

TERMS OF REFERENCE

Single Integrated Plan Performance Group

PURPOSE

The Single Integrated Plan (SIP) Performance Group formally assists the Public Service Board (PSB) to:

- Address the challenges in implementing the SIP by reviewing the existing partnership infrastructure to understand the partnership complexities which exist
- Ensure the infrastructure governance arrangements are in place and fit for purpose
- Review PSB Partnership Action Plans, to ensure they are robust, outcome focused and where possible evidence based
- Ensure there is a “clear line of sight” in implementing the SIP
- Monitor the performance of the partnerships, and where statutory duties exist, ensure they are being fulfilled
- Escalate exceptions / issues to Programme Board or PSB where necessary

The Monmouthshire Public Service Board (PSB) is a statutory board established under the Wellbeing of Future Generations (Wales) Act 2015. The purpose of the Board is to improve the economic, social, environmental and cultural wellbeing within Monmouthshire, by bringing together the most appropriate key decision-makers in Monmouthshire to improve public services in such a way that it is transparent and meaningful as well as accountable to local people.

BACKGROUND

The Single Integrated Plan was launched in April 2012 to replace four of the existing statutory plans and strategies; the Community Strategy, Children and Young People’s Plan, Health, Social Care and Well-being Strategy and Community Safety Partnership Plan (which incorporates the 3 crime and disorder strategies), thereby reducing complexity and duplication, and freeing up resources.

The development of a SIP and the process partners undertook to produce it were underpinned by an understanding that in order to improve delivery:

- Welsh Government and its partners must have a shared understanding of the priority outcomes. The Programme for Government provided the National Framework for priority outcomes
- The most complex outcomes would require different partners to work together: they could not be solved from service silos. The PSB has statutory responsibility to provide collaborative leadership
- Sustainable improvements can only be achieved through prevention and early intervention, based on analysis of need not demand. In order to achieve this, partnership working needs to be supported by a much stronger strategic and analytical capability, both corporate and multi-agency
- Improved outcomes require more strategic commissioning and delivery, and a willingness to rethink, redesign and implement system wide changes. Engaging citizens and the workforce is essential
- The process needed to be underpinned by clear lines of both executive and democratic accountability for delivery.

The introduction of SIP was the challenge for local authorities and their partners to take their collective leadership to the next level to provide the focus and impetus for making a real and measurable difference by delivering effective services and improving the outcomes of people living in their communities. (Shared Purpose, Shared Delivery, WG, 2012).

MEMBERSHIP

NAME	DESIGNATION	ORGANISATION
Bakewell, Ian	Housing & Regeneration Manager	MCC
Boothroyd, Julie	Head of Adult Services	MCC
Burrows, Gemma	Public Health Practitioner	Public Health Wales
Cooper, Steve	Station Commander	SWFRS
Deakin, Kath	Community Services Manager	MHA
Fallon, Cath	Head of Economy & Enterprise	MCC
Forbes, Emily	Deputy Chief Executive Officer	GAVO
Hill-Howells, Debra	Head of Community Led Development	MCC
John, Bronwen	Partnership Manager	ABUHB
Kirby, Andrew	Families First Programme Manager	MCC
Kirrane, Joanne	Assistant Director	Melin Homes
Lewis, Matthew	Countryside Manager	MCC
Lloyd, Sharran	LSB Development Manager	MCC
McLean, Will	Head of Policy Partnerships	MCC
Randall-Smith, Sharon	Head of Achievement & Attainment	MCC
Rees, Chris	Natural Resource Management Team Leader	Natural Resource Wales
Rodgers, Jane	Head of Children's Services	MCC
Saunders, Ian	Head of Leisure, Tourism & Heritage	MCC
Thomas, Tracey	Youth & Community Manager	MCC
Williams, Amanda	Partnership Inspector	Gwent Police

CHAIR: The Aneurin Bevan University Health Board Partnership Manager for Monmouthshire will Chair the SIP Performance Group meetings. A Chair and Vice Chair will be appointed annually.

MEETING FREQUENCY

The group meets on a monthly basis to review PSB Partnerships.

REPORTING ARRANGEMENTS

The SIP Performance Group reports directly to the Public Service Board's Programme Board quarterly and on an exception basis.

STRATEGIC LINKS

Well-being of Future Generations (Wales) Act 2015:

<http://www.legislation.gov.uk/anaw/2015/2/contents/enacted>

Social Services and Well-being (Wales) Act 2014:

<http://www.legislation.gov.uk/anaw/2014/4/contents>

Shared Purpose, Shared Delivery – Guidance on Integrating Partnerships and Plans, Welsh Government, 2012:

<http://wales.gov.uk/docs/dpsp/publications/130205sharedpurpdeliveryv2en.pdf>

Monmouthshire Single Integrated Plan 2013 -2017:

<http://www.monmouthshire.gov.uk/app/uploads/2013/08/Single-Integrated-Plan-2013-2017.pdf>

DOCUMENT CONTROL

Last Updated :	08 August 2016	Reason :	Updated Membership list
By:	SKIDMORE, JOSEPH		Added document control