

Come and join the team!

ADVERT

ROLE TITLE: Family and Young People Support Worker
Long Term Support Team

ADVERT TEXT:

This is an exciting opportunity to join a well-established Social Care Team, supporting the needs of Children Looked After, of parents and carers and with young people moving towards independent living. This role will be offering time limited work programmes to parents /carers, children and young people in order to develop skills and confidence to make and sustain change.

POST ID: SCS465
LOCATION: County Hall, Usk
GRADE: BAND E SCP 14 to 18 (£23,080 to £24,982)
HOURS: 37 hours Per Week
TEMPORARY: Na
DBS CHECK: Yes (Disclosure & Barring Service Check)
CLOSING DATE: 12 noon on 23/4/2021

Additional Information

Please note that we are not able to accept CVs

To apply for this post please complete the online application form which can be found on the following page:

<https://www.monmouthshire.gov.uk/jobs-employment/>

Applications may be submitted in Welsh, and that an application submitted in Welsh will not be treated less favourably than an application submitted in English.

All posts are open to job-share unless stated otherwise.

Monmouthshire County Council is:-

- an equal opportunities employer and welcomes applications from all sections of the community.
- a disability confident committed employer.
- an Armed Forces friendly employer.
- Autism aware and committed to removing barriers to employment
- committed to supporting young people who leave our care to access new opportunities and gain experience.

ROLE PROFILE

ROLE TITLE: Family and Young People Support Worker
Long Term Support Team

PERMANENT:

POST ID: SCS465

GRADE: BAND E SCP 14 to 18 (£23,080 to £24,982)

HOURS: 37 Per Week

WORK PATTERN: Monday to Thursday 9am to 5pm, Friday 9am to 4.30pm

LOCATION: Usk and the Monmouthshire locality

DISCLOSURE AND BARRING SERVICE (DBS) CHECK:

Appointment to this post is exempt from Rehabilitation of Offenders Act and is subject to the following DBS check

- (a) Enhanced with Both Children/Adults Barred List Checks)

RESPONSIBLE TO: Claire Worlock, Longterm team support manager

Longterm support team.....Who are we?

- We work with all children who are looked after by Monmouthshire or who are care leavers.
- We are committed to supporting children and young people to achieve their potential and will always go the extra mile.
- We are a committed and supportive team.

Our Purpose:-

- Working alongside children and young adults to enable them to live their own lives
- Enable families within the community to keep children and young people safe and to reach their full potential.

The Purpose of this Role:-

- To work closely with the Social worker and assist in the delivery of the care and support plan for children and young looked after

- To work within the legal framework to achieve permanence for children and young people.
- To build trusting relationships with children and young people, the family and support network to ensure that plans are child centred.

Your responsibilities are to:-

- ❖ To work directly with young people, children and their carers to deliver programmes of support as a part of their Care and Support Plan. This may include:
 - ❖
 - Parenting Programmes
 - Safeguarding
 - Resilience and self esteem
 - Educational support and school attendance
 - Diversion from the Criminal Justice System and anti social behaviour
 - Exploitation
 - Domestic Abuse
 - Community based problems.
- ❖ To build successful relationships with carers and young people to support them to identify and work towards their outcomes;
- ❖ To work in partnership with young people, children and carers to actively encourage them to fully participate in all work and decision making processes;
- ❖ To develop effective relationships with other professionals and service providers to understand roles and responsibilities and support families and young people to achieve better outcomes;
- ❖ To encourage children/young people and families to explore and evaluate community based support networks;
- ❖ To work with Social Workers to understand risk and risk management, and ensure children and young people are effectively safeguarded;
- ❖ To contribute to assessments, and to attend planning and review groups in order to support the Care and Support Plan.
- ❖ To utilise tools and documentations which can record and measure outcomes of the work you undertake with children and families;
- ❖ To keep accurate written records of work with children and their families and update Monmouthshire's databases;
- ❖ To prepare and participate in supervision with their line manager;
- ❖ To take up training opportunities to enhance practice;

- ❖ Work within the Social Services and Wellbeing Act (Wales) 2014, the Wales Safeguarding Procedures, and the Policies and Procedures adopted by Monmouthshire Local Authority

The purpose of this job description is to indicate the general level of responsibilities of the post. The duties may vary from time to time without changing their character or level of responsibility.

Here's what we can provide you with:-

- The opportunity to work within a friendly and dynamic team and make a real difference to the lives of looked after children & young people
- High quality support and supervision in a friendly and motivated environment
- Quality training in order to professionally and personally develop your skills and experience
- Opportunity to develop welsh language skills in line with the 'more than words' strategy'
- An extra days holiday at Christmas and Easter on top of your generous holiday allowance
- In line with Service objectives, flexibility to work agilely and a flexi scheme in order to encourage a god work/life balance
- Excellent pension scheme and a range of other benefits

What else you need to know.....Monmouthshire Values are:

Openness: We aspire to be open and honest to develop trusting relationships.

Fairness: We aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.

Flexibility: We aspire to be flexible in our thinking and action to become an effective and efficient organisation.

Teamwork: We aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

SAFEGUARDING:

Child and Adult Safeguarding are key priorities for the Council. We aim to support children and adults at risk to be as safe as they can and to fulfil their potential. All Council employees and volunteers are responsible for playing their part in the well-being, safety and protection of children and adults at risk. All employees and volunteers will be trained to the appropriate level of safeguarding and have a duty to fulfil their personal responsibilities for safeguarding

WELSH LANGUAGE ASSESSMENT:

Welsh is desirable: You may be required to learn or improve your existing skills through attending staff Welsh language training funded by the council. This will be implemented if a need for Welsh language skills in the role arises.

In addition:

Appointment to this post is exempt from Rehabilitation of Offenders Act and is subject to an Enhanced Disclosure Check and two suitable written references.

All employees are responsible for ensuring that they act at all times in a way that is consistent with Monmouthshire's Equal Opportunities Policy in their own area of responsibility and in their general conduct.

The authority operates a Smoke Free Workplace Policy which all employees are required to abide to.

Person Specification

How will we know if you are the right person for the role? As the successful candidate you will have demonstrated:-

REQUIREMENTS	WEIGHTING HIGH/MEDIUM/LOW	HOW TESTED
1. EDUCATION/QUALIFICATION/ KNOWLEDGE		
<ul style="list-style-type: none"> • BTEC Health and Social Care or NVQ Level 3 or equivalent or willingness to undertake further training. 	Medium	Application Form
<ul style="list-style-type: none"> • A good working knowledge of relevant policies and legislation, in particular the All Wales Child Protection Procedures and Social Services and Well-being Wales Act (2014) 	High	Application Form Interview
<ul style="list-style-type: none"> • A knowledge and understanding of statutory children services 	High	Application Form Interview
2. EXPERIENCE		
<ul style="list-style-type: none"> • Experience of working within a multi-disciplinary setting 	Medium	Application Form /Interview
<ul style="list-style-type: none"> • Experience of working with children, young people and families who are facing difficulties; 	High	Application Form / Interview
<ul style="list-style-type: none"> • Experience of working with Children and Families within Statutory settings or processes 	Medium	Interview Application Form
<ul style="list-style-type: none"> • Ability to maintain and update clear and concise records 	High	Application form /Interview
<ul style="list-style-type: none"> • Ability to formulate methods of intervention in order to engage, motivate and support families in achieving behaviour change 	High	Interview



<ul style="list-style-type: none"> • Ability to prioritise work and make decisions within own level of authority • Contribute to the development of service delivery • Ability to build and maintain working links/relationships with other agencies/professionals 	<p>High</p> <p>High</p>	<p>Interview</p> <p>Interview</p>
<p>3. COMMUNICATION / INTERPERSONAL SKILLS</p>		
<ul style="list-style-type: none"> • Ability to effectively communicate with children, young people and families • Ability to produce clear reports evidencing clear written skills • Ability to communicate effectively with other agencies/professionals 	<p>High</p> <p>High</p> <p>High</p>	<p>Interview</p> <p>Interview / Application Form</p> <p>Interview Application Form</p>
<p>4. APTITUDE AND SKILLS</p>		
<ul style="list-style-type: none"> • Ability to work as a team member • Ability to carry out assessments and identify and carry out appropriate programmes of intervention • To display commitment and enthusiasm in relation to achieving positive outcomes for children, young people, their families and communities • To display an understanding of and ability to work within the council's policies and professional boundaries including child protection and confidentiality • To be computer literate and to demonstrate a willingness to learn new skills • Ability to keep accounts and 	<p>High</p> <p>High</p> <p>High</p> <p>High</p> <p>High</p> <p>High</p>	<p>Interview Application Form</p> <p>Interview</p> <p>Interview</p> <p>Application Form/ Interview</p> <p>Application Form</p> <p>Application Form</p>



concise case records in paper form and electronically	High	Application Form
<ul style="list-style-type: none">• A full / current driving licence• To be committed to professional development and supervision and appraisal process	High	Interview
5. EQUAL OPPORTUNITIES		
Willing to abide by the Council's Equal Opportunities Policy, including undertaking appropriate equality awareness training	High	Interview
6. SPECIAL CIRCUMSTANCES		
Appointment to this post will be subject to an Enhanced Disclosure Check with the disclosure and barring service	High	

Should you require any further information regarding this post, please contact:
Claire Worlock – claireworlock@monmouthshire.gov.uk

Closing Date: 12 Noon on 23/4/2021

WELSH LANGUAGE SKILLS FRAMEWORK

LEVEL 1

Can understand basic everyday phrases if the speaker talks slowly and clearly and is willing to help. Can introduce yourself and others and can ask and answer questions regarding basic information, e.g. individual asking to see someone, where is the xxx meeting, toilet etc. Can transfer phone calls pass on a simple message or make a straightforward request, e.g. via e-mail.

UNDERSTANDING	SPEAKING	READING	WRITING
<ul style="list-style-type: none"> ➤ Can understand simple questions: where is the xxx meeting, where is the toilet, who is the person they wish to see. Can understand who to transfer a phone call to etc, 	<ul style="list-style-type: none"> ➤ Can pronounce place names and personal names correctly. ➤ Can greet individuals face to face or over the phone ➤ Can open and close a conversation or open and close a meeting. 	<ul style="list-style-type: none"> ➤ Can read short sentence, e.g. basic signs, simple instructions, agenda items, simple information on forms 	<ul style="list-style-type: none"> ➤ Can open and close an e-mail or letter ➤ Can write personal names, place names, job titles ➤ Can write a simple message to a colleague on paper or e-mail, e.g. such and such has called.

LEVEL 2

Can understand sentences when people talk about everyday situations, e.g. simple personal and family information. Can hold a basic conversation with someone to obtain or exchange straightforward information, e.g. discuss how a person is feeling; something which has happened; simple plan for the future. Can write and read messages in letters or e-mails describing familiar issues and written in short sentences.

UNDERSTANDING	SPEAKING	READING	WRITING
<ul style="list-style-type: none"> ➤ Can understand when people speak slowly about everyday situations, e.g. providing personal information, talking about what they have been doing, what they would like to do, how they feel general ➤ Can understand when people ask you do something 	<ul style="list-style-type: none"> ➤ Can communicate simple information or ask common questions, e.g. to acquire information from an individual ➤ Can use Welsh to get to and emphasise with the individual but not able to conduct the entire conversation or session in Welsh ➤ Can hold a short conversation with an individual or exchange relatively straightforward information ➤ Can contribute to a meeting, but need to revert to English for specialist terms. 	<ul style="list-style-type: none"> ➤ Can read short message and certain letters or e-mails, e.g. those which make a request or ask you to pass on a message 	<ul style="list-style-type: none"> ➤ Can write a short message to a colleague asking a question, thanking her/him, explaining something, e.g. time and place of a meeting ➤ Can write a short letter or e-mail to arrange an appointment

LEVEL 3

Can understand the main points when an individual or colleague is talking about familiar subjects, e.g. during a conversation or small group meeting. Can hold extended conversations with fluent speakers about familiar subjects involving everyday work. Can describe experiences and events and provide concise explanations and reasons for opinions and plans. Can read articles, letters or e-mails about general subjects. Can write letters or e-mails about most subjects, e.g. requesting something; providing information; inviting somebody or organising an event.

UNDERSTANDING	SPEAKING	READING	WRITING
<ul style="list-style-type: none"> ➤ Can understand individuals and colleagues when exchanging information or discussing plans, if the subject is familiar. ➤ Can understand a discussion at a meeting if the subject is familiar. ➤ Can understand individuals and colleagues in a familiar situation or in everyday conversation. 	<ul style="list-style-type: none"> ➤ Can take part in most conversations with colleagues about work and plans if the vocabulary is not too technical. ➤ Can hold a conversation with an individual or exchanging relatively straightforward information. ➤ Can contribute to a meeting but need to revert to English for specialist terms. ➤ Can adapt the style of language to suit the audience. 	<ul style="list-style-type: none"> ➤ Can understand most e-mail messages or letters concerning day to day work. ➤ Can guess the meaning of a word based on context if the subject is familiar. ➤ Can read a simple, straightforward article in a newspaper or magazine types of written material. 	<ul style="list-style-type: none"> ➤ Can write a letter or e-mail to an individual, or colleague about most topics in order to request something; provide an explanation; describe an experience or situation; invite people or organise an event. ➤ Can write relatively accurately when drafting a short information leaflet or poster in Welsh as required.

LEVEL 4

Can usually follow most conversations or discussions, even on unfamiliar topics, Can talk confidently with fluent speakers about familiar subjects relating to work, and an express an opinion, take part in discussion, and talk extensively about general topics, e.g. in meetings or one-to-one situations with individuals. Can understand most correspondence, newspaper articles and reports intended for fluent speakers with the aid of Welsh language resources and can scan long texts to find details. Can complete forms and write reports relating to work and respond accurately.

UNDERSTANDING	SPEAKING	READING	WRITING
<ul style="list-style-type: none"> ➤ Can follow most conversations and discussions with individuals or colleagues even if the subject matter is unfamiliar. 	<ul style="list-style-type: none"> ➤ Can contribute effectively to internal and external meetings in a work context. ➤ Can converse comfortably with individuals and exchange information as required. ➤ Can argue for and against a specific case. ➤ Can chair meetings and answer questions from the chair confidently. 	<ul style="list-style-type: none"> ➤ Can read most correspondence and scan long texts to find details. ➤ Can understand most newspaper articles and reports with the aid of a dictionary. ➤ Can understand texts, unless written in a very formal or colloquial form. 	<ul style="list-style-type: none"> ➤ Can produce correspondence of all types, short reports, documents and literature with support of Welsh language translation aids eg. Cysgeir, cysill.

LEVEL 5

Can understand everything that is being said. Can talk extensively about complex issues, presenting difficult information and can facilitate and summarise extended or complex discussions. Can summarise information from different sources (orally and in writing) and present it in a coherent way. Can express themselves spontaneously, fluently and in detail, adapting the language to suit the audience.

UNDERSTANDING	SPEAKING	READING	WRITING
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<ul style="list-style-type: none">➤ Can follow all conversations and discussions with individuals or colleagues.➤ Can understand the ambiguity and nuance of language.	<ul style="list-style-type: none">➤ Can express yourself fully in detail, even when discussing complex issues.➤ Can adapt the style and register of your language to suit the audience.	<ul style="list-style-type: none">➤ Can read and understand almost all written texts without difficulty, referring to a dictionary occasionally.➤ Can read long texts to find relevant details and can understand most types of written material.	<ul style="list-style-type: none">➤ Can write reports in a clear style appropriate to the reader with the support of electronic language aids.➤ Can write formal or informal Welsh as required.➤ Can write a range of documents accurately and with confidence.
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Dewch i ymuno gyda'r tîm!

TEITL Y RÔL: Gweithiwr Cymorth i Deuluoedd a Phobl Ifanc
Tîm Cymorth Hirdymor

COPI AR GYFER HYSBYSEB:

Mae hwn yn gyfle cyffrous i ymuno gyda Thîm Gofal Cymdeithasol profiadol, yn cefnogi anghenion Plant Sy'n Derbyn Gofal, rhieni, gofalwyr a phobl ifanc i symud at fyw'n annibynnol. Bydd y rôl yn cynnig rhaglenni gwaith sydd wedi eu cyfyngu o ran amser i rieni/gofalwyr a phobl ifanc er mwyn datblygu eu sgiliau a'u hyder i wneud penderfyniadau cynaliadwy.

RHIF ADNABOD Y SWYDD: I'w gadarnhau

LLEOLIAD: Neuadd y Sir, Brynbuga

GRADD: BAND E SCP 14 - 18 (£23,080 - £24,982)

ORIAU: 37 awr yr wythnos

GWIRIAD GAN Y GWASANAETH:

DATGELU A GWAHARDD: Mae angen gwiriad (Gwasanaeth Datgelu a Gwahardd)

DYDDIAD CAU: 12pm ar 24/4/2021

Gwybodaeth Ychwanegol

Gofynnir i chi nodi na allwn dderbyn CV

Er mwyn gwneud cais am y rôl hon, cwblhewch y ffurflen gais ar-lein sydd ar gael ar y dudalen ganlynol:

<https://www.monmouthshire.gov.uk/jobs-employment/>

Mae modd cyflwyno ceisiadau yn y Gymraeg, ac ni fydd cais a gyflwynir yn y Gymraeg yn cael ei drin yn llai ffafriol na chais a gyflwynir yn Saesneg,

Mae modd rhannu'r holl swyddi os na nodir fel arall.

Mae Cyngor Sir Fynwy yn:-

- cyflogwr cyfle cyfartal ac yn croesawu ceisiadau gan bob rhan o'r gymuned .
- cyflogwr sydd wedi ymrwmo i fod yn hyderus o ran anabledd
- cyflogwr sydd yn gyfeillgar i'r Lluoedd Arfog
- ymwybodol o Awtistiaeth ac wedi ymrwmo i ddileu unrhyw rwystrau at gyflogaeth
- ymrwmo i gefnogi pobl ifanc sydd yn gadael ein gofal i gael cyfleoedd newydd a phrofiad.



PROFFIL Y RÔL

TEITL Y RÔL: Gweithiwr Cymorth i Deuluoedd a Phobl Ifanc
Tîm Cymorth Hirdymor

PARHAOL

RHIF ADNABOD Y SWYDD: SCS465

GRADD: BAND E SCP 14 - 18 (£23,080 to £24,982)

ORIAU: 37 yr wythnos

PATRWM GWAITH Dydd Llun i Ddydd Iau 9am – 5pm, Dydd Gwener
9am - 4.30pm

LLEOLIAD: Brynbuga ac ardaloedd Sir Fynwy.

GWIRIAD GAN Y GWASANAETH DATGELU A GWAHARDD:

Bydd apwyntiad i'r rôl hon wedi ei eithrio o'r Ddeddf Adsefydlu Troseddwyr ac yn amodol ar y gwiriad canlynol gan y Gwasanaeth Datgelu a Gwahardd:

- (a) Gwiriad Manwl gan Wirio'r Rhestr Gwahardd Gweithio gyda Phlant ac Oedolion

YN ATEBOL I: Claire Worlock, Rheolwr Cymorth Tîm Hirdymor

Tîm Cymorth HirdymorPwy ydym ni?

- Rydym yn gweithio gyda phob plentyn sy'n derbyn gofal gan Sir Fynwy neu'r sawl sydd wedi gadael gofal.
- Rydym yn ymrwymedig at gefnogi plant a phobl ifanc i gyflawni'u potensial a byddwn bob tro'n mynd y cam ychwanegol.
- Rydym yn dîm ymrwymedig a chefnogol.

Ein Pwrpas:-

- Gweithio ochr yn ochr â phlant ac oedolion ifanc i'w galluogi i fyw eu bywydau eu hunain
- Galluogi teuluoedd o fewn y gymuned i gadw plant a phobl ifanc yn ddiogel a chyrraedd eu llawn botensial.

Pwrpas y Rôl hon:-

- Yn gweithio'n agos gyda'r Gweithiwr Cymdeithasol ac yn cynorthwyo i ddarparu'r cynllun gofal a chymorth ar gyfer plant a phobl ifanc sy'n derbyn gofal
- Yn gweithio o fewn y fframwaith cyfreithiol er mwyn sicrhau sefydlogrwydd i blant a phobl ifanc.

- Adeiladu perthynas sydd yn seiliedig ar ymddiriedaeth gyda phlant a phobl ifanc, eu teuluoedd a'u rhwydwaith cymorth er mwyn sicrhau bod cynlluniau yn canoli ar y plant.

Bydd eich cyfrifoldebau yn cynnwys:-

- ❖ Yn gweithio'n uniongyrchol gyda phobl ifanc, eu plant a'u gofalwyr er mwyn darparu rhaglenni o gymorth fel rhan o'u Cynlluniau Gofal a Chymorth. Mae hyn yn medru cynnwys:
 - ❖
 - Rhaglenni Rhianta
 - Diogelu
 - Dygnwch a hunanwerth
 - Cymorth addysgu a phresenoldeb yn yr ysgol
 - Dargyfeirio o'r System Cyfiawnder Troseddol ac ymddygiad gwrthgymdeithasol
 - Ecsbloetio
 - Cam-drin yn y Cartref
 - Problemau cymunedol.
- ❖ Adeiladu perthynas lwyddiannus gyda gofalwyr a phobl ifanc er mwyn eu cefnogi hwy i adnabod a'n gweithio tuag at eu canlyniadau;
- ❖ Yn gweithio mewn partneriaeth gyda phobl ifanc, plant a gofalwyr ifanc er mwyn eu hannog i gymryd rhan yn yr holl waith a'r prosesau o wneud penderfyniadau;
- ❖ Yn datblygu perthynas effeithiol gyda gweithwyr proffesiynol a darparwyr gwasanaeth eraill er mwyn deall rôl a chyfrifoldebau a'n cefnogi teuluoedd a phobl ifanc wedi sicrhau canlyniadau gwell;
- ❖ Yn annog plant/pobl ifanc a theuluoedd i wyntyllu a gwerthuso rhwydweithiau sydd yn seiliedig yn y gymuned;
- ❖ Yn gweithio gyda Gweithwyr Cymdeithasol er mwyn deall risg a rheolaeth, a'n sicrhau bod plant a phobl ifanc yn cael eu diogelu;
- ❖ Yn cyfrannu at asesiadau, a'n mynychu grwpiau cynllunio ac adolygu er mwyn cefnogi'r Cynllun Gofal a Chymorth;
- ❖ Defnyddio teclynnau a dogfennau sydd yn medru cofnodi a mesur canlyniadau'r gwaith yr ydych yn ei wneud gyda phlant a theuluoedd;
- ❖ Yn cadw cofnodion cywrain o'r gwaith a wneir gyda phlant a'u teuluoedd a'n diweddarau cronfeydd data Sir Fynwy;
- ❖ Paratoi a chymryd rhan mewn goruchwyliaeth gyda'u rheolwyr llinell;
- ❖ Manteisio ar gyfleoedd hyfforddi er mwyn gwella practis;

- ❖ Yn gweithio o fewn Mesur Gwasanaethau Cymdeithasol a Llesiant (Cymru) 2014, Gweithdrefnau Diogelu Cymru, a'r Polisiâu a'r Gweithdrefnau sydd yn cael eu mabwysiadu gan Awdurdod Lleol Sir Fynwy.

Pwrpas y swydd-ddisgrifiad yma yw dynodi'r lefel gyffredinol o gyfrifoldebau ar gyfer y rôl. Bydd y dyletswyddau yn amrywio o dro i dro heb newid cymeriad neu lefel y cyfrifoldebau.

Dyma'r hyn y mae modd i ni ddarparu i chi:-

- Y cyfle i weithio o fewn tîm cyfeillgar a deinamig ac yn gwneud gwahaniaeth go iawn i fywydau plant a phobl ifanc sy'n derbyn gofal
- Cymorth a goruchwyliaeth o safon uchel mewn awyrgylch sydd yn gyfeillgar ac yn eich cymell
- Hyfforddiant o ansawdd er mwyn datblygu eich sgiliau a'ch profiad yn broffesiynol ac yn bersonol
- Y cyfle i ddatblygu sgiliau iaith Gymraeg yn unol gyda'r strategaeth 'mwy na geiriau'
- Diwrnodau ychwanegol o wyliau adeg y Nadolig a'r Pasg ar ben eich lwfans gwyliau hael
- Cynllun hyblyg er mwyn annog cydbwysedd da rhwng bywyd a gwaith
- Yn unol ag amcanion y Gwasanaeth, yr hyblygrwydd i weithio yn hyblyg er mwyn taro cydbwysedd positif rhwng bywyd a gwaith.
- Cynllun pensiwn ardderchog ac ystod o fudd-daliadau eraill

Beth arall sydd angen i chi wybod.....Dyma Werthoedd Cyngor Fynwy:

Tryloywder: Rydym am geisio bod yn agored ac onest er mwyn datblygu perthynas lle y mae pobl yn medru ymddiried yn ei gilydd.

Tegwch: Rydym am geisio cynnig dewis teg, cyfleoedd a phrofiad ac i ddod yn fudiad lle y mae'r naill yn parchu'r llall.

Hyblygrwydd: Rydym am geisio bod yn hyblyg wrth feddwl a gweithredu er mwyn dod yn fudiad effeithiol ac effeithlon.

Gwaith tîm: Rydym am geisio gweithio gyda'n gilydd er mwyn rhannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd er mwyn cyflawni ein hamcanion.

A bydd y rôl hon yn gweithio gyda Sir Fynwy er mwyn cyflawni hyn.

DIOGELU:

Mae Diogelu ac Amddiffyn Plant ac Oedolion yn flaenoriaethau allweddol i'r Cyngor. Ein nod yw cefnogi plant ac oedolion sydd mewn perygl i fod mor ddiogel ag y gallant ac i gyflawni eu potensial. Mae holl weithwyr a gwirfoddolwyr y Cyngor yn gyfrifol am chwarae rhan yng ngwaith lles, diogelu ac amddiffyn plant ac oedolion sydd mewn perygl. Bydd yr holl weithwyr a gwirfoddolwyr yn cael eu hyfforddi i'r lefel briodol o ddiogelu ac mae ganddynt ddyletswydd i gyflawni eu cyfrifoldebau personol

dros ddiogelu.

ASESIAD O'R GYMRAEG:

Y Gymraeg yn Ddymunol: Gall fod angen i chi ddysgu neu wella eich sgiliau presennol drwy fynychu hyfforddiant Cymraeg i staff a gyllidir gan y Cyngor. Gweithredir hyn os yw'r angen yn codi am sgiliau yn y Gymraeg ar gyfer y swydd.

Yn ychwanegol at hyn:

Mae'r holl weithwyr yn gyfrifol am sicrhau eu bod yn gweithredu bob amser mewn ffordd sy'n gydnaws â Pholisi Cyfle Cyfartal Sir Fynwy yn eu meysydd o gyfrifoldeb ac fel rhan o'u hymddygiad cyffredinol.

Mae Cyngor Sir Fynwy yn gweithredu polisi Dim Ymysgu yn y Gweithle ac mae disgwyl i'r holl weithwyr i gydymffurfio gyda hyn.

Mae'r awdurdod yn gweithredu polisi Dim Ysmygu yn y Gweithle ac mae angen i'r holl weithwyr i gydymffurfio gyda hyn.



Manyleb Person

Sut fyddwn yn gwybod os mai chi yw'r person cywir ar gyfer y rôl hon? Fel yr ymgeisydd llwyddiannus, byddwch wedi arddangos y canlynol:-

GOFYNION	PWYSOLI UCHEL/CANOLIG/ISEL	SUT Y CAIFF HYN EI BROFI
1. ADDYSG/CYMWYSTERAU/ DEALLTWRIAETH		
<ul style="list-style-type: none"> • BTEC Iechyd a Gofal Cymdeithasol neu NVQ Lefel 3 neu gymhwyster cyfatebol neu barodrwydd i ymgymryd â hyfforddiant pellach • Dealltwriaeth dda o bolisiau a deddfwriaeth sy'n berthnasol, yn enwedig Gweithdrefnau Diogelu Plant Cymru Gyfan a Deddf Gwasanaethau Cymdeithasol a Llesiant Cymru (2014) • Gwybodaeth a dealltwriaeth o wasanaethau statudol i blant. 	<p>Canolig</p> <p>Uchel</p> <p>Uchel</p>	<p>Ffurflen Gais</p> <p>Ffurflen Gais Cyfweiliad</p> <p>Ffurflen Gais Cyfweiliad</p>
2. PROFIAD		
<ul style="list-style-type: none"> • Profiad sylweddol o weithio o fewn awyrgylch amlddisgyblaethol • Profiad o weithio gyda phlant, pobl ifanc a theuluoedd sydd yn wynebu trafferthion; • Experience of working with Children and Families within Statutory settings or processes • Yn gallu cynnal a diweddarau cofnodion mewn modd clir a chryno • Y gallu i lunio dulliau o ymyrraeth er mwyn ymgysylltu, ysgogi a chefnogi plant a phobl ifanc er mwyn eu helpu i gyflawni newid ymddygiad 	<p>Canolig</p> <p>Uchel</p> <p>Canolig</p> <p>Uchel</p> <p>Uchel</p>	<p>Ffurflen Gais Cyfweiliad</p> <p>Ffurflen Gais Cyfweiliad</p> <p>Ffurflen Gais Cyfweiliad</p> <p>Ffurflen Gais Cyfweiliad</p> <p>Cyfweiliad</p>



<ul style="list-style-type: none"> • Y gallu i flaenoriaethu gwaith a gwneud penderfyniadau o fewn eich lefel o awdurdod • Cyfrannu at ddatblygu'r broses o gyflenwi gwasanaethau • Y gallu i adeiladu a chynnal cysylltiadau/perthnasau gwaith gydag asiantaethau/gweithwyr proffesiynol eraill. 	<p>Uchel</p> <p>Uchel</p>	<p>Cyfweliad</p> <p>Cyfweliad</p>
<p>3. SGILIAU CYFATHREBU / RHYNGBERSONOL</p>		
<ul style="list-style-type: none"> • Y gallu i gyfathrebu yn effeithiol gyda phlant, pobl ifanc a theuluoedd • Y gallu i lunio adroddiadau eglur gan ddangos sgiliau ysgrifenedig eglur • Y gallu i gyfathrebu yn effeithiol gydag asiantaethau/gweithwyr proffesiynol eraill 	<p>Uchel</p> <p>Uchel</p> <p>Uchel</p>	<p>Cyfweliad</p> <p>Ffurflen Gais Cyfweliad</p> <p>Ffurflen Gais Cyfweliad</p>
<p>4. DONIAU A SGILIAU</p>		
<ul style="list-style-type: none"> • Y gallu i weithio fel rhan o dîm • Y gallu i gynnal asesiadau a chanfod a gweithredu rhaglenni ymyrraeth sy'n briodol • Arddangos ymrwymiad a brwdfrydedd wrth sicrhau canlyniadau positif i blant a phobl ifanc • Arddangos dealltwriaeth a'r gallu i weithio o fewn polisiâu a ffiniau proffesiynol y cyngor gan gynnwys goruchwylio, diogelu plant a chyfrinachedd • Yn medru defnyddio cyfrifiaduron ac yn arddangos parodrwydd i ddysgu sgiliau newydd • Yn gallu cadw cyfrifon a chofnodion agos cywrain ar bapur ac yn 	<p>Uchel</p> <p>Uchel</p> <p>Uchel</p> <p>Uchel</p> <p>Uchel</p> <p>Uchel</p>	<p>Ffurflen Gais Cyfweliad</p> <p>Cyfweliad</p> <p>Cyfweliad</p> <p>Ffurflen Gais Cyfweliad</p> <p>Ffurflen Gais</p> <p>Ffurflen Gais</p>



electronig	Uchel	
<ul style="list-style-type: none">• Trwydded yrru lawn a chyfredol• Tystiolaeth o ymrwymiad at ddatblygiad proffesiynol a goruchwyliaeth a'r broses werthuso	Uchel	Ffurflen Gais Cyfweliad
5. CYFLE CYFARTAL		
Yn fodlon cydymffurfio gyda Pholisi Cyfle Cyfartal y Cyngor, gan gynnwys cwblhau hyfforddiant cyfle cyfartal	Uchel	Cyfweliad
6. AMGYLCHIADAU ARBENNIG		
Bydd penodiad i'r swydd yma yn amodol ar Wiriad Datgeliad Estynedig gyda'r Swyddfa Cofnodion Troseddol	Uchel	

Os ydych angen unrhyw wybodaeth bellach am y rôl hon cysylltwch os gwelwch yn dda gyda: Claire Worlock – claireworlock@monmouthshire.gov.uk

Dyddiad Cau: 12pm ar 24/4/2021

