

Council and Cabinet Business – Forward Plan

Monmouthshire County Council is required to publish a Forward Plan of all key decisions to be taken in the following four months in advance and to update quarterly. The Council has decided to extend the plan to twelve months in advance, and to update it on a monthly basis.

Council and Cabinet agendas will only consider decisions that have been placed on the planner by the beginning of the preceding month, unless the item can be demonstrated to be urgent business

Subject	Purpose	Consultees	Author
22nd OCTOBER 2014 – SPECIAL COUNCIL			
Local Government Reform	Consultation on white paper on local government reform/voluntary merger prospectus	Cabinet Members Leadership Team	Paul Matthews
Appointment to outside bodies	EAS Board and Audit Committee	SLT Cabinet	Tracey Harry
22nd OCTOBER 2014 – INDIVIDUAL CABINET MEMBER DECISIONS			
Agree SPG Programme	Update existing SPGs on Replacement dwellings and extensions in the Countryside; conversion of agricultural buildings; assessment of re-use for business purposes in relation to countryside building conversions, new SPG on green infrastructure	SLT Cabinet	Martin Davies
The disposal of Church Farm, Newchurch	To recommend the disposal of a farm currently held by the council to the sitting tenant there.	Cabinet SLT	Gareth King
Restructure of commissioning and disability services team – mandate implementation	To seek approval for the implementation of the proposals set out in mandates 10 and 23 to restructure the staffing in both service areas to deliver agreed budget savings.	Cabinet SLT	Ceri York

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5TH NOVEMBER 2014 – CABINET			
Safeguarding Report	6 month update	Leadership Team Cabinet	Simon Burch
MTFP & Budget Proposals for 2015/16	To provide Cabinet with revenue budget proposals for 2015/16 for consultation purposes	Cabinet Members Leadership Team Appropriate Officers	Joy Robson
Capital Budget Proposals	To outline the proposed capital budget for 2015/16 and indicative capital budgets for the 3 years 2016/17 to 2018/19	Cabinet Members Leadership Team Appropriate Officers	Joy Robson
Asset Management Strategy	To approve the Council's holistic Strategic Asset management plan covering all of its buildings, assets and property	Cabinet SLT	Deb Hill Howells
Effectiveness of Council Services – Quarter 2 update	To provide Cabinet with a quarter 2 update on how Council is performing against a set of outcome measures that are important when forming an opinion on the current effectiveness of Council services and the likely year end position	Cabinet SLT	Matthew Gatehouse
Enterprise Structure and re-alignment reports	To seek approval for changes to the establishment arising from the Chief Officer Enterprise restructure report in March 2014	Cabinet SLT	Deb Hill-Howells Peter Davies Ian Saunders
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2014/15, meeting 3 held on the 25 th Sept 2014	Cabinet SLT	Dave Jarrett
12TH NOVEMBER 2014 – INDIVIUDAL CABINET MEMBER DECISION			
Proposed prohibition of driving, Woodstock Way, Caldicot	To consider the proposed order subsequent to representations received following advertisement in accordance with the Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1994	Cabinet SLT	Paul Keeble
Monmouthshire Fairtrade	To seek approval for the attached report which	SLT	Hazel Clatworthy

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County Update	will form the basis of our application to the Fairtrade Foundation to renew our status as a Fairtrade County.	Cabinet	
Early Years Updated policy	To inform Members, Early Education Providers, Childcare Settings and professionals working within Early Years of the current situation regarding Early Education & Childcare in Monmouthshire	SLT Cabinet	Deb Mountfield
Adult Safeguarding Restructure	<p>This report seeks to inform members about the review carried out into Adult Safeguarding. This report will:</p> <ul style="list-style-type: none"> • Share the review into Adult Safeguarding Service. • The model required moving forward. • Outline the resource implications for decision. 	SLT Cabinet	Julie Boothroyd
Revised Social Media Policy and Guidelines	To agree the social media policy and associated guidelines	Cabinet SLT	Sian Hayward ICMD
13TH NOVEMBER 2014 – COUNCIL			
Monmouthshire Business Growth and Enterprise Strategy	Following a summer consultation period the draft Business Growth and Enterprise Strategy and appended Action Plan have now been updated and the finalised version is brought forward for approval.		Peter Davies
Feedback from the October Monmouthshire Engages Events and future engagement strategies	The purpose of this report is to provide feedback to the Council from the recent round of MonmouthshireEngages and to identify the strategies that will be used to ensure that future engagement and consultations are effective in meeting their legal requirements as well as Monmouthshire's aspiration of being a listening organisation that will work with Communities to become sustainable and resilient.		Will McLean

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19TH NOVEMBER 2014 – SPECIAL CABINET			
School Catchment Area Review	To consider the recommendations made by the Member Working Panel and to seek agreement to consult on those proposals.	Cabinet Members Leadership Team Appropriate Officers	Cath Sheen/ Deb Mountfield
Update on ALN and proposed recommendations for service modification		SLT Cabinet	Sharon Randall Smith/Stephanie Hawkins
Community Infrastructure Levy and Affordable housing		Cabinet SLT	Martin Davies
26th NOVEMBER 2014 – INDIVIDUAL CABINET MEMBER DECISION			
Request for Flexible Retirement		SLT Cabinet	Ian Bakewell
M436 School Lane, Caerwent			Paul Keeble
3RD DECEMBER 2014 – CABINET			
Month 6 Revenue & Capital Budget Monitoring report	To provide Members with information on the forecast outturn position of the Authority at the end of month 6 for the 2014/15 financial year	Cabinet Members Leadership Team Appropriate Officers	Joy Robson/Mark Howcroft
Review of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2015/16	Cabinet Members Leadership Team Appropriate Officers	Joy Robson
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2014/15, meeting 4 held on the 13 th November 2014		Dave Jarrett
Council Tax Base 2015/16 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2015/16 and to make other necessary related statutory decisions	Cabinet Members Leadership Team Appropriate Officers	Sue Deacy/Ruth Donovan
Review of Public Protection	To review the arrangements for public protection implemented in March 2014 to ensure the	Cabinet Members Leadership Team	Dave Jones/Graham Perry

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	service is fit for purpose.	Appropriate Officers	
Private Sector Loan Scheme	To agree to participate in and support the administration of the Welsh Government Private Loan Scheme.	Cabinet Members Leadership Team	Steve Griffiths
Self Evaluation Draft		Cabinet SLT	Sarah McGuinness
CMC ² Strategic Review and Year 4 Business Plan	To endorse the review of CMC ² and future business strategy and approve year ahead business plan	Cabinet SLT	Peter Davies Sian Hayward
Major Events Strategy	To set out a Major Events Strategy through which to co-ordinate all local community and organised events in the county	SLT Cabinet	Ian Saunders
Future of Recycling Services		Cabinet Members Leadership Team Appropriate Officers	Rachel Jowitt
Monmouthshire Crowdfunding platform	To seek approval for the development of a crowdfunding platform that together with Authority loan finance will support business growth and job creation	Cabinet SLT Member Seminar Pre-scrutiny	Peter Davies
Advertising Opportunities on MCC assets/A Boards			Roger Hoggins
Broadband in Monmouthshire	To provide and overview of the likely implications to the County of the roll-out of Superfast Cymru and to seek endorsement of the proposed options for moving forward	Cabinet SLT	Peter Davies
Performance Measures and Target Setting		Cabinet SLT	Matt Gatehouse
Memorandum of understanding	Working with Heads of the Valleys Las for Organic Waste Treatment	Cabinet SLT	Rachel Jowitt
17TH DECEMBER 2014 – INDIVIDUAL DECISION			
Local Government (Wales) Act 1994 The Local Authorities (Precepts) Wales Regulations 1995	To seek approval of the proposals for consultation purposes regarding payments to precepting Authorities during 2015/16 financial year as required by statute	Cabinet Members Leadership Team Appropriate Officers	Joy Robson

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Home Improvement Loan Scheme Agreement in Principle			Steve Griffiths Strategy & Policy
Re-purposing Tourism Destination Strategy	To update and reinvigorate the Tourism Destination Plan	Cabinet Members Leadership Team	Ian Saunders
One Way Traffic, Govilon			Paul Keeble
Proposed 20mph Speed Limits, Thornwell Area, Chepstow	To consider the proposed order subsequent to representations received following advertisement in accordance with the Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1994.	Cabinet Members Leadership Team Appropriate Officers	Paul Keeble
Restructure of Disability Services	To seek approval for the deletion of the kitchen assistant post at the My Day My Life Hub at Tudor Street.		Ceri York
Regrading of post – monnow vale		SLT Cabinet	Eve Parkinson
18TH DECEMBER 2014 – COUNCIL			
Self Evaluation Draft		Cabinet SLT	Sarah McGuinness
Renewable Energy and Primary Retail Frontages		SLT Cabinet	Martin Davies
Community Infrastructure Levy and Affordable Housing		SLT Cabinet	Martin Davies
Anti-poverty report	To set out the Councils strategic approach to addressing poverty and disadvantage in the county	Cabinet SLT	Kellie Beirne / Will McLean
7TH JANUARY 2015 – CABINET			
Council Tax Reduction Scheme Adoption	The purpose of this report is to present arrangements for the implementation of the Council Tax Reduction Scheme and to approve it	Cabinet Members Leadership Team Appropriate Officers	Joy Robson/Wendy Woods/Ruth Donovan

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	for 2015/16		
Revenue & Capital Budget proposals for public consultation (if required)	To present revenue and capital budget proposals following receipt of final settlement	Cabinet Members Leadership Team Appropriate Officers	Joy Robson
Whole Place review and next steps	To provide detailed review update as per WAO report recommendation	SLT Cabinet	Deb Hill-Howells
Community Hub/future of libraries/one stop shops		SLT Cabinet	Deb Hill-Howells
Community Education – options for the future	To set out future development options for community education	SLT Cabinet	Deb Hill-Howells
S106 Chepstow Area			Deb Mountfield
Changes to waste collections	Approval of Waste Collection Changes Mandate for 2015-16 budget		Rachel Jowitt
Future Generations Bill – what it means for Monmouthshire	To set out implications of Bill for the County	Cabinet SLT	Kellie Beirne / Will McLean
14TH JANUARY 2015 – INDIVIDUAL DECISION			
Local Government (Wales) Act 1994 The Local Authorities (Precepts) Wales Regulations 1995	To seek Members approval of the results of the consultation process regarding payments to precepting Authorities for 2015/16 as required by statute	Cabinet Members Leadership Team Appropriate Officers	Joy Robson
22ND JANUARY 2015 – COUNCIL			
Engagement framework evaluation report			Will McLean
4TH FEBRUARY 2015 – CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2014/15, meeting 5 held on the 18th December 2014		Dave Jarrett
Developing a Business Improvement District in Abergavenny	To seek endorsement of a new BID in Abergavenny town centre	SLT Cabinet	Deb Hill Howells

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Review of allocation policy		Cabinet Members Leadership Team Appropriate Officers	Ian Bakewell
18TH FEBRUARY 2015 – SPECIAL CABINET			
Final Budget 2015/16 for recommendation to Council	To update Cabinet with the consultation responses to the budget proposals and provide a final set of proposals for recommendations to Council	Cabinet Members Leadership Team Appropriate Officers	Joy Robson
26TH FEBRUARY 2015 – COUNCIL			
Final composite council tax resolution	To set Budget and Council Tax for 2014/15		Joy Robson
Treasury Management Strategy 2014/15	To accept the Annual Treasury Management Strategy		Joy Robson
4TH MARCH 2015 – CABINET			
Month 9 Revenue & Capital Budget Monitoring report	To provide Members with information on the forecast outturn position of the Authority at the end of Month 9 for the 2014/15 financial year		Joy Robson/Mark Howcroft
Modernising trade waste services			Rachel Jowitt
15TH APRIL 2015 – CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2014/15, meeting 6 held on the 26 th March 2015		Dave Jarrett

