

# **TERMS OF REFERENCE**

## **Safer Monmouthshire Group**

### **PURPOSE**

The Safer Monmouthshire Group (SMG) formally undertakes the Public Service Board's (PSB) statutory responsibility in-line with the Crime and Disorder Act 1998 (Part 1: S6) which includes, strategies for the reduction of crime and disorder, strategies for combating the misuse of drugs, alcohol and other substances, and strategies for the reduction of re-offending. Monmouthshire Public Service Board has delegated this responsibility to the Safer Monmouthshire Group.

The SMG fulfils its broad function in supporting the safety of the population of Monmouthshire by:

- Overseeing specific partnership community safety activity
- Being a hub of best practice and innovative ideas around community safety
- Ensuring consistency and the application of statutory responsibilities and agreed standards in partnership community safety approaches
- Ensuring that local community safety initiatives and interventions are able to demonstrate impact and outcomes
- Overseeing the action plan for the SMG
- Providing leadership and support to all sub-groups that sit under the SMG

### **BACKGROUND**

Welsh Government believes the Public Service Board is the heart of local multi-agency working. Given the collaborative leadership role of PSBs, Welsh Government considers them to be the appropriate forum for formulating and reviewing Single Integrated Plans.

The Single Integrated Plan was launched in April 2012 to replace four of the existing statutory plans and strategies; one of which was the Community Safety Partnership Plan, (which incorporates the 3 crime and disorder strategies), thereby reducing complexity and duplication, and freeing up resources.

Under the direction of the Monmouthshire PSB, the SMG brings together representatives of the key organisations responsible for shaping and delivering community safety actions which contribute to the Monmouthshire Single Integrated Plan.

The SMG contributes to Theme 2, Outcomes 4, 5 &6 of the Single Integrated Plan. These are:

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

### **MEMBERSHIP**

NAME	DESIGNATION	ORGANISATION
Brine, Amy		MHA
Cook, Denise		Melin Homes
Cooper, Steve	Station Commander	South Wales Fire & Rescue
Davies, Beverley		ABUHB
Harris, Liz		Charter Housing
Healy, Richard	Analyst	Shared Resource Service
James, Tom	Whole Place Officer	MCC
John, Bronwen		ABUHB
Jones, David H	Head of Community Protection	MCC
Lloyd, Sharran	PSB Development Manager	MCC
Mason, Andrew	ASB/CCTV Coordinator	MCC
McCarty, Deb	Whole Place Officer	MCC
Richards, Jacalyn	Youth Offending Service	MCC
Taylor, Ellie	Area Manager	GDAS
Thomas, Tracey	Youth Service Manager	MCC
Tuck, Kate	Communications	Gwent Police
Walters, Gareth	Trading Standards	MCC
Williams, Shereen	Community Cohesion Coordinator	MCC
Williams, Amanda	Partnership Inspector	Gwent Police
Williams, Matthew	Chief Inspector	Gwent Police

**CHAIR:** The Chief Inspector for Newport and Monmouthshire, will Chair the Safer Monmouthshire Group meetings. A Chair and Vice Chair will be appointed annually.

## MEETING FREQUENCY

The Safer Monmouthshire Group meets quarterly. Task & Finish groups will be established to meet an identified piece of work to be undertaken on behalf of the group.

## REPORTING ARRANGEMENTS

The Safer Monmouthshire Group reports directly to the Local Service Board's Programme Board quarterly and on an exception basis.

## STRATEGIC LINKS

Monmouthshire Single Integrated Plan:

<http://www.monmouthshire.gov.uk/app/uploads/2013/08/Single-Integrated-Plan-2013-2017.pdf>

Crime and Disorder Act 1998: <http://www.legislation.gov.uk/ukpga/1998/37/contents>

## DOCUMENT CONTROL

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