

MONMOUTHSHIRE COUNTY COUNCIL

**LIBRARIES
BYELAWS**

made under
Section 19 of the Public Libraries and
Museums Act 1964

by

Monmouthshire County Council

S.M.W.Andrews,
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Monmouthshire County
Council,
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NP44 2XH

LIBRARIES BYELAWS

Section 19 of the Public Libraries and Museums Act 1964

1. In these byelaws, unless the context otherwise requires:
 - a. "the Act" means the Public Libraries and Museums Act 1964;
 - b. "charge" means any charge imposed in accordance with the Regulations;
 - c. "child" means a person under the age of sixteen years;
 - d. "emergency situation" includes situations where a library or part of a library is required to be evacuated for security reasons or because of threat from fire or other hazard and practices and false alarms in relation thereto;
 - e. "last known address" means the last address held on the library authority's records;
 - f. "the library authority" means Monmouthshire County Council of County Hall Cwmbran ;
 - g. "library" means:
 - i. any premises which are occupied by the library authority and are premises where library facilities are made available by the authority, in the course of its provision of a public library service, to members of the public;
 - ii. any vehicle which is used by the library authority for the purpose of providing a public library service to members of the public and is a vehicle in which facilities are made available;

- h. "the library officer" means any officer employed by the library authority in connection with its functions under the Act;
 - i. "library property" includes property owned by or provided for the use of the library authority whether or not it is made available by the library authority for use by the public and property obtained by the library authority for the loan to or use of the public;
 - j. "the Regulations" means The Library Charges (England and Wales) Regulations 1991 SI 1991/2712;
 - k. words importing the masculine gender include the feminine, words in the singular include the plural and vice versa;
 - l. expressions used have the meaning which they bear in the Act and Regulations.
2. An act performed by a library officer in connection with the proper execution of his duty shall not be a contravention of these byelaws.
 3. No person shall give a false name or address for the purpose of entering a library or for the purpose of using any library facility.
 4. No person who in the reasonable opinion of a library officer is offensively unclean in person or clothing or both shall remain in a library.
 5. Except with the consent of a library officer, no person shall:
 - a. cause or allow any dog (other than a working dog accompanying a disabled person) or other animal belonging to him or under his control to enter or remain in a library;
 - b. bring into any part of a library a wheeled vehicle or conveyance other than a wheelchair, pram or pushchair
 - c. enter or remain in any part of a library which a reasonable person would or should know is restricted to the public or;

- d. remain in a library after the time fixed for its closing.
6. No person shall remain in a library after an emergency situation has been made known to him.
7. No person shall, unless specifically permitted by a library officer, take or attempt to take any library property from a library or past a check out or security point.
8. No person shall, without lawful excuse, destroy or damage any library property intending to destroy or damage such property or being reckless as to whether such property is destroyed or damaged.
9. No person shall behave in a disorderly manner in a library, use violent, abusive or obscene language therein, or intentionally or recklessly cause or do anything likely to cause injury to any other person or property.
10. No person shall sleep in a library after having been requested not to do so by a library officer.
11. No person shall remain in a library without making proper use of the library's facilities after having been requested, by a library officer, to make such proper use of the facilities.
12. No person shall engage in audible conversation in any part of a library set apart as a reference department, study area, or for reading after having been requested not to do so by a library officer or where such conversation is prohibited by notice after having been requested not to do so by a library officer
13. No person shall intentionally or recklessly obstruct any library officer in the execution of his duty or intentionally or recklessly disturb, obstruct, interrupt, abuse or annoy any other person properly using a library.
14. No person shall, without the consent of a library officer, intentionally display, distribute, or leave any bill, placard, notice or other document in a library.

15. No person shall, without the consent of a library officer, offer anything for sale in a library or canvass or seek signatures for petitions.
16. No person having charge of a child shall without the consent of a library officer leave him unsupervised in a library.
17. No person shall smoke, light a match or use a cigarette lighter in a library other than in an area (if any) designated as an area where smoking is permitted.
18. No person in any part of a library shall inhale any toxic substance for the purpose of causing intoxication or take any controlled drug as defined by Schedule 2 to the Misuse of Drugs Act 1971 other than drugs dispensed for and pursuant to prescription issued for him by a doctor under and in accordance with that Act.
19. No person shall, except with the consent of a library officer, partake of refreshment in a library.
20. No person shall, except with the consent of a library officer, cause or allow any mobile telephone, portable computer, or other electrical equipment, or apparatus for the reception of sound broadcasting or for the reproduction of sound, to be operated in any part of a library to which the public has access.
21. No person who:
 - a. borrows library property which is or if returned would be late
 - b. fails to pay any chargeshall, unless with the specific consent of a library officer, borrow any other library property.

22. a. Any person who has borrowed library property which if returned would be late and who has been served with a notice by the library authority demanding the return of the library property shall return the library property within 14 days from the date the notice was served.
- b. For the purposes of this byelaw, upon any person by delivering it as his last known address, or addressed to him at that address, a notice may be served to him, or by leaving it by sending it by post
23. Except as regards byelaws 8 and 18 any person who contravenes any of the foregoing byelaws shall be liable to prosecution by the library authority and shall be liable on summary conviction to a fine not exceeding level 2 on the standard scale in respect of each offence.
24. A library officer may exclude any person who contravenes any of the foregoing byelaws from any library maintained by the library authority under the Act.
25. On the coming into operation of these byelaws, the byelaws relating to libraries which were made by the Monmouthshire County Council on the 4th day of May 1966 and confirmed by the Secretary of State for Education and Science on the 2nd day of September 1968 shall be revoked.

THE COMMON SEAL of)
MONMOUTHSHIRE COUNTY COUNCIL) L.S.
was hereunto affixed this 19th August 1996)
in the presence of:-)

A.J.Huntley

Member of the Council

S.M.W.Andrews

Deputy Chief Executive & Solicitor

The foregoing byelaws are confirmed on behalf of the Secretary of State for Wales and shall come into force on 1st May 1997.

H.F.Rawlings

Head of Culture and Recreation Division,
Welsh Office Education Department.

Dated 26th March 1997.