High	Application Form Interview
6. EQUAL OPPORTUNITIES			
6.1	Able to demonstrate a clear understanding of equal opportunities' principles and practice and commitment to anti discriminatory practice	High	Application Form and Interview

Welsh Desirable.

You may be required to learn or improve your existing skills through attending staff Welsh language training funded by the council. This will be implemented if a need for Welsh language skills in the role arises.

**Should you require any further information regarding this post, please contact:
Emma Sanders Tel: 01291-636638**

Closing Date: 5PM 06/06/2022

WELSH LANGUAGE SKILLS FRAMEWORK

LEVEL 1			
<p><i>Can understand basic everyday phrases if the speaker talks slowly and clearly and is willing to help. Can introduce yourself and others and can ask and answer questions regarding basic information, e.g. individual asking to see someone, where is the xxx meeting, toilet etc. Can transfer phone calls pass on a simple message or make a straightforward request, e.g. via e-mail.</i></p>			
UNDERSTANDING	SPEAKING	READING	WRITING
<ul style="list-style-type: none"> ➤ Can understand simple questions: where is the xxx meeting, where is the toilet, who is the person they wish to see. Can understand who to transfer a phone call to etc, 	<ul style="list-style-type: none"> ➤ Can pronounce place names and personal names correctly. ➤ Can greet individuals face to face or over the phone ➤ Can open and close a conversation or open and close a meeting. 	<ul style="list-style-type: none"> ➤ Can read short sentence, e.g. basic signs, simple instructions, agenda items, simple information on forms 	<ul style="list-style-type: none"> ➤ Can open and close an e-mail or letter ➤ Can write personal names, place names, job titles ➤ Can write a simple message to a colleague on paper or e-mail, e.g. such and such has called.
LEVEL 2			
<p><i>Can understand sentences when people talk about everyday situations, e.g. simple personal and family information. Can hold a basic conversation with someone to obtain or exchange straightforward information, e.g. discuss how a person is feeling; something which has happened; simple plan for the future. Can write and read messages in letters or e-mails describing familiar issues and written in short sentences.</i></p>			
UNDERSTANDING	SPEAKING	READING	WRITING
<ul style="list-style-type: none"> ➤ Can understand when people speak slowly about everyday situations, e.g. providing personal information, talking about what they have been doing, what they would like to do, how they feel general ➤ Can understand when people ask you do something 	<ul style="list-style-type: none"> ➤ Can communicate simple information or ask common questions, e.g. to acquire information from an individual ➤ Can use Welsh to get to and emphasise with the individual but not able to conduct the entire conversation or session in Welsh ➤ Can hold a short conversation with an individual or exchange relatively straightforward information ➤ Can contribute to a meeting, but need to revert to English for specialist terms. 	<ul style="list-style-type: none"> ➤ Can read short message and certain letters or e-mails, e.g. those which make a request or ask you to pass on a message 	<ul style="list-style-type: none"> ➤ Can write a short message to a colleague asking a question, thanking her/him, explaining something, e.g. time and place of a meeting ➤ Can write a short letter or e-mail to arrange an appointment
LEVEL 3			
<p><i>Can understand the main points when an individual or colleague is talking about familiar subjects, e.g. during a conversation or small group meeting. Can hold extended conversations with fluent speakers about familiar subjects involving everyday work. Can describe experiences and events and provide concise explanations and reasons for opinions and plans. Can read articles, letters or e-mails about general subjects. Can write letters or e-mails about most subjects, e.g. requesting something; providing information; inviting somebody or organising an event.</i></p>			

UNDERSTANDING	SPEAKING	READING	WRITING
<ul style="list-style-type: none"> ➤ Can understand individuals and colleagues when exchanging information or discussing plans, if the subject is familiar. ➤ Can understand a discussion at a meeting if the subject is familiar. ➤ Can understand individuals and colleagues in a familiar situation or in everyday conversation. 	<ul style="list-style-type: none"> ➤ Can take part in most conversations with colleagues about work and plans if the vocabulary is not too technical. ➤ Can hold a conversation with an individual or exchanging relatively straightforward information. ➤ Can contribute to a meeting but need to revert to English for specialist terms. ➤ Can adapt the style of language to suit the audience. 	<ul style="list-style-type: none"> ➤ Can understand most e-mail messages or letters concerning day to day work. ➤ Can guess the meaning of a word based on context if the subject is familiar. ➤ Can read a simple, straightforward article in a newspaper or magazine types of written material. 	<ul style="list-style-type: none"> ➤ Can write a letter or e-mail to an individual, or colleague about most topics in order to request something; provide an explanation; describe an experience or situation; invite people or organise an event. ➤ Can write relatively accurately when drafting a short information leaflet or poster in Welsh as required.

LEVEL 4

Can usually follow most conversations or discussions, even on unfamiliar topics, Can talk confidently with fluent speakers about familiar subjects relating to work, and can express an opinion, take part in discussion, and talk extensively about general topics, e.g. in meetings or one-to-one situations with individuals. Can understand most correspondence, newspaper articles and reports intended for fluent speakers with the aid of Welsh language resources and can scan long texts to find details. Can complete forms and write reports relating to work and respond accurately.

UNDERSTANDING	SPEAKING	READING	WRITING
<ul style="list-style-type: none"> ➤ Can follow most conversations and discussions with individuals or colleagues even if the subject matter is unfamiliar. 	<ul style="list-style-type: none"> ➤ Can contribute effectively to internal and external meetings in a work context. ➤ Can converse comfortably with individuals and exchange information as required. ➤ Can argue for and against a specific case. ➤ Can chair meetings and answer questions from the chair confidently. 	<ul style="list-style-type: none"> ➤ Can read most correspondence and scan long texts to find details. ➤ Can understand most newspaper articles and reports with the aid of a dictionary. ➤ Can understand texts, unless written in a very formal or colloquial form. 	<ul style="list-style-type: none"> ➤ Can produce correspondence of all types, short reports, documents and literature with support of Welsh language translation aids eg. Cysgeir, cysill.

LEVEL 5

Can understand everything that is being said. Can talk extensively about complex issues, presenting difficult information and can facilitate and summarise extended or complex discussions. Can summarise information from different sources (orally and in writing) and present it in a coherent way. Can express themselves spontaneously, fluently and in detail, adapting the language to suit the audience.

UNDERSTANDING	SPEAKING	READING	WRITING
<ul style="list-style-type: none"> ➤ Can follow all conversations and discussions with individuals or colleagues. ➤ Can understand the ambiguity and nuance of language. 	<ul style="list-style-type: none"> ➤ Can express yourself fully in detail, even when discussing complex issues. ➤ Can adapt the style and register of your language to suit the audience. 	<ul style="list-style-type: none"> ➤ Can read and understand almost all written texts without difficulty, referring to a dictionary occasionally. ➤ Can read long texts to find relevant details and can understand most types of written material. 	<ul style="list-style-type: none"> ➤ Can write reports in a clear style appropriate to the reader with the support of electronic language aids. ➤ Can write formal or informal Welsh as required. ➤ Can write a range of documents accurately and with confidence.



Dewch i ymuno gyda'r tîm!

HYSBYSEB

TEITL Y RÔL: Gweithiwr Cymdeithasol – Gwasanaethau Integredig

RHIF ADNABOD Y SWYDD: SAS 023 18.5 hours per week (Wednesday/Thursday/Friday)

SAS 030A 22.2 hours per week (Mon/Tues/Wednesday)

SAS 532 37 hours fixed term (contract length to be reviewed.)

LLEOLIAD: Ysbyty Cymunedol Cas-gwent

GRADD: BAND I SCP 31 - 35 (£35,336 – £33,9571 y flwyddyn)

ORIAU:

GWIRIAD GAN Y GWASANAETH

DATGELU A GWAHARDD: Mae angen gwiriad (Gwasanaeth Datgelu a Gwahardd)

DYDDIAD CAU: 5PM 06/06/2022

Gwybodaeth Ychwanegol

Gofynnir i chi nodi na allwn dderbyn CV

Er mwyn gwneud cais am y rôl hon, cwblhewch y ffurflen gais ar-lein sydd ar gael ar y dudalen ganlynol:

<https://www.monmouthshire.gov.uk/jobs-employment/>

Mae modd cyflwyno ceisiadau yn y Gymraeg, ac ni fydd cais a gyflwynir yn y Gymraeg yn cael ei drin yn llai ffafriol na chais a gyflwynir yn Saesneg,

Mae modd rhannu'r holl swyddi os na nodir fel arall.

Mae Cyngor Sir Fynwy yn:-

- cyflogwr cyfle cyfartal ac yn croesawu ceisiadau gan bob rhan o'r gymuned .
- cyflogwr sydd wedi ymrwymo i fod yn hyderus o ran anabledd
- cyflogwr sydd yn gyfeillgar i'r Lluoedd Arfog
- ymwybodol o Awtistiaeth ac wedi ymrwymo i ddileu unrhyw rwystrau at gyflogaeth

- ymrwmo i gefnogi pobl ifanc sydd yn gadael ein gofal i gael cyfleoedd newydd a phrofiad.

PROFFIL Y RÔL

TEITL Y RÔL: Gweithiwr Cymdeithasol – Gwasanaethau Integredig

RHIF ADNABOD Y SWYDD:

GRADD:BAND I SCP 31 - 35 (£35,336 – £39,571 y flwyddyn)

PATRWM GWAITH: 22.2 awr: e.e. Llun – Mercher 9am – 5pm

LLEOLIAD: Cas-gwent, ond nodwch y gall hyn newid yn y dyfodol os oes angen newid lleoliad y gwasanaeth. Ni fydd treuliau adleoli yn cael eu talu os yw hyn yn digwydd.

GWIRIAD GAN Y GWASANAETH DATGELU A GWAHARDD:

Bydd apwyntiad i'r rôl hon wedi ei eithrio o'r Ddeddf Adsefydlu Troseddwy ac yn amodol ar y gwiriad canlynol gan y Gwasanaeth Datgelu a Gwahardd: (Nodwch lefel y gwiriad):

Gwiriad Manwl gan Wirio'r Rhestr Gwahardd Gweithio gyda Phlant/Oedolion

YN ATEBOL I: Uwch Ymarferydd - Emma Sanders

ASESIAD O'R IAITH GYMRAEG:

Mae sgiliau iaith Gymraeg yn ddymunol.

DIOGELU:

Mae Diogelu ac Amddiffyn Plant ac Oedolion yn flaenoriaethau allweddol i'r Cyngor. Ein nod yw cefnogi plant ac oedolion sydd mewn perygl i fod mor ddiogel ag y gallant ac i gyflawni eu potensial. Mae holl weithwyr a gwirfoddolwyr y Cyngor yn gyfrifol am chwarae rhan yng ngwaith lles, diogelu ac amddiffyn plant ac oedolion sydd mewn perygl. Bydd yr holl weithwyr a gwirfoddolwyr yn cael eu hyfforddi i'r lefel briodol o ddiogelu ac mae ganddynt ddyletswydd i gyflawni eu cyfrifoldebau personol dros ddiogelu.

Gwasanaeth Integredig: Pwy ydym ni?

Pwrpas y Rôl hon:-

Mae Tîm Gwasanaeth Integredig De Sir Fynwy yn gweithio ar draws de'r Sir i alluogi pobl i barhau'n annibynnol yn eu cartrefi eu hun drwy ddarparu gwasanaethau iechyd a gofal cymdeithasol seiliedig yn y gymuned. Y nod yw osgoi derbyniadau diangen i ysbytai a lleoliadau preswyl.

Mae'r cyfle cyffrous yma wedi codi i weithiwr proffesiynol gyda chymhelliant uchel, profiadol a blaengar ymuno â Thîm Gwasanaeth Integredig De Sir Fynwy yn seiliedig yn Ysbyty Cymunedol Cas-gwent.

Mae'r swydd yn cynnig cyfle ardderchog i weithio o fewn tîm deinamig amlddisgyblaeth a gydag ystod o ddarparwyr a sefydliadau partner i ddatblygu datrysiadau cymunedol i ddarparu cefnogaeth i oedolion agored i niwed.

Mae'r swydd yn cynnig cyfle ardderchog i weithio o fewn tîm amlddisgyblaethol a gydag ystod o ddarparwyr a mudiadau partner er mwyn datblygu datrysiadau yn y gymuned wrth ddarparu cymorth i unigolion bregus. Hefyd yn gyfle ardderchog i ddatblygu sgiliau rheoli llwyth achos. Bydd angen i'r ymgeisydd llwyddiannus fod yn hyblyg, gyda chymhelliant uchel, blaengar a brwdfrydig gyda'r gallu i gyflwyno gwasanaeth unigol ansawdd uchel.

Gweithio gyda'r person, y teulu a'r gofalwyr er mwyn eu helpu adnabod yr hyn sydd yn bwysig iddynt a'n hyrwyddo annibyniaeth, gan ddefnyddio rhwydweithiau cymunedol a theuluoedd. Yn helpu pobl o gyflawni eu hamcanion yn unol gyda Deddf Gwasanaethau Cymdeithasol a Llesiant (Cymru) 2014.

Disgwyliadau a Chanlyniadau'r Rôl:-

Bydd disgwyl i chi weithio ar y cyd gyda'r person, y gofalwyr a'r cydweithwyr er mwyn cwblhau asesiadau integredig ac yn ystyried rhinweddau'r unigolyn a'r 'hyn sydd yn bwysig' iddynt. Lle bo'n briodol, bydd disgwyl i chi hefyd i ddatblygu cynlluniau gofal a chymorth a fydd yn disgrifio sut y bydd y person yn cael ei gefnogi er mwyn cyflawni 'amcanion personol' sydd yn cael ei ddefnyddio er mwyn cefnogi a llywio a mesur effeithiolrwydd yr ymyriadau wrth symud ymlaen. Drwy eich rôl chi, bydd disgwyl i ni ymrymuso'r pobl yn greadigol, yn hyrwyddo lles yr unigolion, gofalwyr a'u cymunedau, mewn modd cynaliadwy. Bydd disgwyl i chi reoli nifer o achosion ar yr un pryd.

Bydd eich cyfrifoldebau yn cynnwys:-

Gweithredol

- Yn medru darparu gwybodaeth a chyngor hygyrch drwy gyfrwng gwasanaeth ymateb brys.
- Yn sicrhau bod y canllaw Mynediad Teg at Ofal yn cael ei weithredu ar gyfer yr holl ddinasyddion fel sydd wedi ei gytuno gan Gyngor Sir Fynwy.
- Yn gweithio ar y cyd gyda phobl er mwyn eu helpu adnabod risgiau i'w hannibyniaeth, gan ddefnyddio ystod o declynnau.
- Yn gweithio ar y cyd gyda phobl er mwyn gwyntyllu opsiynau a fyddai'n eu cefnogi i fyw'n annibynnol cymaint ag sydd yn bosib yn eu cymunedau.
- Yn gweithio gyda phobl er mwyn datblygu datrysiadau a chynlluniau cymorth personol.

- Yn darparu'r wybodaeth sydd angen ar bobl fel eu bod yn medru gwneud dewisiadau am opsiynau ariannu.
- Cynnal asesiadau ariannol gyda phobl yn unol gyda fframweithiau lleol a chenedlaethol.
- Cynnal cofnodion ariannol cywrain a chytuno ar warant gyda'r Rheolwr Tîm sydd yn meddu ar gyfrifoldebau dirprwyedig o ran y gyllideb.
- Yn gweithio gyda chymunedau, ystod o ddarparwyr a mudiadau partner er mwyn datblygu datrysiadau sydd yn seiliedig yn y gymuned.
- Yn gweithio mewn partneriaeth ag asiantaethau eraill er mwyn sicrhau bod gwasanaethau o ansawdd yn cael eu darparu.
- Ymgymryd â'r rôl fel cydlynnydd gofal mewn sefyllfaoedd priodol.
- Yn dirprwyo ac yn goruchwyllo ystod o swyddogaethau a wenir gan weithwyr cymorth.
- Yn dogfennu llwyth gwaith yn rheolaidd ac yn gywrain yn unol gyda'r gweithdrefnau adrannol.
- Yn darparu asesiadau gwaith cymdeithasol arbenigol fel rhan o asesiadau cynhwysfawr e.e. Asesiadau Gofal Iechyd Parhaus.
- Paratoi a chyfrannu at lunio adroddiadau ar gyfer Cynadleddau Achos, cyfarfodydd Diogelu Oedolion, grŵp Sicrwydd Ansawdd ayyb.
- Yn sicrhau bod anghenion, canlyniadau personol a lles oll yn cael eu diwallu yn unol gyda Deddf Gwasanaethau Cymdeithasol a Llesiant (Cymru) 2014.
- Datblygiad Proffesiynol Parhaus yn unol gyda Gofal Cymdeithasol Cymru.
- Cyfrannu at ddatblygu aelodau eraill o'r tîm, sydd yn medru cynnwys myfyrwyr sydd ar brofiad gwaith gyda'r Awdurdod Lleol.

Datblygiad Unigol a Datblygiad y Gwasanaeth

- Yn gyfrifol am ddiweddarau gwybodaeth ac arferion gorau a datblygiadau yn yr holl feysydd o integreiddio, yn unol gyda gofynion y corff proffesiynol perthnasol.
- Ymgymryd â hyfforddiant perthnasol er mwyn sicrhau bod modd cynnal safonau practis proffesiynol a bod y sgiliau priodol yn cael eu datblygu er mwyn gwella'r gwasanaeth integredig.
- Cyfrannu at ddatblygu aelodau eraill o'r gwasanaeth integredig.
- Cyfrannu at ddatblygu gwasanaethau fel eu bod yn ymateb i anghenion newidiol y boblogaeth darged.
- Rhoi gwybod i'ch rheolwr am unrhyw broblemau gyda'r gwasanaeth sydd yn arwain at oblygiadau sy'n effeithio ar yr adran a'n debygol o arwain at gyhoeddusrwydd, boed yn bositif neu'n negatif, gan sicrhau bod unrhyw bryderon am oedolion bregus yn cael eu nodi a'u cyfathrebu'n syth.

Cyffredinol

- Gweithio'n hyblyg er mwyn cwrdd â gofynion y gwasanaeth.
- Yn cynnal arferion gwaith diogel o ran eich hun ac eraill, yn unol gyda datganiad polisi'r awdurdod ar lechyd a Diogelwch yn y gwaith.
- Yn cefnogi ac yn gweithredu egwyddorion a phractis cyfle cyfartal fel sydd wedi eu hamlinellu ym mholisi Cyfle Cyfartal y Cyngor.

Dyma'r hyn y mae modd i ni ddarparu i chi:-

- Byddwch yn cael eich cefnogi yn y rôl drwy'r Tîm Gwasanaethau Integredig sydd yn cynnwys gweithwyr cymdeithasol, therapyddion, nyrsys, gweithwyr cymorth, gofal yn y cartref a chydweithwyr cymorth busnes.
- Bydd yna hyfforddiant parhaus er mwyn eich caniatáu i ddatblygu'n barhaus a gwella eich gwybodaeth a'ch sgiliau o fewn cyd-destun cymorth cymdeithasol yng Nghymru.
- Byddwch hefyd yn cael eich goruchwyllo un i un ac yn cefnogi llesiant a dysgu

Beth arall sydd angen i chi wybod.....Dyma Werthoedd Cyngor Fynwy:

- Gwaith tîm:** Byddwn yn gweithio gyda chi a'ch partneriaid i gefnogi ac ysbrydoli pawb i gymryd rhan. Byddwn yn gwneud y gorau glas o'r syniadau a'r adnoddau sydd ar gael i sicrhau ein bod yn gwneud y pethau sy'n cael yr effaith fwyaf cadarnhaol ar ein pobl a'n lleoedd.
- Tryloywder:** Rydym yn agored ac yn onest. Mae pobl yn cael cyfle i gymryd rhan a dweud wrthym beth sy'n bwysig.
- Hyblygrwydd:** Rydym yn hyblyg, gan alluogi darparu'r gwasanaethau mwyaf effeithlon ac effeithiol. Mae hyn yn golygu ymrwymiad gwirioneddol i weithio gyda phawb i groesawu ffyrdd newydd o weithio.
- Tegwch:** Rydym yn rhoi cyfleoedd i bobl a chymunedau i ffynnu. Byddwn bob amser yn ceisio trin pawb yn deg ac yn gyson.
- Caredigrwydd:** Byddwn yn dangos caredigrwydd i bawb y gweithiwn gyda nhw, gan roi pwysigrwydd perthynas a'r cysylltiadau sydd gennym gyda'n gilydd wrth galon pob rhyngweithio.

A bydd y rôl hon yn gweithio gyda Sir Fynwy er mwyn cyflawni hyn.

Yn ychwanegol at hyn:

Mae'r holl weithwyr yn gyfrifol am sicrhau eu bod yn gweithredu bob amser mewn ffordd sy'n gydnaws â Pholisi Cyfle Cyfartal Sir Fynwy yn eu meysydd o gyfrifoldeb ac fel rhan o'u hymddygiad cyffredinol.

Mae Cyngor Sir Fynwy yn gweithredu polisi Dim Ymysgu yn y Gweithle ac mae disgwyl i'r holl weithwyr i gydymffurfio gyda hyn.

Manyleb Person

Sut fyddwn yn gwybod os mai chi yw'r person cywir ar gyfer y rôl hon? Fel yr ymgeisydd llwyddiannus, byddwch wedi arddangos y canlynol:-

GOFYNION	PWYSOLI	SUT Y CAIFF EI BROFI
1. ADDYSG / CYMWYSTERAU GWYBODAETH		
1.1 Cymhwyster gwaith cymdeithasol proffesiynol.	Uchel	Ffurflen Gais
1.2 Dealltwriaeth o'r egwyddorion allweddol ar gyfer darpariaeth gyfredol a datblygiadol ar gyfer oedolion ag anableddau ar draws gwasanaethau iechyd a gofal cymdeithasol.	Uchel	Ffurflen Gais a Chyfweliad
1.3 Dealltwriaeth o egwyddorion integreiddio	Uchel	Ffurflen Gais a Chyfweliad
2. PROFIAD		
2.1 Y gallu i gynrychioli a'n gweithredu'r gwerthoedd sydd yn rhan annatod o waith cymdeithasol.	Uchel	Ffurflen Gais a Chyfweliad
2.2. Tystiolaeth bod pobl yn ganolog i'ch gwaith.	Uchel	Ffurflen Gais
2.3. Yn gyfarwydd ag anghenion answyddogol gofalwyr.	Uchel	Ffurflen Gais a Chyfweliad
2.4 Tystiolaeth o weithio gyda phobl ag ystod o anghenion	Uchel	Ffurflen Gais
2.5 Y gallu i gefnogi pobl i ddod o hyd i ddatrysiadau mewn ffordd greadigol a hyblyg.	Uchel	Ffurflen Gais a Chyfweliad
2.6 Tystiolaeth o'r gallu i weithio mewn partneriaeth a meithrin perthynas waith dda ag eraill	Uchel	Ffurflen Gais a Chyfweliad
2.7 Tystiolaeth o weithio o fewn y canllaw Diogelu.	Uchel	Ffurflen Gais a Chyfweliad
3. DONIAU A SGILIAU		
3.1 Y gallu i wrando a deall.	Uchel	Ffurflen Gais a Chyfweliad
3.2 Y gallu i adnabod risgiau o ran colli annibyniaeth.	Uchel	Cyfweliad
3.3 Y gallu i ddefnyddio neu'r parodrwydd i ddatblygu dulliau o gydweithio gyda phobl.	Uchel	Ffurflen Gais a Chyfweliad
3.4 Y gallu i ymgysylltu gyda phobl er mwyn dod o hyd i ddatrysiadau.	Uchel	Ffurflen Gais a Chyfweliad
3.5 Y gallu i ymgysylltu gyda chymunedau		
3.6 Y gallu i gynnal sgysiau anodd gyda phobl.	Uchel	Ffurflen Gais a Chyfweliad

3.7 Y gallu i asesu a rheoli risgiau mewn partneriaethau ag eraill.	Uchel	Ffurflen Gais a Chyfweliad
3.8 Y gallu i flaenoriaethu yn effeithiol ar adegau o bwysau.	Uchel	Ffurflen Gais a Chyfweliad
3.9 Y gallu i ddefnyddio ystod o TG a rhwydweithiau cyfryngau cymdeithasol	Uchel	Ffurflen Gais a Chyfweliad
3.10 Y gallu i gyfathrebu yn effeithiol ar lafar ac yn ysgrifenedig	Uchel	Ffurflen Gais a Chyfweliad
4. RHINWEDDAU PERSONOL		
4.1 Yn credu yng ngwerth ymrymuso.	Uchel	Cyfweliad
4.2 Hyblygrwydd, brwdfrydedd tuag at eich gwaith.	Uchel	Cyfweliad
4.3 Y gallu i feddwl yn greadigol.	Uchel	Cyfweliad
5. AMGYLCHIADAU		
5.1 Yn meddu ar drwydded yrru lawn a cherbyd a byddwn yn talu lwfans teithio Cyngor Sir Fynwy. Bydd angen i chi drefnu yswiriant busnes er mwyn ymgymryd â dyletswyddau'r rôl.	Uchel	Ffurflen Gais
5.2 Wedi cofrestru gyda Gofal Cymdeithasol Cymru.	Uchel	Ffurflen Gais a Chyfweliad
6. CYFLE CYFARTAL		
6.1 Yn medru arddangos dealltwriaeth eglur o egwyddorion a phraxis cyfle cyfartal ac ymroddiad at braxis gwrth-wahaniaethu.	Uchel	Ffurflen Gais a Chyfweliad

Y Gymraeg yn Ddymunol

Gall fod angen i chi ddysgu neu wella eich sgiliau presennol drwy fynychu hyfforddiant Cymraeg i staff a gyllidir gan y Cyngor. Gweithredir hyn os yw'r angen yn codi am sgiliau yn y Gymraeg ar gyfer y swydd.

Os ydych angen unrhyw wybodaeth bellach am y rôl hon, cysylltwch os gwelwch yn dda gydag Emma Sanders Ffôn: 01291-636638

Dyddiad Cau: 5PM 06/06/2022