

HIGHWAYS DEPARTMENT
 MONMOUTHSHIRE COUNTY COUNCIL
 STATION ROAD
 RAGLAN
 NP15 2ER
 TEL: 01633 644764 / 644742



APPLICATION FOR PORTABLE TRAFFIC SIGNALS IN THE HIGHWAY

NEW ROADS AND STREET WORKS ACT, 1991
THE TRAFFIC SIGNS REGULATIONS AND GENERAL DIRECTIONS, 2002 No. 3113

This form must be sent to the Highway Authority with the appropriate NRASWA notice. Please read the notes of guidance on the reverse side of this notice or consult the office indicated above.

MULTIPHASE SIGNAL CONTROL		YOUR REF:
TWO WAY SIGNAL CONTROL		
STOP & GO BOARDS		STREET AUTH REF:

(*) - Please Delete

FROM:		CONTACT NAME:							
		CONTACT NO:							
		OUT OF HOURS CONTACT & NO:							
CLIENT :									
EMERGENCY		ONE DAY		3 DAYS		7 DAYS		ONE MONTH	
START DATE :				FINISH DATE :					
LOCATION OF WORKS:									
GRID REF:				DOES SITE CONTAIN A JUNCTION: YES/NO (*)					
TRAFFIC SENSITIVE SITUATION: YES/NO (*) <i>IF YES, REFER TO HIGHWAY AUTHORITY</i>									
PURPOSE OF WORKS :									
WORKING HOURS:	WORKING DAY OPERATION 9:30 TO 15:30			24 HOURS OPERATION					
THE FOLLOWING ADDITIONAL INFORMATION IS REQUIRED FOR MULTIPHASE OPERATIONAL APPROVAL...									
MULTIPHASE TIMINGS :									
RESIDUAL ROAD WIDTHS :					NO. OF SIGNAL HEADS :				
NOTE: TWO COPIES OF SITE PLANS/LOCATION PLANS REQUIRED SHOWING POSITION OF SIGNAL HEADS.									
DECLARATION: I/we (*) hereby certify that the portable traffic signals used will be of a type which is currently approved by the Department of Transport and the Welsh Office Directives.									
SIGNATURE: NAME:									
DATE:/...../.....									

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USE OF PORTABLE TRAFFIC SIGNALS ON THE HIGHWAY

NOTES OF GUIDANCE

1. As required by the Traffic Signs Regulations and General Directions, 2002 No. 3113, and the New Roads and Street Works Act, 1991, the Highway Authority shall be given NOTICE whenever Portable Traffic Signal Controls are to be used on the highway.
2. For authorisation of multiphase signals on county roads, a minimum of ten day's notice should be allowed. Applications/notifications should be submitted with official NRASWA notice (see Code of Practice for the Co-ordination of Street Works etc.).
3. Where Portable Traffic Signal Controls are to be used at a site which contains a JUNCTION, it is a STATUTORY REQUIREMENT for the Highway Authority to issue a WRITTEN SITE APPROVAL for their operation, prior to the commencement of the works. Statutory undertakers to note.
4. Where the location contains a junction, the application must be accompanied by TWO copies of a plan showing the positions of the signal heads, together with details of the proposed timings.
5. The provision, operation and maintenance of all signals, lights, guards and fencing for the safety and protection of road users, will be in accordance with the following :-
 - Traffic Signs Manual,
 - Chapter 8,
 - Safety at Street Works and Road Works - A Code of Practice, and
 - appropriate technical directives and advice notes issued by the Highway Authority and Department of Transport.
6. All APPLICATIONS and NOTIFICATIONS for the use of Portable Traffic Signals MUST be sent to the address overleaf OR emailed as follows:

TWO WAY SIGNALS:	MULTIPHASE SIGNALS:
kellysantaana@monmouthshire.gov.uk Telephone: (01633) 644764 & lindsaygauntlett@monmouthshire.gov.uk Telephone: (01633) 644742	grahamkinsella@monmouthshire.gov.uk Telephone: (01633) 644873 & phaedraclarey@monmouthshire.gov.uk Telephone: (01633) 644731

7. In EMERGENCY/URGENT situations (as defined in the New Roads and Street Works Act, 1991) this form MUST be emailed as above.
8. The Highway Authority may impose certain conditions to the placement of the portable traffic signals - these will be advised with the site approval (if granted).