

AUDIT COMMITTEE WORKPLAN 2014/15

8TH MAY 2014

Deadline for finalised reports to Cheryl – end of day - 30th April 2014

Despatch deadline to Committee Section – 12 noon - 1st May 2014

SUBJECT	AUTHOR
13/14 External Audit: Annual Financial Audit Outline	WAO
Internal Audit - Annual Audit 2013/14 Outturn report	Andrew Wathan
Internal Audit - Annual Audit 2014/15 - Draft	Andrew Wathan
Revised Code of Governance	Andrew Wathan
Performance audit : performance assessment feedback	WAO

4TH JULY 2014 (19TH JUNE)

Deadline for finalised reports to Cheryl – noon on Thursday 26th June

Despatch deadline to Committee Section – End of day on Thursday 26th June

SUBJECT	AUTHOR
Performance Audit: Annual Improvement report	WAO
Early draft Annual Governance Statement	Andrew Wathan
Internal Audit - Contract Procedure Rules Exemptions report	Andrew Wathan
Internal Audit - Progress on Unsatisfactory/Unsound Audit Opinions report	Andrew Wathan

17TH JULY 2014

Deadline for finalised reports to Joy – 12 noon on Tuesday 8th July

Despatch deadline to Committee Section – end of day on Tuesday 8th July

SUBJECT	AUTHOR
Joint Progress 2013/14	WAO/MCC
2013/14 Treasury Outturn Report	Mark Howcroft
Covering report - Statement of Accounts 2013/14	Mark Howcroft
Appx 1 Draft MCC Annual Accounts 2013/14	Mark Howcroft
Appx 2 - Summary of Accounts	Mark Howcroft
Appx 3 - Draft Welsh Church Fund Trust Fund Accounts 2013/14	Mark Howcroft
Appx 4 - Draft Monmouthshire Farm School Trust Fund Accounts 2013/14	Mark Howcroft
Appx 5 - Draft Llanelly Hill Social Welfare Centre Trust Fund Accounts 2013/14	Mark Howcroft
Internal Audit - Operational Plan 2014/15 - Revised	Andrew Wathan

19TH SEPTEMBER 2014

Deadline for finalised reports to Cheryl – 12 noon Tuesday 9th September (Joy)

Despatch deadline to Committee Section – end of day Tuesday 9th September

SUBJECT	AUTHOR
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MCC Audited Accounts 2013/14 (formal approval)	Mark Howcroft
ISA260 report - MCC Accounts	WAO
Internal Audit - Progress report 2014/15 - quarter 1	Andrew Wathan
WAO Proposals for Improvement	Improvement Officers

23RD OCTOBER 2014 - CANCELLED

Deadline for finalised reports to Cheryl – 10am on Monday 13th October 2014

Deadline for finalised report to Committee Section - end of day Monday 13th October 2014

Committee Agenda despatch - end of day Wednesday 15th October 2014

SUBJECT	AUTHOR
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4TH DECEMBER 2014

Deadline for finalised reports to Cheryl –Friday 21st November - AM

Despatch deadline to Committee Section – Friday 21st November - PM

SUBJECT	AUTHOR
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Internal Audit - Progress report 2014/15 - quarter 2	Andrew Wathan
Internal Audit - Contract Procedure rules - Exemption	Andrew Wathan
MCC/WAO Joint Progress Report	WAO/MCC
Annual Audit Letter	WAO
Mid Year Treasury Report 2014/15	Mark Howcroft

15TH JANUARY 2015

Deadline for finalised reports to Cheryl –

Despatch deadline to Committee Section –

SUBJECT	AUTHOR
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Audited Welsh Church Fund Trust Fund Accounts 2013/14	Mark Howcroft
Audited Monmouthshire Farm School Trust Fund Accounts 2013/14	Mark Howcroft
ISA260 reports - Trust Funds	WAO

5TH MARCH 2015

Deadline for finalised reports to Cheryl –

Despatch deadline to Committee Section –

SUBJECT	AUTHOR
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SRS Report	WAO
Annual Audit Outline 2014/2015	WAO

Internal Audit - Progress report 2014/15 - Quarter 3	Andrew Wathan
Internal Audit - Progress on Unsatisfactory/Unsound Audit Opinions report	Andrew Wathan
16TH APRIL 2015	
<i>Deadline for finalised reports to Cheryl –</i>	
<i>Despatch deadline to Committee Section –</i>	
SUBJECT	AUTHOR

Cheryl/Committees& Meetings/2013/Committee Forward Planners 2013/14

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