



monmouthshire
sir fynwy



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Monmouthshire County Council
Revenue Section
P.O. Box 106
Caldicot
NP26 9AN

Name(s) of account holders(s)

Bank/building society account number

_____|_____|_____|_____|_____|_____|_____|_____|

Branch sort code

_____|_____|_____|_____|_____|_____|

Name and full postal address of your bank or building society

To: The Manager Bank/Building Society

Address

Postcode

Reference (Council Tax / Business Rates)

Service user number

8	3	0	2	7	7
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This is not part of the instruction to your bank or building society.

COUNCIL TAX / BUSINESS RATES

For Property Address

.....
.....

Choose payment frequency / collection date

10 Monthly Instalments	<input type="checkbox"/>	Extend instalments to March (council tax only)	<input type="checkbox"/>
		1 st of month	<input type="checkbox"/>
Half Yearly	<input type="checkbox"/>	8 th of month	<input type="checkbox"/>
Annually	<input type="checkbox"/>	15 th of month	<input type="checkbox"/>
		24 th of month	<input type="checkbox"/>

TELEPHONE ENQUIRIES: 01633 644630

Email: counciltax@monmouthshire.gov.uk

Please provide your contact details in case of enquiries

Tel:

Email:

Instruction to your bank or building society

Please pay Monmouthshire County Council Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Monmouthshire County Council and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account

DD11

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Monmouthshire County Council will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request Monmouthshire County Council to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Monmouthshire County Council or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Monmouthshire County Council asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



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Cyfarwyddyd i'ch
banc neu gymdeithas adeiladu
i dalu drwy Ddebyd Uniongyrchol

Llenwch yr holl ffurflen yn defnyddio beiro os gwelwch yn dda a'i hanfon at:

Cyngor Sir Fynwy
Adran Refeniw
Blwch SP 106
Cil-y-coed
NP28 9AN

Enw(au) deiliad/deiliad cyfrif

Rhif cyfrif banc/cymdeithas adeiladu

Cod didoli banc

Enw a chyfeiriad post llawn eich banc neu gymdeithas adeiladu

At: Y Rheolwr	Banc/Cymdeithas Adeiladu
Cyfeiriad	
Cod Post	

Cyfeirnod (Treth Gyngor/Trethi Busnes)

Rhif defnyddiwr gwasanaeth

8	3	0	2	7	7
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Nid yw hyn yn rhan o'r cyfarwyddyd i dalu i'ch banc neu gymdeithas

Treth Gyngor / Trethi Busnes

Ar gyfer Cyfeiriad Eiddo

.....

Dewiswch amlder talu / dyddiad casgl

10 Rhandaliad Misol	<input type="checkbox"/>	Ymestyn rhandaliadau i fis Mawrth (treth qynqor yn unig)	<input type="checkbox"/>
Bob hanner blwyddyn	<input type="checkbox"/>	1af y mis	<input type="checkbox"/>
Bob blwyddyn	<input type="checkbox"/>	8fed y mis	<input type="checkbox"/>
		15fed y mis	<input type="checkbox"/>
		24ain y mis	<input type="checkbox"/>

YMHOLIADAU FFÔN: 01633 644630

E-bost: counciltax@monmouthshire.gov.uk

Rhowch eich manylion cyswilt os bydd ymholiadau os gwelwch yn dda

Ffôn:

E-bost:

Cyfarwyddyd i'ch banc neu gymdeithas adeiladu

Talwch Ddebydau Uniongyrchol Cyngor Sir Fynwy o'r cyfrif a nodir yn y Cyfarwyddyd hwn, yn amodol i'r mesurau diogelwch a gaiff eu sicrhau gan y Warrant Debyd Uniongyrchol. Deallaf y gall y Cyfarwyddyd hwn barhau gyda Chyngor Sir Fynwy ac, os felly, y caiff manylion eu trosglwyddo'n electronig i fy manc/cymdeithas adeiladu.

Llofnod(ion)

Dyddiad

Efallai na fydd Banciau a Chymdeithas Adeiladu yn derbyn cyfarwyddyd Debyd Uniongyrchol ar gyfer rhai mathau o gyfrif

DDI1

Dylai'r talwr ddatod y warrant hon o weddill y ddalen a'i chadw.

Gwarant Debyd Uniongyrchol



- Caiff y Warrant hon ei chynnig gan bob banc a chymdeithas adeiladu sy'n derbyn cyfarwyddyd i dalu Debyd Uniongyrchol
- Os oes unrhyw newidiadau i swm, dyddiad neu amlder eich Debyd Uniongyrchol bydd Cyngor Sir Fynwy yn eich hysbysu 14 diwrnod gwaith cyn debydu eich cyfrif neu fel y cytunir fel arall. Os gofynnwch i Gyngor Sir Fynwy gasglu taliad, rhoddir cadarnhad o'r swm a dyddiad i chi adeg y cais
- Os gwneir camgymeriad gyda thalu eich Debyd Uniongyrchol, gan Gyngor Sir Fynwy neu eich banc neu gymdeithas adeiladu, mae gennych hawl i ad-daliad llawn ac ar unwaith o'r swm a dalwyd o'ch cyfrif banc neu gymdeithas adeiladu
 - Os derbyniwch ad-daliad nad oes gennych hawl iddo, mae'n rhaid i chi ei ad-dalu pan mae Cyngor Sir Fynwy yn gofyn i chi wneud hynny
- Gallwch ganslo Debyd Uniongyrchol unrhyw amser drwy gysylltu â'ch banc neu gymdeithas adeiladu. Gall fod angen cadarnhad ysgrifenedig. Hysbyswch ni hefyd os gwelwch yn dda.