



**Monmouthshire Licensing Section, The Melville Centre, Pen-y-Pound,  
Abergavenny, NP7 5UD**

**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/  
W  
e

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description			
Festival Site, Cwm Cayo Farm, Gwehelog,			
Post town	Usk	Postcode	NP15 1HS

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ 100

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as ☐ appropriate ☐ Please tick as appropriate

a) ☐ an individual or individuals \* ☐ please complete section (A)

- b) a person other than an individual \*
- i as a limited company/limited liability partnership please complete section (B)
  - ii as a partnership (other than limited liability) please complete section (B)
  - iii as an unincorporated association or please complete section (B)
  - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)
<b>Surname</b>			<b>First names</b>	
<b>Date of birth</b> or over		I am 18 years old		Please tick yes
<b>Nationality</b>				

Current residential address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)
Surname		First names		
Date of birth or over		I am 18 years old		Please tick yes
Nationality				
Current postal address if different from premises address				
Post town		Postcode		
Daytime contact telephone number				
E-mail address (optional)				

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name:	
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### Part 3 Operating Schedule

DD MM YYYY

When do you want the premises licence to start?

0 1 / 0 6 / 2 0 1 7

DD MM YYYY

If you wish the licence to be valid only for a limited period, when do you want it to end?

0 5 / 0 6 / 2 0 1 7

Please give a general description of the premises (please read guidance note 1)

The festival site is situated on the outskirts of Gwehellog, 2.5 miles from Usk.

The festival site is separated into different areas. Grass farm fields for parking, camping, live in vehicles, stalls and one of the stages. The remainder of the festival 2x stages, healing area, art exhibition and bar takes place in the wooded area. Toilet facilities consist of 3 blocks of 4 spread around the site.

Access is via a hardstanding road that runs throughout the site.

The bar will be located in the woods, off the hardstanding road. The bar will be a 10m x 7.5m stretch tent with bar area and seating areas.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) ~~plays (if ticking yes, fill in box A)~~
- b) ~~films (if ticking yes, fill in box B)~~
- c) ~~indoor sporting events (if ticking yes, fill in box C)~~
- d) ~~boxing or wrestling entertainment (if ticking yes, fill in box D)~~
- e) ~~live music (if ticking yes, fill in box E)~~
- f) ~~recorded music (if ticking yes, fill in box F)~~
- g) ~~performances of dance (if ticking yes, fill in box G)~~ Y
- h) ~~anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)~~

Provision of late night refreshment (if ticking yes, fill in box I) Y

Supply of alcohol (if ticking yes, fill in box J) Y

In all cases complete boxes K, L and M

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		

Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

# B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)			
Tue						
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)			
Thur						
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)			
Sat						
Sun						

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			



# D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)			
Tue						
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)			
Thur						
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)			
Sat						
Sun						

# E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors	
					Outdoors	
					Both	
Day	Start	Finish				
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)			
Tue						
Wed			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)			
Thur						
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)			
Sat						
Sun						

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish	Both		
Mon			<b>Please give further details here</b> (please read guidance note 4) Thursday 18:00 - 00:00 music is limited to 1 stage playing low level downtempo amplified music. Friday 12:00 - 04:00 amplified music in strict accordance to our Noise Management Plan (NMP) Saturday 10:00 - 04:00 amplified music in strict accordance to our NMP Sunday 10:00 - 00:00 amplified music in strict accordance to our NMP		
Tue					
Wed					
Thur	18:00	00:00			
			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)		
Fri	12:00	04:00			
			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6).		
Sat	10:00	04:00			
Sun	10:00	00:00			

# G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<b>Please give further details here</b> (please read guidance note 4)		
Wed					
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri					
Sat			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun					

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)</b>	
			Indoors	
			Outdoors	
Day	Start	Finish	Both	Y
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4) 4 food and non alcoholic drinks stalls will be operating within these times.	
Tue				
Wed			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5).	
Thur	12:00	00:00		
Fri	09:00	04:00	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)	
Sat	09:00	04:00		
Sun	09:00	00:00		

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	Y
				Off the premises	
				Both	
Day	Start	Finish			
Mon			<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Tue					
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri	12:00	04:00			
Sat	11:00	04:00			
Sun	11:00	00:00			

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

Name		
Date of birth		
Address		
Postcode		


**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon		16:00	
Tue			
Wed			
Thur	12:00		<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Fri			



Sat		
Sun		

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

The event is run in strict accordance to Licensing objectives:

The Prevention of Crime and disorder

Public Safety

The Prevention of Public Nuisance

The Protection of Children from Harm

Further details can be found below and in more detail in Our Event Management Plan, Noise Management Plan & Traffic Management Plan.

**b) The prevention of crime and disorder**

**The following measures will be in place for the prevention of crime and disorder:**

1. 24 hour S.I.A. registered security has been arranged for the full duration of the event.
2. S.I.A. registered security will be on site at all times and will be in direct radio contact with event organisers and stewards.
3. Alcohol will not be sold to minors or any person who is showing signs of intoxication.
4. Stalls selling drug paraphernalia will not be permitted on the event site.
5. A zero tolerance policy in respect to the selling and use of drugs and novel psychoactive substances (legal highs).
6. Stewards will be briefed to report any suspicious activity to a member of the security team who will then act accordingly.
7. The retail of alcohol will solely take place from the bar. The bar will be managed by a Bar Manager holding a personal licence and 2 bar supervisors.
8. Stewards will not address any person/s with regards to suspicious or unlawful activity. If a member of security is not available the police should be contacted on 101 or in the event of an emergency on 999. The incident details, name of the event and location details should be given.

For more info see our detailed Event Management Plan (EMP)

**c) Public safety**

Fire control measures are in place and a detailed risk assessment has been completed.

Safe and clean drinking water is available throughout the site.

In the case of medical emergency Hardcore Medical are on site to deal with any emergencies that may arise. All SIA security staff are also first aid qualified.

Measures are in place for adverse weather conditions.

Site evacuation measures are also in place.

For more details see EMP and risk assessments.

**d) The prevention of public nuisance**

All music levels will be strictly controlled in accordance with our Noise Management Plan (NMP)

There is a dedicated residents complaint line which is manned 24hrs prior to and during the event.

Communication exercises will take place 6 weeks prior to the event to ensure that all local residents are aware that the event is taking place. (Letters and notices in local paper/magazines)

A detailed Traffic Management Plan is in place to ensure that disruption to the local roads is minimal.

**e) The protection of children from harm**

1. Children must be accompanied by the responsible parent/guardian at all times.
2. The following information will be held in the "Accompanied Persons" file for all attendees who are responsible for a person under the age of 18:
  - Full name and residential address
  - Relationship
  - Contact telephone number
  - Next of kin
  - Alternative contact telephone number for somebody who is not at the event.
  - Vehicle registration details
3. In the event of a lost child a DBS verified member of staff will accompany the child at the production office along with another staff member.
4. Children are not permitted to be left unattended at the children's entertainment tent at any time and must be accompanied by the responsible parent/guardian.
5. The photography of children is not permitted without the prior consent of a parent or legal guardian.
6. Children under the age of 18 will not be allowed into the bar areas at any time unless accompanied by a responsible parent or guardian.
7. Children under the age of 18 will not be permitted into the bar areas after 2100hrs.
8. Children will not be permitted into the music tents after 0000hrs.
9. Children will not be permitted to leave the event site either by themselves or with an adult without first being identified by security staff.

For more details please see the Event Management Plan.

**Checklist:**

**Please tick to indicate agreement**

I have made or enclosed payment of the fee. Y

I have enclosed the plan of the premises. Y

I have sent copies of this application and the plan to responsible authorities and others where applicable. N

I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. Y

I understand that I must now advertise my application. Y

I understand that if I do not comply with the above requirements my application will be rejected. Y

[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
Signature	
Date	
Capacity	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

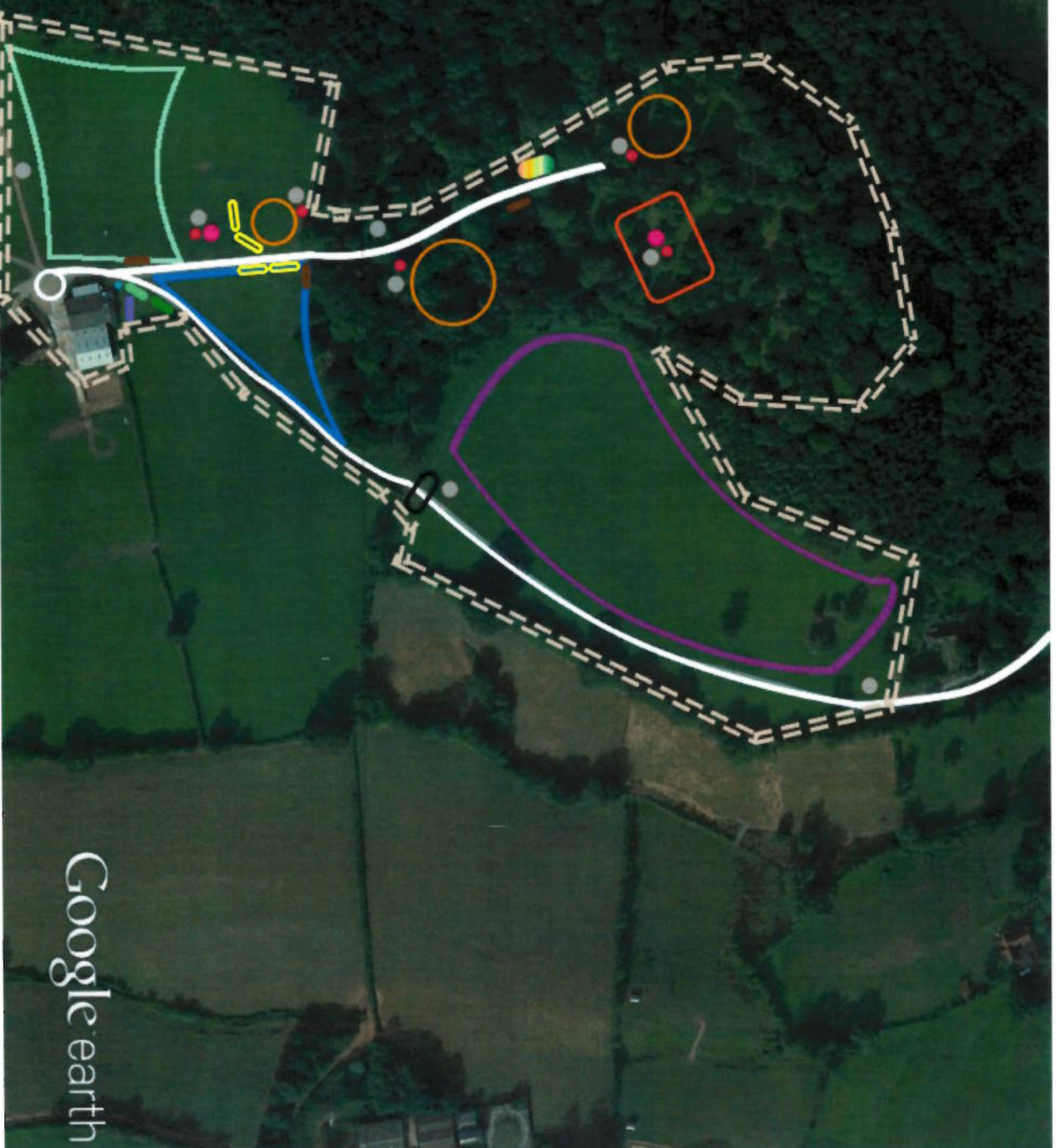
#### Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.

# Triplicity

Music & Arts Festival

- Access Road
- Car Park
- Ticketbooth/Security Tent
- Live In Vehicles
- Production Office
- Secure Lock-Up
- Main Water Point
- Campsite
- Toilets
- Stages
- Fire Extinguisher Points
- Stalls
- Healing Area
- Perimeter
- Fires
- Steward Positions
- First Aid
- Bar



Google earth