



## Application for Grant Aid from Monmouthshire County Council through the Welsh Church Act Fund 2013/2014

### 1. ORGANISATION / INDIVIDUALS\* DETAILS

	<u>Reply</u>
1a Name of Organisation / Individual	
1b Address of Organisation / Individual	
1c What does the Organisation do?	
1e How long has your organisation been running?	
1f Name of Bank Account Sort Code Account Number Roll/Other Number (only required for Building Societies)  <b>Bank Details required for direct payment transfer no cheques will be issued for successful applications.</b>	
1g Is the organisation registered as a Charity?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, what is its number?	

- (N.B. for Individual applications please read Organisation as Individual throughout the remainder of the form)

## 2. CONTACT DETAILS

2a Name of Contact Person	
2b Address of Contact (if different from above)	
2c Phone / e-mail contact details	Daytime  Evening  Email

## 3. PROJECT DETAILS

3a What do you require funding for?	<u>Reply</u>
3b Who/How many will benefit from it?	
3c How do you know there is a need for the project?	

<p>3d Has the organisation previously applied for a Grant from the Welsh Church Fund?</p> <p>If so, in which year?</p> <p>Amount of Grant</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><input type="text"/></p> <p>£ <input type="text"/></p>
<p>3e Have any other bodies or Council departments been approached for assistance? If so, which and with what result, if known?</p>	

#### 4. FINANCIAL DETAILS

4a Please set out the costs for the whole of the project for which you are applying (these should include all running and equipment costs).

<b>BUDGET</b>	
<b>DESCRIPTION</b>	<b>COST (£)</b>
<b>TOTAL</b>	
<p>4b Will your project generate any income, such as ticket sales or fees? – if so please tell us how much.</p>	<p><u>Reply</u></p> <p>£ .....</p>
<p>4c Are you using any of your organisations own funds towards the cost of the project? If so, how much?</p>	<p>£ .....</p>
<p>4d Are you doing any other fund raising events for this project? If so, how much do you hope to raise?</p>	<p>£ .....</p>
<p>4e How much does your organisation presently hold in its accounts to finance itself?</p>	<p>£ .....</p>

4f If your organisation has been running for more than two years, please supply a copy of your last annual accounts – these will be held in a confidential manner. If there are no annual accounts please supply the last balance sheet

<p>4g How much money are you asking for from the Welsh Church Fund towards your project?</p>	<p style="text-align: center;"><b><u>Reply</u></b></p> <p style="text-align: center;">£ .....</p>
<p>4h Can you tell us briefly what your organisation gives to your community (such as volunteer hours, premises, equipment, fund raising etc)? This helps us to build a picture of the value voluntary groups such as yours give to their community.</p>	

**5. PROJECT MANAGEMENT AND EVALUATION**

<p>5a If you receive funding for the project, when will it start and finish?</p>	<p>Start Date: .....</p> <p>Finish Date: .....</p>
<p>5b How do you intend to ensure that your project and organisation can keep going into the future?</p>	

**6. AUTHORISATION DETAILS**

**6a** To ensure that organisations are applying for funding with the consent of their group can you get the Chair Person (if this is not the contact person) or other officer to sign the form.

Name (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Position in Organisation \_\_\_\_\_

Date \_\_\_\_\_

**6b** Signature of contact person for the project

Name (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_

**6c** I confirm that this application is worthy of consideration

County Councillor (Print Name) \_\_\_\_\_

Signed: \_\_\_\_\_

Electoral Division \_\_\_\_\_

Date \_\_\_\_\_

**WHEN COMPLETED THIS FORM SHOULD BE RETURNED TO:**

**David Jarrett  
Monmouthshire County Council  
@Innovation House  
PO Box 106  
Caldicot  
NP26 9AN**

**01633 644657**

**Please check that you have**

- **Filled in all the questions – Incomplete forms may result in delays to your application**
- **Obtained Signatures for Section 6**
- **Enclosed copies of recent accounts or a balance sheet**
- **Bank details are correct and accurate or payment will not be made**