Allow us to introduce ourselves – we are **Interserve** and we will be carrying out the construction works for the new school here in Monmouth.

We’re writing to you to inform you about the works we plan to carry out, starting from 26/10/15.

This initial scope of works will include forming our new contractor access and car park off Old Dixton road and installing a new temporary school building within the existing school grounds.

As a Considerate Contractor, we will carry out our work with minimal disruption to you and the community. It is important to us that we do this so please, if you have any concerns, do not hesitate to contact me on the number below. **Alternatively should you want to meet the team and raise any concerns or questions, you are welcome to attend an open forum at the school on 21st October between 3pm- 5pm. Please report to the school reception and you will be directed accordingly.**

It is our intention to be a good neighbour and hope that the redevelopment of the school is seen as a benefit to your area.

Above all, safety is our top priority. Be reminded that construction sites are very dangerous places. If you have children, please take a few minutes to discuss with them the serious risks associated with playing on a construction site.

Thanks for taking the time to read this letter,

Yours Sincerely

**Peter Williams**

Construction Manager - Mob *(07483 177638)*

Further information on the redevelopment can be found online at [www.monmouthshire.gov.uk/21st-century schools/monmouth-comprehensive-school](http:// www.monmouthshire.gov.uk/21st-century%20schools/monmouth-comprehensive-school) and our facebook page just search; **21st Century Schools Monmouthshire.**

 