



Council and Cabinet Business – Forward Plan

Monmouthshire County Council is required to publish a Forward Plan of all key decisions to be taken in the following four months in advance and to update quarterly. The Council has decided to extend the plan to twelve months in advance, and to update it on a monthly basis.

Council and Cabinet agendas will only consider decisions that have been placed on the planner by the beginning of the preceding month, unless the item can be demonstrated to be urgent business

Subject	Purpose	Consultees	Author
4TH MARCH 2015 – CABINET			
Month 9 Capital Budget Monitoring report	To provide Members with information on the forecast outturn position of the Authority at the end of Month 9 for the 2014/15 financial year		Joy Robson/Mark Howcroft
Financial Position Assessment			WAO
Community Contact Centres/Hubs		SLT Cabinet	Rachel Jowitt/Deb Hill Howells
Whole Place review and next steps	To provide detailed review update as per WAO report recommendation	SLT Cabinet	Deb Hill-Howells
Democracy & Regulatory restructure		SLT Cabinet	Tracey Harry
Quarter 3 PIs		SLT Cabinet	Matt Gatehouse
Mandate Preparedness	The purpose of this report is to provide Cabinet with an assessment on the preparedness of services to deliver the 2015/16 budget mandates	SLT Cabinet	Will McLean
Risk Assessment		Cabinet SLT	Matt Gatehouse/ Will McLean

Subject	Purpose	Consultees	Author
11th MARCH 2015 – INDIVIDUAL CABINET MEMBER DECISION			
Review of the Homesearch SLA		Cabinet SLT	Ian Bakewell
18th MARCH 2015 – SPECIAL CABINET			
Severnside 3G		Cabinet SLT	Ian Saunders
Broadband in Monmouthshire	To provide and overview of the likely implications to the County of the roll-out of Superfast Cymru and to seek endorsement of the proposed options for moving forward	Cabinet SLT	Peter Davies
S106 Planning agreements	To seek approval for the introduction of an administrative charge to recover costs for the administration and monitoring of S106 planning agreements	SLT S106 corporate working group Planning committee Cabinet	Jane Coppock / Phil Thomas
2014/15 Education & Welsh Church Trust Funds Investment & Fund Strategy	The purpose of this report is to present to Cabinet for approval the 2015/16 Investment and Fund strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2015/16 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.	SLT Cabinet Head of Legal services	Dave Jarrett
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2014/15, meeting 5 held on the 22 nd January 2014		Dave Jarrett
Guidance on fixed penalty notices		SLT Cabinet	Richard Austin
School Admissions		SLT Cabinet	Deb Mountfield
Restructure Disability service		SLT Cabinet	Ceri York

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25th MARCH 2015 – INDIVIDUAL CABINET MEMBER DECISION			
SPG report of consultation and adoption	Update existing SPGs on Replacement dwellings and extensions in the Countryside; conversion of agricultural buildings; assessment of re-use for business purposes in relation to countryside building conversions, new SPG on green infrastructure	SLT Cabinet	Martin Davies
Home Improvement Loan Scheme Update			Steve Griffiths
Community Transport	Collaboration of community transport services with Newport Council		Richard Cope
LSB Officer	Temporary post		Nicola Bowen
26TH MARCH 2015 – COUNCIL			
Corporate Strategy		SLT Cabinet	Matt Gatehouse/ Will McLean
Self Evaluation Draft		Cabinet SLT	Sarah McGuinness
Engagement framework evaluation report		Cabinet SLT	Will McLean
Partnership Agreement		Cabinet SLT	
Senior Officer Pay award and corporate pay policy		SLT Cabinet	Sally Thomas Peter Davies
Monmouthshire engages		Cabinet SLT	Will McLean / Abby Barton
Council diary		Cabinet SLT	Tracey Harry
Presentation from Jonathon Morgan IMB			Will McLean/IMB
8TH APRIL 2015 – INDIVIDUAL CABINET MEMBER DECISION			
Recreational and public open space developer contributions			Tim Bradfield
Extension to the 30mph			Paul Keeble

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speed limit Chepstow			
15TH APRIL 2015 – CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2014/15, meeting 6 held on the 26 th March 2015		Dave Jarrett
People and Organisational Development Strategy (Final)			Peter Davies
Taking Forward Service Transformation in Adult Social Care and Health	A review of Community Coordination and Small Local Enterprise		Nicola Needle
Invest to redesign funding			Kellie Beirne
S106 Chepstow Area			Cath Sheen
Play sufficiency audit report			Nicola Bowen / Ian Saunders
Major Events Strategy	To set out a Major Events Strategy through which to co-ordinate all local community and organised events in the county	SLT Cabinet	Ian Saunders
MOU Housing Solutions			Ian Bakewell
Schools Pay Policy		Cabinet SLT	Sally Thomas
Schools disciplinary policy		Cabinet SLT	Sally Thomas
Education performance framework			Matt Gatehouse
ICT in schools			Peter Davies
Supporting Monmouthshire Businesses' competitiveness	To assist Monmouthshire businesses to improve their competitiveness and online trade	SLT Cabinet	Peter Davies
Chief Officer Report			Kellie Beirne
Programme board update			Kellie Beirne
Children services update			Tracey Jelfs
Adoption of LA policy on use of reasonable force			Richard Austin

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ALN report			Stephanie Hawkins / Sharon Randall Smith
22nd APRIL 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
Funding of Major Play area and open space maintenance		SLT Cabinet	Tim Bradfield
MAY 2015 – CABINET			
Monmouthshire Crowdfunding platform	To seek approval for the development of a crowdfunding platform that together with Authority loan finance will support business growth and job creation	Cabinet SLT Member Seminar Pre-scrutiny	Peter Davies
Council Tax Reduction Fraud Prosecution Policy	To provide Monmouthshire with a policy that will prevent, deter and/or detect Benefit Fraud		Ruth Donovan
Raglan – Proposed Community Hall	To inform members of the progress that the Raglan Village Hall Association has made in developing plans for a new village hall within the Raglan Community	Cabinet SLT	Deb Hill Howells
Y Prentis			Cath Fallon
Developing a Business Improvement District in Abergavenny	To seek endorsement of a new BID in Abergavenny town centre	SLT Cabinet	Deb Hill Howells
CMC ² Strategic Review and Year 4 Business Plan	To endorse the review of CMC ² and future business strategy and approve year ahead business plan	Cabinet SLT	Peter Davies Sian Hayward
Solar Farm Business Case			
MAY 2015 – COUNCIL			
WAO Stage 2 Improvement Plan		Cabinet SLT	Will McLean/ Matt Gatehouse
MAY 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
Draft supplementary planning guidance (SPG) Primary Retail Frontages	To endorse draft SPG to issue for consultation	SLT Planning Cabinet	Jane Coppock

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Modernising trade waste services			Rachel Jowitt
JUNE 2015 – CABINET			
Income Generation Strategy	To provide a strategy for maximising the income opportunities available to the Council		Joy Robson
Revenue Outturn report	To provide Members with information on the revenue outturn position of the Authority at the end of the 2014/15 financial year.		Mark Howcroft
Capital Outturn report	To present the draft capital outturn expenditure for 2014/15 compared to the total budget for the year.		Mark Howcroft
Local development strategy RDP			Cath Fallon
JUNE 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
Draft supplementary planning guidance (SPG) Landscape	To endorse draft SPG to issue for consultation	SLT Planning Cabinet	Jane Coppock
JUNE 2015 – COUNCIL			
Chief Officer Report			Sarah McGuinness
Chief Officer Report			Simon Burch
Monmouth Pool			Kellie Beirne / Simon Kneafsey
Safeguarding report			Jane Rodgers
The Future Food Waste Treatment Strategy: Outline Business Case & Inter Authority Agreement	for the Council to consider the inclusion of MCC in the Heads of the Valleys Anaerobic Digestion Procurement. To agree the Outline Business Case and the Inter Authority Agreement which commits the Council to the procurement and partnership and a 15-20 year contract.	SLT Cabinet	Rachel Jowitt
JULY 2015 – CABINET			
Effectiveness of Council Services: quarterly update			Matt Gatehouse

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Evaluation of community Coordination			Matt Gatehouse
30th JULY 2015 – COUNCIL			
Cultural Service Review			Ian Saunders
SEPTEMBER 2015 – INDIVIDUAL CABINET MEMBER DECISIONS			
SPG Programme annual review	To endorse draft SPG programme for 2015/16	SLT Planning Cabinet	Jane Coppock
SEPTEMBER 2015 – CABINET			
Local Development Plan – annual monitoring report	To seek approval to submit the first AMR on the LDP to the Welsh Government	SLT Planning Cabinet	Jane Coppock
Review of allocation policy		Cabinet Members Leadership Team Appropriate Officers	Ian Bakewell
SEPTEMBER 2015 - COUNCIL			
Local Development Plan – annual monitoring report	To seek approval to submit the first AMR on the LDP to the Welsh Government	SLT Planning Cabinet	Jane Coppock
NOVEMBER 2015 – CABINET			
Effectiveness of Council Services: quarterly update			Matt Gatehouse