PAYMENT OF COUNCIL TAX

Council Tax is payable in instalments. For existing accounts the full year charge is spread over 10 instalments each one due by the 15th of each month April to January in each financial year. You may now request to have instalments spread over the full year. Please call us on 01633 644630. (Direct debits payers have a choice of payment dates - see below).
For demands issued after 1st April, the number of instalments available will be reduced as necessary. Payment may be made in two ½ yearly instalments **by prior agreement for each financial year.** Payment due dates 15th April and 15th October.
If you prefer to pay your account in full, your payment should reach us by your first instalment due date. Please note - **discount is no longer given for early settlement.**

By Direct debit

The easiest way to pay – you will also have a choice of four payment dates, the 1st, 8th, 15th and the 24th of each month - choose the date most convenient for you. Please call us on **01633 644630**, we will be happy to arrange this for you. You can also complete a direct debit instruction from our website - address below.

By Telephone

Our **Automated Telephone Payment facility** is available **24 hours a day, 7 days a week** and takes payment by debit or credit card. Ensure you have your council tax account and card details available. **Tel. 0845 3723601.** This call will cost you 3 pence per minute plus your phone company's access charge.

Pay On-Line

We operate a secure payment facility at **www.monmouthshire.gov.uk** Look for the "Pay for a Service" button. Ensure you have your 9 digit council tax account number and card details available. You can use your debit or credit card. Payments made by 6.00pm will be credited to your account the following day.

Payment by post

Postal payments should be addressed to:

Monmouthshire County Council Income Office
P.O. Box 106, Caldicot, NP26 9AN.
Make all cheques payable to "Monmouthshire County Council"

Please note – Payments by cash cannot be accepted.
A courier service is available for cheques deposited at the Council Hubs. These should be placed in an envelope with sufficient information for the payment to be correctly allocated. Please put your name, address and council tax account number on the reverse of the cheque.
N.B NO RECEIPTS WILL BE GIVEN FOR CHEQUE PAYMENTS RECEIVED BY POST OR COURIER SERVICE UNLESS SPECIFICALLY REQUESTED **AND ACCOMPANIED BY A STAMPED ADDRESSED ENVELOPE.**

By internet banking or standing order

You will have to arrange this with your bank and ensure that payments are made as required. Please quote **sort code 20 18 15 and bank account 43972321** in addition to your own council tax account number.
Payments may take up to 7 days to reach your account.

LATE PAYMENTS

Payments should be received on or before the due dates. Your right to instalments could be lost if Reminder Notices are issued for overdue payments. If it is necessary to issue a Summons Notice, the full balance will be payable and costs will be incurred.

Payable on issue of a Summons - £40. Payable on issue of a Liability Order - £30

If the summons is not paid in full (including £40 costs) by the Court hearing date, the Council will proceed with the case and request a Liability Order adding further costs of £30. A Liability Order enables the Council to take further action to recover the debt.

ENTITLEMENT TO COUNCIL TAX REDUCTION, DISCOUNTS OR EXEMPTIONS

If you are entitled to Council Tax Reduction, a detailed explanation of the reasons for that reduction are set out on the seperate notification letter. If the amount shown as payable on this demand is reduced by Council Tax Reduction, discount or exemption, you are required to advise the Council of any change of circumstances that might affect that entitlement. More information about council tax and a list of all the discounts and exemptions available can be found at our website www.monmouthshire.gov.uk.

In order to protect public funds we may use and share information with other bodies responsible for auditing or administering public funds for the prevention and detection of fraud. More information is available on our website www.monmouthshire.gov.uk. If you are concerned about possible fraud affecting the Council please let us know. For benefit cases call 01495 766324 or to report any other possible frauds please call 01633 644258. You do not have to give your name when reporting your concerns.

TALIADAU TRETH Y CYNGOR

Mae modd talu Treth y Cyngor mewn rhandaliadau. Caiff y tâl llawn a godir bob blwyddyn ei rhannu i 10 rhandaliad, pob un ohonynt yn ddyledus erbyn y 15fed o bob mis rhwng Ebrill ac Ionawr ymhob blwyddyn ariannol. Gallwch nawr wneud cais i gael rhandaliadau gwasgaru dros y flwyddyn l awn. Rhowch alwad i ni ar 01633 644630 (Mae gan y rheini sy'ntalu drwy ddebyd uniongyrchol ddewis o ddyddiadau - gweler isod).
Pan gyflwynir gorchmynion am dreth y cyngor ar ôl 1 Ebrill, bydd nifer y rhandaliadau yn gostwng yn ôl y gofyn
Mae modd talu ddwywaith y flwyddyn mewn dau **randaliad drwy ganiatâd ymlaen llaw, ymhob blwyddyn** ariannol. Dyddiadau talu 15 Ebrill a 15 Hydref.
Os yw'n well gennych dalu'ch cyfrif yn llawn, dylai eich tâl ein cyrraedd erbyn dyddiad eich rhandaliad cyntaf. **Noder os gwelwch yn dda – nid oes gostyngiad bellach ar gyfer taliadau cynnar.**

Debyd Uniongyrchol

Y ffordd hawsaf i dalu - fe gewch hefyd ddewis o pedwar dyddiad talu :1 af, yr 8 fed, 15 fed a'r 24 ain o'r mis - dewiswch y dyddiad sydd fwyaf cyfleus i chi. Rhowch alwad i ni ar 01633 644630, byddwn yn hapus i drefnu hyn ar eich cyfer. Gallwch hefyd gwblhau cyfarwyddyd debyd uniongyrchol ar ein gwefan - cyfeiriad isod.

Dros y Ffôn

Mae ein cyfleuster **Talu Dros y Ffôn Awtomataidd** ar gael **24 awr y dydd, 7 diwrnod yr wythnos, ac yn medru derbyn taliadau drwy dde yd uniongyrchol neu gerdyn credyd.** Gwnewch yn siŵr bod gennych fanylion eich cyfrif treth y cyngor a manylion eich cerdyn wrth law. **Ffoniwch 0845 3723601.** Gydd y galwad yma'n costio 3 ceiniog y funud i chi ynghyd â chost mynediad eich cwmni ffôn.

Talu Ar-lein

Rydym yn gweithredu cyfleuster diogel ar gyfer talu ar-lein, ar **www.monmouthshire.gov.uk** Chwiliwch am y botwm "Talu am Wasanaeth". Gwnewch yn siŵr bod eich rhif cyfrif 9 digid ar gyfer treth y cyngor a manylion eich cerdyn wrth law. Gallwch ddefnyddio'ch cerdyn debyd neu gredyd. Bydd taliadau a wneir erbyn 6.00pm yn cael eu hachredu i'ch cyfrif y diwrnod canlynol

Taliad drwy'r post

Dylid anfon taliadau drwy'r post i:

Swyddfa Incwm Cyngor Sir Fynwy
Blwch SP106, Cil-y-Coed, NP26 9AN.
Dylai sieciau fod yn daladwy i "Cyngor Sir Fynwy"

Nodwch – ni all taliadau arian parod yn cael ei dderbyn.
Mae gwasanaeth negesydd ar gael ar gyfer sieciau a delir yn Hub y Cyngor. Dylid eu gosod mewn amlen a chynnwys y wybodaeth berthnasol er mwyn i'r sieciau gael eu prosesu'n gywir. Rhowch eich enw, cyfeiriad a'ch rhif cyfrif treth y cyngor ar gefn y siec.
D.S. NI RODDIR DERBYNNEB AR GYFER SIECIAU A DDERBYNNIR DRWY'R POST NEU WASANAETH NEGESYDD ONID Y GWNEIR CAIS PENODOL, **GAN GYNNWYS AMLEN BAROD A STAMP**

Gan fancio arlein neu archeb sefydlo

Bydd yn rhaid i chi drefnu hyn gyda'ch banc a sicrhau bod y taliadau yn unol â'ch cais.
Dyfynnwch god sortio 20 18 15 a chyfrif banc 43972321 yn ogystal â'ch rhif cyfrif treth y cyngor.
Gali talidau gymryd hyd at 7 diwrnod i gyrraedd eich cyfrif.

TALIADAU HWYR

Dylai taliadau gyrraedd ar, neu cyn y dyddiad dyledus. Fe allech golli'ch hawl i randaliadau os oes rhaid anfon

Rhybuddion Atgoffa atoch oherwydd taliadau hwyr. Os oes rhaid cyflwyno Gwŷs, bydd y gweddill, ynghyd â chostau yn daladwy'n llawn.

Yn daladwy yn dilyn Gwŷs - £40. Yn daladwy yn dilyn Gorchymyn Dyled - £30

Os na fydd y wŷs yn cael ei thalu'n llawn (gan gynnwys costau o £40) erbyn dyddiad gwrandawiad y Llys, bydd y Cyngor yn dwyn yr achos yn ei flaen ac yn gwneud cais am Orchymyn Dyled a fydd yn ychwanegu costau pellach o £30. Mae Gorchymyn Dyled yn galluogi'r Cyngor i gymryd camau gweithredu pellach i adfer y ddyled.

YR HAWL I DDERBYN GOSTYNGIAD TRETH Y CYNGOR, GOSTYNGIADAU NEU ESEMPTIADAU

Os oes gennych hawl i gael Gostyngiad Treth y Cyngor, esboniad manwl o'r rhesymau dros y gostyngiad hwnnw wedi eu gosod allan ar y llythyr hysbysiad ar wahân. Os yw Gostyngiad Treth y Cyngor, gostyngiad neu esemptiad yn effeithio ar y swm taladwy sy'n ymddangos ar y gorchymyn hwn, dylech hysbysu'r Cyngor ynghylch unrhyw newidiadau i'ch amgylchiadau a allai effeithio ar yr hawl hwnnw. Mae mwy wybodaeth am y dreth gyngor a rhestr o'rholl ddisowntiau ac eithriadau sydd ar gael ar ein gwefan www.monmouthshire.gov.uk.

Er mwyn diogelu cyllid cyhoeddus mae'n bosib y byddwn yn defnyddio a rhannu'r wybodaeth gyda chyrff eraill sy'n gyfrifol am archwilio neu weinyddu cyllid y cyhoedd er mwyn canfod ac atal twyll. Mae mwy o wybodaeth ar gael ar ein gwefan www.monmouthshire.gov.uk. Os ydych yn pryderu bod achos posibl a dwyll yn effeithio ar y Cyngor a fyddech cystal â rhoi gwybod i ni.Am achosion yn ymwneud â budd-daliadau ffoniwch 01495 766324 neu i roi gwybod am achosion posibl eraill o dwyll ffoniwch 01633 644258. Nid oes rhaid i chi roi eich enw pan fyddwch yn datgan eich pryderon.