

Monmouthshire's Scrutiny Forward Work Programme 2015

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
13th January 2015	Risk Management	Monitor and challenge performance in relation to mitigating risks to ensure the Council achieves its outcomes and improvement objectives for communities, and delivers statutory plans/operational services - Challenge of Cabinet Members and Officers on key risks within the remit of the Select Committee.	Matthew Gatehouse	Risk Management
	Month 6 Revenue and Capital Budget Monitoring	Review of finance position for directorates and schools, identifying risks/trends in underspends and overspends.	Mark Howcroft	Budget Monitoring
	Scrutiny Work Programme	Discussion on lines of inquiry for forthcoming scrutiny of Minor Injuries Services and "Integrated Care Priorities for the Last Days of Life".	Chair	Planning Session
17th February (Special Meeting 10am)	ABHB Annual Report	Scrutiny of the Health Board's Annual Report and Annual Quality Statement - presentation / report.	ABHB	External Scrutiny
	ABHB - Minor Injuries Services	The decision taken by the Aneurin Bevan LHB to withdraw this service has had ramifications for other topics under scrutiny - Committee to discuss the performance of alternative service provision with the Health Board.	ABHB	External Scrutiny
	ABHB - "Integrated Care Priorities for the Last Days of Life"	Discussion with the Aneurin Bevan Health Board on the Welsh Governments strategy for Care pathways. Invite St David's Hospice.	ABHB	External Scrutiny
24th February 2015	Housing Register Agreement	Renewal of the Housing Register Agreement with Monmouthshire Housing Association. Invite Strong	Ian Bakewell	Pre-decision Scrutiny

Monmouthshire's Scrutiny Forward Work Programme 2015

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		Communities Select Committee. Later scrutiny of the allocations policy in the Spring/early summer.		
	Month 9 Revenue Budget Monitoring Report	Review of finance position for directorates and schools, identifying risks/trends in underspends and overspends.	Mark Howcroft	Budget Monitoring
14th April 2015	Careline - TBC	Committee agreed discussions needed to take place between social services and housing, Members welcoming regular performance updates.	Ian Bakewell	Policy Review
	GWICES - TBC	Torfaen host the scheme and lead on operations. Committee to scrutinise: - Services delivered and how they are configured - Cost of the service - Performance of the service	TBC	Performance Monitoring
	Month 9 Capital Budget Monitoring	Review of finance position for directorates and schools, identifying risks/trends in underspends and overspends.	Tyrone Stokes	Budget Monitoring
Special Meeting April TBC	Continuing Health Care	Topic Suggested by Member of Public - ABHB to be invited	ABHB Member of public	External Scrutiny
	Monmouthshire Housing Association - TBC	Invite Monmouthshire Housing Association: Discussion on the following and links to our corporate priorities: Housing Register Community development	Ian Bakewell	Policy/Performance Update

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		Welfare Reform		
May 2015	Performance Report on Adult Services	Periodic performance report on areas within the social services remit.	Mathew Gatehouse	Performance Monitoring
	POVA	Committee to challenge performance in relation to the Protection of Vulnerable Adults framework and monitor progress annually.	Hilary Smart	Performance Monitoring
	Supporting People	Supporting People Grant report for pre-decision scrutiny. Position update due post-comprehensive spending review (published May 2015).	TBC	Performance Monitoring
May 2015	Annual Council Reporting Framework (ACRF) Report	ACRF report on Social Services to be discussed jointly with Adults and CYP Select Committees.	Simon Burch	Statutory Reporting
Special Meeting May /June 2015	Homelessness Discretionary Housing Payments Policy (Invite Strong Communities Select Committee)	Homelessness remains a risk which both Adults Select and Strong Communities Select are jointly responsible for scrutinising. The Committees agreed to scrutinise homelessness in conjunction with welfare reform. Agreed to revisit after the implementation of the Welfare Reform (6 months).	Ian Bakewell	Performance Monitoring
	Joint Housing Option Team	Ongoing scrutiny of the performance of the Joint Housing Option Team (collaboration with Torfaen Council).	Ian Bakewell	Performance Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2015

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June 2015	Improvement Plan 2014-2017	Full year 2014-15 scrutiny of performance against the Improvement Objectives and the statutory 'all Wales performance indicators'.	Mathew Gatehouse	Performance Monitoring
	Outcome Agreements	The Council has a 3-year Outcome Agreement with the Welsh Government from 2014 - 2017, which outlines mutually beneficial targets and milestones that the Council will work towards, depending on performance (this is built into the medium term financial plan). The Select Committee is responsible for scrutinising performance of outcomes annually.	Mathew Gatehouse	Performance Monitoring
	Revenue and Capital Budget Monitoring - Outturn Reports	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Tyrone Stokes	Budget Monitoring
July 2015	TBC	TBC	TBC	TBC

Meeting Dates to be confirmed for:

- × Social Services Annual Complaints Report September 2015
- × Scrutiny of Partnerships - Work streams from Single Integrated Plan to be confirmed
- × Stroke Redesign - ongoing scrutiny of implementation - ABHB to be invited

Monmouthshire's Scrutiny Forward Work Programme 2015

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
8 th January 2015	Risk Management	Monitor and challenge performance in relation to mitigating risks to ensure the Council achieves its outcomes and improvement objectives for communities, and delivers statutory plans/operational services - Challenge of Cabinet Members and Officers on key risks within the remit of the Select Committee.	Teresa Norris	Risk Management
	Schools Funding Formula	Proposal to change the Schools Funding Formula (post consultation) and pre-cabinet.	Nikki Wellington	Pre-decision Scrutiny
	Child Poverty Strategy Consultation	LATE ITEM: Brief response required from committee prior to submission of Council response to Welsh Government.	Will McLean	Consultation
12 th February 2015	Self-Evaluation	Self-Evaluation for the Education directorate	Sarah McGuinness	Performance Monitoring
	Inspection Update	Report on Inspection Outcomes for 2013 - 2014 and progress for schools with intervention.	Sharon Randall Smith	Performance Monitoring
	Area Catchment Review and Home to School Transport Policy	Cross party working group established, recommendations and feedback from the consultation process.	Deb Mountfield	Policy Development
	Month 9 Revenue Budget Monitoring	Review of finance position for directorates and schools, identifying risks/trends in underspends and overspends.	Mark Howcroft	Budget Monitoring

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Children and Young People's Select Committee				
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16 th April 2015	Education Achievement Service (EAS)	<ul style="list-style-type: none"> Quarters 3 and 4 - Foundation Phase Key Stage 4 and 5 outcomes Report Specific Groups of Pupils Performance Report Education Target Setting (single report of these 2 issues presented jointly) 	Matthew Gatehouse Sharon Randall Smith and Nicola Allan, EAS	Performance Monitoring
	CSSIW Report on Fostering Inspection	Report on the Fostering Inspection 2014	Tracy Jelfs	Statutory Reporting
	CSSIW Report on Children's Services	Report on the November 2014 inspection of Children's Services.	Tracy Jelfs	Statutory Reporting
	Month 9 Capital Budget Monitoring	Review of finance position for directorates and schools, identifying risks/trends in underspends and overspends.	Mark Howcroft	Budget Monitoring
21 st May 2015	Youth Service	<ul style="list-style-type: none"> Outline of the service and performance update of income generating projects MCC NEET Strategy European Social Fund monies for Pre and post 16 support, intervention and employment opportunities. 	Tracey Thomas	Performance Monitoring
	Gwent Music Service	Detail TBC	Emma -Gwent Music	
	Annual Council Reporting Framework (ACRF) Report	ACRF report on Social Services to be discussed jointly with Adults and CYP Select Committees. Out of the 8 key areas, officers to identify those relevant for further scrutiny.	Simon Burch	Statutory Reporting
June 2015 Date	Performance on	Scrutiny of performance via following reports:	Jane Rodgers	Performance

Monmouthshire's Scrutiny Forward Work Programme 2015

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
TBC	Safeguarding Children	<ul style="list-style-type: none"> - Summary Report - Strategic Overview - Performance Scorecard - Service Improvement Plan 		Monitoring
July 2015 Date TBC	Improvement Plan 2014-2017 and Outcome Agreements	Full year 2014-15 scrutiny of performance against the Improvement Objectives and the statutory 'all Wales performance indicators'.	Teresa Norris	Statutory Reporting

Meeting Dates to be confirmed for:

- × **Corporate Parenting Report** - Annual scrutiny together with discussion on the issues, actions proposed and strategies in place to manage placements and reduce MCC's dependency upon external agencies.
- × **School Meals** - Pre-decision scrutiny
- × **Categorisation of schools (January) and results of target setting process (late October)**
- × **Review of Collaborative Arrangements** - proposed reduction in spending on 16-17 and 17-18.

Items to be emailed to Committee:

- × **Youth Offer Annual Report**
- × **Early Years Offer Policy Revision**
- × **Youth Offending Service Annual Report**
- × **Post Estyn Inspection Plan (PIAP) and minutes of the Internal Monitoring Board**

Monmouthshire's Scrutiny Forward Work Programme 2015

Economy Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
8th January 2015	Risk Management	Monitor and challenge performance in relation to mitigating risks to ensure the Council achieves its outcomes and improvement objectives for communities, and delivers statutory plans/operational services - Challenge of Cabinet Members and Officers on key risks within the remit of the Select Committee.	Richard Jones	Risk Management
	Month 6 Revenue and Capital Budget Monitoring	Review of finance position for directorates and schools, identifying risks/trends in underspends and overspends.	Mark Howcroft	Budget Monitoring
Joint Special with Strong Communities (29th Jan or early Feb 2015)	Whole Place and Town Centre Regeneration	Joint scrutiny of Whole Place following WAO Review and department restructure, to include town centre regeneration and rural area plans.	Deb Hill Howells	Performance Monitoring
End February 2015 (Special Meeting)	Events Strategy	Committee recommended a review be undertaken of major events and their impact and that a strategy be developed for future Events - Members requested pre-decision scrutiny of the strategy.	Ian Saunders	Pre-decision Scrutiny
	Tourism Destination Management Strategy	Feedback on the consultation process undertaken.	Nicola Edwards	Policy Review
	Cardiff Capital Region Board	6 monthly Performance Report: <ul style="list-style-type: none"> ▪ Does MCC have a sufficiently strong profile? 	Kellie Beirne Peter Fox	Performance Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2015

Economy Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
		<ul style="list-style-type: none"> ▪ The Metro - how are we profiled in this? ▪ How do we relate to nearby cities? ▪ Are we benefitting from being included in the CCRB? ▪ Invite Mayor of Bristol 		
5 th March 2015	Month 9 Revenue and Capital Budget Monitoring	Review of finance position for directorates and schools, identifying risks/trends in underspends and overspends.	Mark Howcroft	Budget Monitoring
	Planning and Development	Annual performance report. Post systems-review.	George Ashworth	Performance Monitoring
	Section 106 Agreements	Performance Report	George Ashworth	Performance Monitoring
23 rd April 2015	Shared Resource Service	Scrutiny of the performance of the Shared Resource Service (SRS). An in-depth review is being undertaken of the SRS. Initial findings to be shared with the committee, further areas for scrutiny to be identified.	Kellie Beirne Matthew Lewis	Performance Monitoring
	CMC ₂ - Community Interest Company leading green and digital growth	Annual Performance Report.	Cath Fallon	Performance Monitoring
June 2015	Improvement Plan 2014-2017	Full year 2014-15 scrutiny of performance against the Improvement Objectives and the statutory 'all Wales performance indicators'.	Richard Jones	Performance Monitoring
	Revenue and Capital	To review the financial situation for the	Richard Jones	Budget Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2015

Economy Select Committee				
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	Budget Monitoring - Outturn Reports	directorate, identifying trends, risks and issues on the horizon with overspends/underspends).		

Meeting Dates to be confirmed for:

- × **Car Parking** - Policy Review
- × **I county** - Annual performance report
- × **Leisure Services** - Annual performance report
- × **Museums** - Following budget proposals, report summing up the policy position
- × **Gilwern Cycle Track** - Scrutiny of the Business Plan
- × **Caldicot Castle** - Scrutiny of the Business Plan and long-term options

Reports to be circulated:

- × Developing a Business Improvement District in Abergavenny

Monmouthshire's Scrutiny Forward Work Programme 2015

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
REPORT	Pollinator Policy Update	Report on response to community concerns.	Alison Howard	Performance Monitoring
29th January 2015 Joint scrutiny with Economy Select - either on 29th January or February 2015	Risk Management	Monitor and challenge performance in relation to mitigating risks to ensure the Council achieves its outcomes and improvement objectives for communities, and delivers statutory plans/operational services - Challenge of Cabinet Members and Officers on key risks within the remit of the Select Committee.	Richard Jones	Risk Management
	Whole Place and Town Centre Regeneration	Joint scrutiny of Whole Place following WAO Review and department restructure, to include town centre regeneration and rural area plans. Progress on recommendations of WAO Report	Deb Hill Howells	Performance Monitoring
Special Meeting 10th February 2015	Outline Business Case Heads of Valleys	Detail TBC	Rachel Jowitt	Pre-decision scrutiny
	Anaerobic Digestion Project	Detail TBC	Rachel Jowitt	Pre-decision scrutiny
	Modernising Trade Waste Services	Detail TBC	Rachel Jowitt	Pre-decision scrutiny
12th March 2015	Month 9 Capital and Revenue Budget Monitoring Report	Review of finance position for directorates, identifying risks/trends in underspends and overspends.	Mark Howcroft	Budget Monitoring
	Final People and Organisational	Return of the final strategy.	Peter Davies Lisa Knight-Davies	Pre-decision scrutiny

Monmouthshire's Scrutiny Forward Work Programme 2015

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
	Development Strategy			
	Local Flood Risk Management Strategy	Strategic Environmental Assessment and Habitats Risk Assessment to return to the committee for scrutiny.	Dave Harris Tim England (National Resources Wales)	Performance Monitoring
30 th April 2015	Annual Complaints Report	Committee requests a discussion on the annual complaints report in respect of regeneration and culture directorate.	Annette Evans	Statutory Reporting

Meeting Dates to be confirmed for:

- × GAVO
- × Partnership Activity
- × Local Area Coordinators
- × Burial Provision