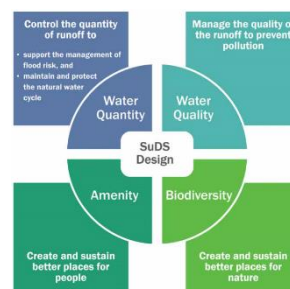




Flood & Water Management Act 2010
Schedule 3 Sustainable Drainage
SuDS Scheme Application for SuDS Approving
Body (SAB) Approval – Wales



Application Form for Full Application Approval of SuDS on new developments, in accordance with The Sustainable Drainage (Approval and Adoption Procedure) (Wales) Regulations 2018

Full Application Structure	
<u>Full Application Form</u>	<i>(To complete & return)</i>
<u>Guidance on Completing the Full Application Form</u> – including specific information and evidence required to support the application.	<i>(For guidance)</i>

(Use hyperlinks above to directly access the Form and Guidance)

Full Application Form

This form is based on the requirements provided by Welsh Government for the sole purpose of submitting information to the SuDS Approving Body (SAB) in accordance with the legislation detailed on this form and other relevant items of primary and subordinate legislation.

Please be aware that once you have downloaded this form, the SAB and Welsh Government will have no access to the form or the data you enter into it. Subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the SAB in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the SAB to inform you of its obligations in regard to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Please Note:

1. **This form is for a Full SuDS Scheme Application for SAB approval ONLY;**
2. Approval of this application will be based on compliance with the [Statutory National Standards for Sustainable Drainage Systems \(SuDS\) for Wales](#), and [Statutory Instruments](#);
3. Once this application is made to SAB, it will be determined solely on the written technical and other information submitted with the full application;
4. You are strongly advised to have previously submitted a Pre-Application form to SAB, and engaged early, and directly, with the SAB, the LPA and all other relevant organisations that may have an interest in your SuDS scheme proposal, including the SAB statutory consultees listed below:
 - a. Sewerage undertaker
 - b. National Resources Wales
 - c. Highway Authority
 - d. Canal & River Trust
 - e. Internal Drainage Districts (NRW);
5. **For a valid SuDS Scheme Full Application to the SAB, all sections of this form MUST be fully completed; and**
6. **You are also required to provide technical information as indicated in the [Guidance](#) (or as otherwise directed by the SAB during Pre-Application discussions).**

We will process the information you provide so that we can deal with your application. We may also process or release the information to offer you documents or services relating to environmental matters and consult the public, public organisation and other organisations; provide information from the public register to anyone who asks or prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken and take any action that is needed, and respond to requests for information under the Freedom of Information

Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the SAB directly.

If printed, please complete using block capitals and black ink prior to submitting to the SAB.

Please read through the [Guidance](#) and complete this application form carefully ensuring all boxes are completed fully. If you fill in the application form correctly first time, the SAB can process it quicker.

Prior to the submission of this Full Application, applicants are strongly advised to make a Pre-Application submission to discuss their proposals with the SAB and ensure that an acceptable SuDS scheme is submitted. Please note that pre-application fees may apply.

Submissions made in support of this application shall be based upon current legislation and industry best practice including documents referenced in [Guidance on Making SuDS Applications for SAB Approval](#).

Proposals submitted should be developed by a competent and suitability qualified professional, experienced in drainage/ SuDs / flood risk management design.

Where applicable, the LPA planning reference or unique identifier must be included.

Applicants should complete this form and submit it, together with the necessary supporting documents, to Monmouthshire County Council SuDs Approving Body.

Payment of the Full Application fee can be made via BACS, Cheque (made payable to Monmouthshire County Council) or in person at one of our Contact Centres. The following reference should be quoted:

*****SAB Full Application Payment**. Your application will not be processed until the application fee is received and cleared in full.***

When you have completed the application form please submit the form and associated documents to:

Electronically: sab@monmouthshire.gov.uk

Phone: 01633 644644

Postal: SuDS Approving Body, Monmouthshire County Council, PO Box 106, Caldicot, NP26 9AN

If you are not sure about anything contained in the application form, please contact us.

Content

ALL sections of this form MUST be fully completed

- 1. Applicant Details**
- 2. Site Details**
- 3. Interest in Land**
- 4. Application**
- 5. Application Fee**
- 6. Environmental Impact Assessment (EiA) Statement**
- 7. Compliance with Statutory National Standards for Sustainable Drainage Systems (SuDS)**
- 8. Assessment of Flood Risk**
- 9. Surface Water Discharge Hierarchy**
- 10. Infiltration Assessment**
- 11. Non-performance Bond, Adoption, Operation & Maintenance**
- 12. SuDS Scheme Application Checklist**
- 13. Declaration**

1. Applicant Details

Applicant Name and Address

Title and Name		
Company		
Suffix (unit/name/number)		
Address line 1		
Address line 2		
Address line 3		
Town		
County		
Postcode		
Phone number	Mobile	
	Works	
	Home	
e-mail address		

Agent Name and Address

Title and Name		
Company		
Suffix (unit/name/number)		
Address line 1		
Address line 2		
Address line 3		
Town		
County		
Postcode		
Phone number	Mobile	
	Works	
	Home	
e-mail address		

Preferred contact	Applicant	Agent
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2. Site Details

A general description of site location supported by a plan specifying the construction area and the extent of the drainage system for which approval is sought **MUST** be submitted. Plans shall be at a scale of 1:2500. All plans **MUST** show the direction of North.

Name of proposed development	
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Grid Reference (E/N)	Easting	Northing
Suffix (unit/name/number)		
Address line 1		
Address line 2		
Address line 3		
Town		
County		
Postcode		

Description of proposed development		
Total application site area (Ha)		
Is the existing site currently developed i.e. Brownfield or is it currently undeveloped i.e. Greenfield?		
Existing use		
Proposed use		
Does the site cross more than one SAB area?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If "Yes", please confirm the proportionate area in each SAB below: (The main contact will be the SAB that has most of the surface water drainage system within its boundary.)		

SAB	% of Site Area

3. Interest in the Land

What interest do you have in the land?		
Owner	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Prospective Owner	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other (please provide details)		

4. Application

Has any prior advice been sought from the SAB about this application?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If Yes, please complete the following information about the advice you were given. This will help the SAB to deal with this application more efficiently.		
Officer Name		
Reference number	Date	DD MM YYYY
Details of pre-application advice received		

Does this application relate to any other SAB application already made?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If "Yes", please provide SAB Reference number		

Is this application part of a phased approach to development of the site, or one of multiple applications for the same site?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If “Yes”, please provide brief details		

Is this application one of two or more applications made at the same time, each setting out an alternative proposal for construction of a drainage system	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If “Yes”, please provide details of other applications made at the same time (include SAB Reference number if available)		

5. Application Fee

It is recommended you contact the SAB directly to ensure the correct fee is paid with the application.

		Area of Land (Ha)	Fraction	Fees
Application fee		N/A	N/A	£350.00
Each 0.1ha or fraction of 0.1ha, for first 0.5ha	£70.00			
Each 0.1ha or fraction of 0.1ha, from 0.5ha up to and including 1ha	£50.00			

Each 0.1ha or fraction of 0.1ha, from 1ha up to and including 5ha	£20.00			
Each additional 0.1ha or fraction of 0.1ha above 5Ha.	£10.00			
Is the applicant a town/community council?	If yes, application fee is half the amount			
If applicable – reduction of 50% application fee due to this being an alternative proposal made at the same time.				
If applicable – application fee adjustment due to cross-SAB area approvals needed.				
			Total Fees	

6. Environmental Impact Assessment (EiA) Statement

Does this application relate to a development that is the subject of an EiA application under the Town & Country Planning (Environmental Impact Assessment) (Wales) Regulations 2017(1)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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7. Compliance with Statutory National Standards for Sustainable Drainage Systems (SuDS)

All sustainable drainage systems **MUST** comply with the [Statutory National Standards for Sustainable Drainage Systems \(SuDS\) for Wales](#). You are advised to refer to the detailed text in the Standards that relate to the information required below. The Standards are re-produced, in the [Guidance](#) to assist in completing this application form.

Standard Principles

The Principles listed below will underpin the design of surface water management schemes to meet the Statutory National Standards. Please provide a brief summary in each of the boxes below relating to each of the bulleted Standard Principles and itemised Standards 1 to 6, showing how your proposed drainage scheme complies with this statutory requirement.

Compliance with Standard Principles

My proposed surface water drainage scheme will comply in the following way/s:

Note: reference to how your proposals comply with each of the eleven Principals set within the National Standards should be clearly set out below.

Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in Table A and Table B of this Guidance MUST be listed below, and all relevant material submitted.
<ol style="list-style-type: none">1.2.3. Etc.

Standards 1 to 6

Compliance with Standard S1 - Surface water runoff destination
My proposed surface water drainage scheme will comply in the following way/s:
Note: each Priority Level (1-5) for surface water runoff destination should be listed in numerical order and relevant detail added accordingly.
Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in Table A and Table B of this Guidance MUST be listed below, and all relevant material submitted.
<ol style="list-style-type: none">1. (e.g. Drainage Strategy, Landscape Plan, destination priorities, detailed drainage design etc.)2.3. Etc.

Compliance with Standard S2 - Surface water runoff hydraulic control
My proposed surface water drainage scheme will comply in the following way/s:
Note: reference to how your proposals comply with each of the six hydraulic control requirements of Standard S2, listed on page 19 of the National Standards, should be clearly set out below.

Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in Table A and Table B of this Guidance MUST be listed below, and all relevant material submitted.
<ol style="list-style-type: none">1. (e.g. Drainage Strategy, Landscape Plan, Flood Consequences Assessment, detailed drainage design, hydraulic calculations, flow control etc.)2.3. Etc.

Compliance with Standard S3 – Water Quality
My proposed surface water drainage scheme will comply in the following way/s:
Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in Table A and Table B of this Guidance MUST be listed below, and all relevant material submitted.
<ol style="list-style-type: none">1. (e.g. Water Quality Strategy, treatment, contaminated land survey pollution prevention etc.)2.3. Etc.

Compliance with Standard S4 – Amenity
My proposed surface water drainage scheme will comply in the following way/s:
Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in Table A and Table B of this Guidance MUST be listed below, and all relevant material submitted.

1. (e.g. Amenity Plan, Landscape Plan, protection, improvement, multiple functionality etc.)
- 2.
3. Etc.

Compliance with Standard S5 – Biodiversity

My proposed surface water drainage scheme will comply in the following way/s:

Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown in [Table A](#) and [Table B](#) of this Guidance **MUST** be listed below, and all relevant material submitted.

1. (e.g. Biodiversity Plan, Landscape Plan, habitat, protection, enhancement, multiple functionality etc.)
- 2.
3. Etc.

Compliance with Standard S6 – Design of drainage for Construction and Maintenance and Structural Integrity

My proposed surface water drainage scheme will comply in the following way/s:

Relevant items of supporting information (e.g. evidence, technical documents, plans and drawings etc.), as shown [Table A](#) and [Table B](#) of this Guidance **MUST** be listed below, and all relevant material submitted.

1. (e.g. Drainage Strategy, Landscape Plan, detailed drainage design Construction Management Plan, Phasing Plan, SuDS Maintenance Plan etc.)
- 2.
3. Etc.

8. Assessment of Flood Risk

Is the site within an area at risk of flooding? Refer to Natural Resources Wales Development Advice maps. (Natural Resources Wales / Development and flood risk)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If the proposed development is within the area at risk of flooding, you will need to consider whether it is appropriate to submit a flood consequences assessment. (Refer to Technical Advice Note 15 (TAN15)).		

Is the site located within an area susceptible to surface water flooding? Refer to NRW Surface Water Flood Maps .	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the site located within an area susceptible to groundwater flooding?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there a watercourse (as defined under Section 72 Land Drainage Act 1991) located within 20m of the proposed development?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

9. Surface Water Discharge Hierarchy

Surface water drainage arrangements shall demonstrate the proposed surface water drainage complies with National SuDS Standards. As much of the runoff as possible should be discharged to each hierarchy element before a lower hierarchy element is considered. Collection and infiltration methods of drainage are required to be considered in the first instance. With reference to the hierarchy levels below, please indicate your proposed drainage arrangements.

Level	Yes	No
1. Collect for use	<input type="checkbox"/>	<input type="checkbox"/>
2. Infiltration	<input type="checkbox"/>	<input type="checkbox"/>
3. To watercourse	<input type="checkbox"/>	<input type="checkbox"/>
a. Is it an Ordinary Watercourse?	<input type="checkbox"/>	<input type="checkbox"/>
b. Is it a Main River?	<input type="checkbox"/>	<input type="checkbox"/>

4. To surface water sewer	<input type="checkbox"/>	<input type="checkbox"/>
a. Is it a Highway drain?	<input type="checkbox"/>	<input type="checkbox"/>
b. Is it a public sewer?	<input type="checkbox"/>	<input type="checkbox"/>
c. Is it a private sewer?	<input type="checkbox"/>	<input type="checkbox"/>
d. Other	<input type="checkbox"/>	<input type="checkbox"/>
5. To combined sewer	<input type="checkbox"/>	<input type="checkbox"/>

Has advice been sought from the asset owners?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has advice been sought from the land owners?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

10. Infiltration Assessment

Where infiltration drainage is proposed, testing should be carried out to a methodology agreed with the SAB e.g. [Infiltration Drainage - Manual of Good Practice \(CIRIA R156\)](#) and [BRE Soakaway Design \(DG 365 – 2016\)](#), and be used to inform the design, construction, maintenance, testing and assessment of infiltration systems.

Has infiltration testing been carried out?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Analysis of development Geology (including both bedrock and superficial deposits where known)			
Depth to groundwater (metres)		metres	
Borehole testing	Reference		
	Date	DD	MM YY

Has a Contaminated Land Assessment been undertaken?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the infiltration drainage proposed on contaminated land?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Infiltration test result	X 10 ^{-?}
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11. Non-performance Bond, Adoption, Operation & Maintenance

What are your proposals regarding cost of works, adoption and maintenance of the SuDS scheme?

Non-performance Bond – Estimated cost of work	
Adoption (including land agreements etc)	
Funded Maintenance Plan for the lifetime of the development	

12. SuDS Scheme Application Checklist

Please complete the following checklist and make sure you have read the [Guidance on Making SuDS Applications for SAB Approval](#), the [Guidance on completing the Full Application Form](#), and provided all the necessary information in support of your application:

Correct Full Application fee.	Yes <input type="checkbox"/>
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Completed, signed and dated Full Application form.	Yes <input type="checkbox"/>
Plan/s specifying the construction area and the extent of the drainage system for which approval is sought. All plan/s shall be at a scale of 1:2500 and MUST show the direction of North.	Yes <input type="checkbox"/>
Taken account of SAB Guidance on technical information to be submitted to enable SAB to assess your Full Application.	Yes <input type="checkbox"/>

13. Declaration

I/ we hereby apply for SuDS Approval as described in this form and the accompanying plans/drawings and additional information. I confirm that I have read and complied with the National SuDS Standards and, to the best of my knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them.

This form has been completed using evidence from the Flood Consequences Assessment where applicable, surface water drainage strategy and site plans and associated documents.

This form has been completed using accurate information. It can be used as a summary of the detailed surface water drainage proposals on this site, and clearly shows that these drainage proposals conform to the National SuDS Standards for Wales.

Form completed by	
Signature	
Qualification of person responsible for signing off this application	
Company	
On behalf of (Client's details)	
Date	

Disclaimer

Information provided on this form and in supporting documents may be published on the SABs SuDS register and website and be made publicly available.